

BOROUGH OF TATAMY COUNCIL MEETING

Monday, 3 July 2023
7:00 PM
Llantrissant Retreat & Wellness Center
336 Bushkill Street
Tatamy, PA 18085



Regular Monthly Council Meeting Minutes

EXECUTIVE SESSION – (Pursuant to Title 65 Pa. C.S.A § 701 – The Sunshine Act)

None

CALL TO ORDER

Council Vice-President Pamela Pearson calls the meeting to order at 7:00PM.

Roll Call

The following Council Members were present at the meeting: Mayor James Pallante, Council Vice-President Pamela Pearson, Council Pro-Tempore Daniel Dewey who arrived at 7:03PM, Councilwoman Kristine Porter, Councilman Robert Wagner, and Councilman Timothy Frey. The following Borough Administration were present at the meeting: Borough Manager Mark Saginario, Borough Administrator Kellie Nolder and Borough Solicitor Peter Layman. Council President Robert Hayes, Police Chief Keith Snyder, Public Works Supervisor Ryan McGinley, Borough Engineer Brien Kocher, and Zoning Officer Suzanne Borzak were all excused from the meeting. The following residents were presents at this meeting: Deborah Frace and Rudy Miller.

READING, AMENDING & APPROVAL OF AGENDA

Councilman Frey makes a motion to approve / amend the agenda. Councilman Wagner seconds this motion. Motion passes unanimously.

COURTESY OF THE FLOOR

None

APPROVAL OF COUNCIL MEETING MINUTES

Councilwomen Porter makes a motion to approve 5 June 2023 Regular Council Meeting minutes. Councilman Frey seconds this motion. Motion passes unanimously.

APPOINTED COUNCIL MEMBER COMMITTEE REPORTS & REPORT OF ELECTED OFFICIALS

- a) Chairwoman Pearson gives the report for the Personnel, Finance & Admin. Committee. The committee discussed the following: Ordinances drafts, Tatamy Farms Final Wearing Course, Nazareth Cog draft, IT upgrades, Chrin Closeout, FD parade, Braden Park Backstop, finance options for the Sewer Authority for a loan for PW Truck, and refuse bills.
- b) Chairman Mayor Pallante gave the Parks & Recreation Committee report. The committee discussed the following: EMC Insurance evaluation on all the Borough parks, Tatamy Borough Parks Enhancement plan, batting cages at Braden Park, Two Rivers Trail updates, and Borough Softball Game. Councilman Pro-Tempore discussed his concerns about the updates on the parks. Councilmembers had an open discussion about the changes to the Parks.
- c) Chairman Dewey gave the Public Safety Committee. The committee discussed the following: the new Part-Time Officer started, looking into software for the speed detector, FD 100 Year

BOROUGH OF TATAMY - REGULAR COUNCIL MEETING AGENDA

Anniversary Parade and Block Party on July 8th, speak with PennDOT on the traffic on Main Street, to move the lines over on Main Street, make Main Street No Parking, and lower the speed limit on Main Street. Councilman Frey makes a motion to reach out to PennDOT about the issues. Councilman Wagner seconds the motion. Motion passes unanimously.

- d) Public Works & Facilities Committee meeting was cancelled due to lack of business.
- e) Chairwoman Porter gave the Community & Economic Development Committee report. The following topics were discussed: The Community Yard Sale, Fall Festival and 5K Fun Run, and flower boxes.
- f) Environmental Steering Committee meeting was cancelled due to lack of business.
- g) Borough Manager Saginario gave the Workplace Safety Committee report. No incidents or accidents were reported.
- h) Borough Manager Saginario gave the report from the Nazareth Council of Governments meeting. The following topic was discussed: the Comprehensive Plan Implementation Agreement draft.
- i) Elected Official Open Floor- Councilman Pro-Tempore Dewey brought his concerns with being more informed on what is going on within the Borough.
 - Tatamy Borough Newsletter (Councilwomen Porter)- No updates

MAYOR'S COMMENTS & REPORT

None

PUBLIC SAFETY REPORTS

Police Chief Snyder was not present for the meeting. Borough Manager Saginario gave the Police Report.

- a) Monthly Activities Report
- b) Officer Smith, New hire

Council Members received a printed copy of the Fire Company Report.

- c) Monthly Activities Report
- d) FD 100th Anniversary Parade

Don Dereamus was not present at the meeting to give the EMC report.

Suzanne Borzak, Zoning Officer, was not present at the meeting. Zoning Officer Report

BOROUGH ADMINISTRATION REPORTS

- a) Borough Engineer Report Brien Kocher, Engineer
 - Open Items
 - Tatamy Farms Close-Out
 - i. Final Wearing Course
 - ii. Storm Sewer
 - Tatamy Trail – Two Rivers Phase I
 - Chrin Commerce Centre Close-out
 - i. Dedication Request
 - ii. NPDES Permit Request
- b) No one was present from the Sewer Authority to give the report.
- c) Borough Solicitor Report Peter Layman, Esquire
 - e) Open Items
 - Drainage Easement for Chrin Lots 1,9 (NPDES)

BOROUGH OF TATAMY - REGULAR COUNCIL MEETING AGENDA

- Indemnification Clause for Chrin Lots 1,9 (NPDES)
- Easement for Lot 1 Subdivision
- NAZCOG Implementation Agreement

- d) Borough Public Works Report- PW’s Supervisor was not present at the meeting.
- e) Borough Manager Mark A. Saginario provided a copy to all Council Members of a copy of the Borough Manager Report.
- f) Borough Manager Saginario provided the Council with the Treasury & Financial Reports.

