



BOROUGH OF TATAMY

NORTHAMPTON COUNTY, PENNSYLVANIA

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Failure to Acquire permit, and/or pay fee prior to commencement of any individual activity will incur a penalty twice the permit fee, in addition to any penalties associated with violations of the Borough Code and/ or other applicable laws within the Commonwealth.

APPLICATION FEES

SECTION 1

APPLICATION FEE OF ZONING, BUILDING

Typical Residential Projects

	<u>Application Fee Due at Submission¹</u>
➤ Demolition Permit (per Structure)	\$125
➤ Dumpster / POD / Temporary Storage Permit	\$15
➤ Decks	
▪ Under 30" High	\$125
▪ Over 30" High	\$250
➤ Pools	
▪ Above Ground Pool or Hot-Tub	\$200
▪ Inground Pool with Fence	\$250
– Grading Plan Review (Initial review & 2 nd Submission)	\$750
– Engineering Escrow	\$1,000
➤ Fences (split rail, picket, stockade, etc.)	\$125
➤ Patios & Walkways	\$230
➤ Sheds	\$125
➤ Detached Structures (sunrooms, covered decks, roofed patios)	\$230
➤ Fireplace / Stoves / Chimneys / Furnace	\$230

¹ **Application Fees.** All Application Fees shall be collected at time of submission. Any submissions requiring Building/Electrical/Plumbing Plan Review & Permit will render associated building/electrical/plumbing plan review and permit fee at time of Permit Pick Up

2025 SCHEDULE OF FEES

Continued Typical Residential Projects

	<u>Application Fee Due at Submission²</u>
➤ In-Like Non-Structural ³ (<i>exact replacement of existing</i>)	\$125
➤ Curb Installation (<i>new & replacement</i>)	\$230
➤ Sidewalk, Driveways, & Patios (<i>new & replacement</i>)	\$230
➤ Driveway Opening Permit (non-PENNDOT Road)	\$230
➤ Underground & Above-Ground Tank Removal	\$275
➤ Basement Fit-Out	\$275
➤ Solar Roof	\$275
➤ Any Building & Structural Alterations <i>(Requires Plumbing/Electrical/Building/Plumbing Permit)</i>	\$230
➤ Yard Sale Permit (<i>after first yard sale and community yard sale</i>)	\$10
➤ On-Lot Disposal Repair <ul style="list-style-type: none"> ▪ <i>Minor Repair (building sewer /transmission line)</i> 	\$230
➤ Moving Permit (<i>per ingress & egress</i>)	\$5
➤ Incurred Zoning Charges: <ul style="list-style-type: none"> ✓ All services incurred as a result of <i>incomplete or incorrect applications</i> will be billed to applicant at: <ul style="list-style-type: none"> ▪ \$105.00 per hour during normal working hours (7AM to 5PM Monday thru Friday) ▪ \$149.00 per hour during non-normal working hours ✓ All additional inspections required as a result of initial inspection findings of actual <u>install inconsistency</u> with issued zoning permit, shall be charged at <ul style="list-style-type: none"> ▪ \$83.00 per inspection, in-addition to zoning time incurred and billed at above rate, until remedied. 	
➤ NOTE: RESIDENTIAL PERMIT FEES for Any Residential Project Requiring Building/Electrical/Plumbing Plan Review & Permit will render associated building/electrical/plumbing plan and permit fee at time of Permit Pick Up.	

² **Application Fees.** All Application Fees shall be collected at time of submission. Any submissions requiring Building/Electrical/Plumbing Plan Review & Permit will render associated building/electrical/plumbing plan review and permit fee at time of Permit Pick Up

³ **Non-structural replacement.** Includes, but not limited to roofs, siding, windows, doors, etc.

2025 SCHEDULE OF FEES

Commercial & Income Producing Residential Projects

➤ Any Building & Structural or Alterations (plus .50/square foot) <i>(Requires Plumbing/Electrical/Building/Plumbing Permit)</i>	\$750
➤ Demolition Permit	\$200
➤ Construction Trailer <i>(per trailer per year)</i> Construction Trailer Escrow <i>(per trailer)</i>	\$115 \$500
➤ Curb Installation <i>(new & replacement)</i>	\$150
➤ Sidewalk, Driveways, & Patios <i>(new & replacement)</i>	\$250
➤ Driveway Opening Permit (non-PENNDOT Road)	\$250
➤ Permanent Signage <i>(new or non-conforming)</i>	\$150
➤ Permanent Signage <i>(replacement in-kind for conforming sign)</i>	\$100
➤ Billboard	\$500

