

Tatamy Borough Grading Permit Plan Checklist

All original applications must be accompanied by three sets of the plans and include the following checklist of minimum requirements for new construction.

- ___ Plan size – minimum 8-1/2” x 11”
- ___ Scale not less than 1” = 50’
- ___ Subdivision name and lot number
- ___ Tax Map Parcel # and ID #
- ___ Zoning District and required/proposed site data
- ___ Date of plan and all revisions, north arrow, graphic scale, legend
- ___ Lot size in acres and square feet
- ___ Name, address, phone number and license number of Professional Engineer (P.E.) or Land Surveyor (P.L.S.)
- ___ Property line metes and bounds
- ___ Existing and proposed rights-of-ways/easements/restricted areas
- ___ Building setback dimensions

Grading/Erosion and Sediment Control Plan: For purposes of obtaining a Building Permit, the applicant shall provide a plan including but not limited to the following additional requirements:

- ___ General Information: Contour interval not more than 2’ (Benchmark)
Time schedule of anticipated starting and completion dates of development sequences
Chapter 102, 60-day Stabilization, Foundation Location and Elevation, and “As-Built”
- ___ Existing Features: Topography
Vegetation/Major trees
Water Courses/Flood limits and elevations/wetlands/stream buffers
Manmade Features
Soil Types/carbonate geology features
Average lot slope (Areas of Slope Zoning)
- ___ Proposed Features: Structure location with building dimensions, stake, locations, driveway and patios and/or decks
Building offsets and floor elevations (Foundation, First Floor, Garage, etc) (Impervious Cover)
Proposed finished contours and surface water flow arrows, Driveway slope
Spot elevations at building corners and tie dimensions to PL
Waste disposal systems and reserved waste disposal system areas or septic lateral
Wells or water lateral and valve
Soil erosion and sedimentation control measures to be established prior to construction and including temporary topsoil stockpile locations limits of disturbance, etc.
Stormwater management facilities with supporting calculations (if applicable)
Underground Utilities

Foundation Location/Elevation Plan: For purposes of obtaining authorization to proceed with framing, the applicant shall provide a plan including but not limited to the following additional requirements:

- ___ Constructed Improvements: Structure location with footprint dimensions and tie dimensions to PL
Building offset dimensions
Top of foundation and garage elevations / first floor elevations
Date of field survey work

Certificate of Occupancy: For purposes of obtaining a Certificate of Occupancy, the applicant shall provide all sign offs, application forms and final site inspection request at least one week prior to the anticipated need of the permit. In the event it is determined by the Borough an As-built plot plan/grading plan may be required. **NOTE: Any changes from the approved Grading Permit Plan and application requiring as-built information may incur additional delay in processing your Certificate of Occupancy.**

- ___ Constructed Improvements: All physical improvements including but not limited to structure location with dimensions, decks, walks, driveways, inlets
Building dimensions, offsets, finished floor and garage elevations
Date of survey field work