RECREATION FEES

Due Upon Issuance of Building Permit

Commercial / Industrial/Residential Income Producing Properties

Per Acre	\$17,857
Per Residential Dwelling Unit	\$4,758

MISCELLANEOUS PERMITS & FEES

UCC Code Appeal	Per Nazareth COG
UCC Education Fund Fee <i>(as established by the Commonwealth)</i>	\$4.50
Stake Out Fee	Determined by Municipal Engineer
Floodplain Zoning Permit Submission	\$75
Zoning Ordinance Book	Free Download Via Borough Website
SALDO	Free Download Via Borough Website
Tatamy Borough Standard Sewer Specification Book	\$25
Tatamy Borough Standard Sewer Project Manual	\$100
Request for Public Records	
Postage	Actual Cost of Mailing
Photocopies	\$0.25
Facsimile / Microdiche/Other Media	Actual Cost
Certification of Public Record	\$5
Specialized Documents <i>(blueprints, color copies, non-standard sized documents)</i>	Actual Cost
Returned Checks	\$50

2025 SCHEDULE OF FEES

PROFESSIONAL SERVICES (per fee schedules)

Solicitor-		
	standard	\$225 per hour
	litigation	\$300 per hour
Zoning Hearing Board Solicitor-		\$125 / hour
Engineer- Registered / Senior		\$135 / \$143/hr.
	*Refer to Hanover Engineer schedule of fees for all additional services	
Sewer Authority Engineer- - Registered / Senior		\$131 / \$115/hr.
Administrative assistant-		actual cost of hours needed

Claims Municipal	Delinquent account collection fees
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Preparation and filing of Municipal Liens	\$125
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Attorney's fees incurred in the collection of delinquent accounts including, but not limited to, District Justice and /or Common Pleas actions	\$225 /hr.
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Additionally, the owner shall be responsible for all costs of collection in addition to attorney's fees including, but not limited to, filing fees and court fees as may be paid by the Borough.

Attorney's fee (Portnoff Law Offices) for preparation of delinquent refuse account collection letter	\$75
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Administrative Fee

An administrative fee of 15% will be added to all Third Party Reviews to cover internal administration costs.

Fee schedule to comply with IMPC section 302.4.

2 person job - Wages- \$65.00, Gas- \$15.00, Equipment-\$30.00 (mower & weed wacker), Hauling & bagging- \$10.00. For a total of \$120.00	\$120 per hour
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Fee for tree trimming to comply with Ordinance 53-1968

2 person job – Wages (\$65.00, Gas- \$15.00, Equipment-\$30.00, Hauling & bagging- \$10.00).	\$120 per hour
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2025 SCHEDULE OF FEES

GRADING PLAN REVIEW FEE

New Residential Single-Family Construction	
Plan Review Fee	\$750
Engineering Escrow	\$1000
Commercial / Non-Residential Construction	
Plan Review Fee	\$1000
Engineering Escrow	\$2500
In-ground Pools (Initial review & 2 nd Submission)	\$750
Engineering Escrow	\$1,000

MISCELLANEOUS PERMITS & FEES

Zoning Hearing Board	
Initial Hearing	\$1,100
Each Subsequent Hearing	\$700
Curative Amendment / Borough Ordinance Change	\$5,000
-Each Subsequent Hearing	\$700
Conditional Use Hearing	\$1,000
Certificate of Occupancy	
For all occupied structures, buildings	\$115
For all above / in ground swimming pools, hot tubs	\$66
For all uses	\$66

Certificate of Occupancy Fees for Existing Structures:

(Inspections based on Municipal ordinances)

Residential Dwellings Single Family, Single Family Townhouse, Single Family Twins, Semi-attached, Condominium Units and Mobile Homes.

\$83.00 - each dwelling unit to be inspected
\$77.00 – re-inspection (per visit)

Commercial and Industrial Buildings

\$248.00 for the first 1000 sq. ft. or less
(single site visit only)
\$39.00 for each additional 1 - 500 sq. ft.
\$825.00 Maximum fee for initial inspection
\$99.00 re-inspection (per visit)

2025 SCHEDULE OF FEES

Non-Residential Permits for Mechanical, Electrical, Sprinklers, Hoods and Suppression Systems, Alarms, etc. are based on construction cost.

Interior Modification	\$350
Up to \$3,499.00	\$450
\$3500 up to \$4999	\$550
\$5000 up to \$7499	\$750
\$7500 up to \$10,000	\$1000
Over \$10,000	\$1500

Mailbox Reimbursement

Reimbursement for mailbox damaged by Tatamy Borough-Snow Removal (motion 3/10/14)
\$50.00

Backyard Chicken Permit \$150
Yearly renewal \$30

Mileage – current federal guidelines & amounts apply – 2024 rate \$0.67 per mile

Refuse Collection Fee (Paid in semi-annual installments) \$370 yearly

Dumpster / POD / Temporary Storage Permit \$15

Storage of Vehicles \$50 daily

Property Maintenance (Code Enforcement) \$83 /hr.

2025 SCHEDULE OF FEES

SECTION - 2

APPLICATION FEES LAND DEVELOPMENT AND /OR SUBDIVISION FEES

The following escrow and fee schedule (200.6, Column A and Column B) includes costs for administrative, engineering, and legal activities appropriate to the complexities of land development and / or subdivision.

If, in the opinion of Tatamy Borough, the actual costs incurred by the Borough for advertising, transcription, legal services, engineering services and professional consulting services exceeds the amount of the escrow deposited as indicated by the below schedule, **NO** zoning / building permit / Inspections / Reviews shall be issued / completed until such time as the appellant shall deposit with the Borough a sum sufficient to reimburse the Borough for the aforesaid costs.

The Borough may, during the review of any application, require the applicant to deposit that amount sufficient to reimburse ongoing costs to the Borough. Failure to pay said sums within ten (10) days of billing thereof shall be sufficient grounds for the denial of subdivision or land development approval.

The following deposits (items a through g in 200.6 Column A) shall be set up as an escrow account, to be replenished by the applicant when the escrow account level reaches fifty percent (50%) or less. These escrow accounts will also act as construction escrow accounts to cover ongoing project costs as detailed above.

With each **Preliminary** or **Final plan submission** in the review process the following fee schedule (items a through g in 200.6 Column B) will apply.

APPLICATION ESCROW AND FEE SCHEDULE

	<u>(A) Escrow</u>	<u>(B) Fee</u>
A two (2) lot subdivision	\$2,000	\$750
A five (5) or less lot subdivision	\$5,000	\$1,500
plus for each additional lot 3, 4 or 5	\$100	\$100
All single family dwelling unit development	\$5,000	\$1,500
plus for each lot over the first ten (10) lots	\$100	\$100
All multiple family dwelling unit development	\$5,000	\$1,500
plus for each dwelling unit after the second	\$200	\$100
Commercial / Industrial, subdivisions or development	\$7,500	\$1,500
plus for each acre or fraction thereof	\$100	\$100
Planned Residential Development	\$5,000	\$1,250
plus for each dwelling unit after the second	\$200	\$250
Land development submission	\$5,000	\$750
plus for each acre or fraction thereof		\$250

2025 SCHEDULE OF FEES

One-time fees

Sketch plan submission	\$750
Pre-construction meeting (actual cost to be charged to the Developer)	\$50.00 minimum.

SECTION - 3 **SEWAGE PERMIT FEES**

Following fees from **300.1** through **300.4** as per current SEO Fee Schedule
And are subject to change without modification of this fee schedule.

Test Pit Profile Analysis

Permit application (single lot) – The property owner or his / her representative will be required to set up an appointment with the Sewage Enforcement Officer (SEO) to arrange for evaluation of the pit, collection of necessary site data, taking of necessary slope readings and notation of all soil mapping information. The owner is required to supply the necessary excavation and any information pertinent to the application. At this time the SEO will try to answer any questions that the owner may have in reference to his system planning or permit procedure.

Per pit evaluation	\$75
Quantity evaluation (per perc site)	\$75

Subdivision planning – The subdivision is required to supply a drawing of the proposed subdivision delineating proposed subsurface disposal areas (drawn to scale) for each lot and shall have physically marked these areas in the field according to their individual location on the subdivision plan. At this point the sub-divider will contact the Borough SEO to set up an appointment to arrange for the SEO's observation of the pit. The developer shall retain a soil scientist, or other qualified individual, to evaluate individual probes. This is typically performed for general site suitability and planning module preparation. If either soil conditions or slopes exist which would indicate unsuitable sites, the sub-divider may have to incorporate this area into acceptable surrounding proposed plots. The sub-divider must provide all necessary equipment and labor.

Per pit observation	\$75
Quantity observation (per perc site)	\$60

Percolation Test (limited to six holes)

Complete	\$325
Partial	\$265
Observation	\$200

On-lot Disposal Permit application fees

2025 SCHEDULE OF FEES

New	\$285
Minor repair (building sewer / transmission line)	\$285
Pre-construction inspection	\$100
Final inspection (standard system)	\$100
Final inspection (sand mound)	\$225
System Malfunction (per hour)	\$55
Sewer Lateral Connection Fee	
Connection Fee (per EDU)	\$9,915
Sewer Lateral Inspection	\$84.00/hr.
New or Additional Sewer Lateral Installation	
All work is contracted and paid for by the applicant, using an approved and licensed contractor. The applicant is responsible for all costs associated with estimate preparation, engineering, inspection, and any other fees associated with the project. The new lateral is only provided to the applicant's property line (edge of Borough's right-of-way).	
Fee For Bounced Sewer Payment Checks	\$50
Water Termination Processing Fee	
Shut off fee	\$30
Reconnection fee	\$30

2025 SCHEDULE OF FEES