<u>TREASURER’S REPORT</u>		
Balance of General Fund as of:	28-Jun-23	\$ 529,252.57
Deposits:	31 May - 28 June 2023	\$ 67,873.71
Disbursements:	31 May - 28 June 2023	\$ 59,271.04
Ending Balance w/ Transactions, as of	28-Jun-23	\$ 537,855.24
	Bank Balances: (Available)	
<u>Fidelity Bank</u>	<u>As of 28 June</u>	
Broad Street Paving Fund	\$	88,890.99
Building Fund	\$	6,319.24
Escrow Disbursement Account	\$	4,123.58
Escrow Master Account	\$	3,300.52
Escrow Account, Non-Developers	\$	4,000.00
General Fund Checking	\$	537,855.24
General Fund Savings	\$	38,027.59
Highway Aid	\$	30,899.33
Operating Reserve	\$	32,659.16
Police Vehicle / Equipment Fund	\$	7,948.41
Recreation Fund	\$	186,211.63
Refuse	\$	60,020.61
Relief Fund - Borough Residents	\$	8,552.97
Street Paving Fund	\$	33,215.20
Tatamy Grant Funds	\$	8.34
Truck / Equipment Fund	\$	3,083.11
The total balance of all funds for the Borough	<u>\$</u>	<u>1,045,115.92</u>

Council Pro-Tempore Dewey makes a motion to ratify paid monthly bills & to pay bills as funds are available through 7 August 2023. Councilman Frey seconds the motion. Motion passes unanimously.

TATAMY PLANNING COMMISSION

The June meeting was cancelled due to lack of business.

PRESIDENT’S CORRESPONDENCE

None

BOROUGH OF TATAMY - REGULAR COUNCIL MEETING AGENDA

NEW BUSINESS

- a) Chrin Lots 10 & 11 Improvements Security Release- Chrin completed all the items of the agreement. Councilman Pro-Tempore Dewey makes a motion to move forward with the process with Chrin. Councilwomen Porter seconds the motion. Motion passes unanimously.
- b) Braden Park Annexation- Setting up a meeting with Forks to move forward with the Annexation.
- c) LSA Grant Funding- Tatamy Borough Sewer Authority offered to give the Borough a loan to purchase the PW Truck till the funding comes in. Councilman Wagner makes a motion to get a loan from the Tatamy Borough Sewer Authority. Councilman Pro-tempore Dewey seconds this motion. Motion passes unanimously.
- d) Borough Manager Saginario discussed the Informational with the Council.
 - Whitetail Call Log – June- Whitetail is going to be one month behind to get the report in for the Council meetings.
 - Reality Transfer Tax Distribution – April Detail
 - EMC Parks & Recreation Assessment Report

RESOLUTIONS

Councilman Frey makes a motion for Resolution 2023-008 A RESOLUTION SUPPORTING PA GENERAL ASSEMBLY, HOUSE BILL NO. 29 OF SESSION 2023, AMENDING TITLE 8 (BOROUGH AND INCORPORATED TOWNS) OF THE PENNSYLVANIA CONSOLIDATED STATUTES, IN POWERS, DUTIES AND RIGHTS OF APPOINTED OFFICERS AND EMPLOYEES, FURTHER PROVIDING FOR DEFINITION AND FOR APPOINTMENTS OF POLICE AND FIRE. Councilman Wagner seconds this motion. Motion passes unanimously.

ORDINANCES

Councilman Wagner makes a motion to adopt ORDINANCE NO. 297-2023 AN ORDINANCE OF THE BOROUGH OF TATAMY, COUNTY OF NORTHAMPTON, COMMONWEALTH OF PENNSYLVANIA, AMENDING THE UNIFORM CONSTRUCTION CODE – INTERNATIONAL RESIDENTIAL CODE, CHAPTER 5, BUILDINGS, PART 1. Councilman Frey seconds this motion. Motion passes unanimously.

Pro-Tempore Dewey makes a motion to adopt ORDINANCE NO. 298-2023 AN ORDINANCE OF THE BOROUGH OF TATAMY, NORTHAMPTON COUNTY, PENNSYLVANIA, AMENDING ORDINANCE NO. 26-1962 AS AMENDED AND ENTITLED AS, “AN ORDINANCE PRESCRIBING TRAFFIC AND PARKING REGULATIONS AND PROVIDING PENALTIES FOR THEIR VIOLATION” AND ORDINANCE NO. 60-1969 AS AMENDED AND ENTITLED, “AN ORDINANCE PRESCRIBING TRAFFIC AND PARKING REGULATIONS AND PROVIDING PENALTIES FOR THEIR VIOLATIONS”. Councilwomen Porter seconds this motion. Motion passes unanimously.

Councilman Frey makes a motion to adopt ORDINANCE NO. 299-2023 AN ORDINANCE OF THE BOROUGH OF TATAMY PROHIBITING THE PLANTING, CULTIVATION, AND/OR GROWING, SALE, AND DISTRIBUTION OF BAMBOO AND OTHER INVASIVE PLANT SPECIES. Councilwomen Porter seconds this motion. Motion passes unanimously.

Council Pro-Tempore Dewey makes a motion to advertise Ordinance Amendment, Title XV: Land Usage, Chapter 155 – Zoning ARTICLE IV, Section 403.5(c) – Fences AN ORDINANCE OF THE BOROUGH OF TATAMY, NORTHAMPTON COUNTY, PENNSYLVANIA, AMENDING ZONING ORDINANCE, ARTICLE IV, SECTION 403.5(c): FENCES PROVIDING FOR REGULATIONS AND PROCEDURES. Councilman Wagner seconds this motion. Motion passes unanimously.

BOROUGH OF TATAMY - REGULAR COUNCIL MEETING AGENDA

Councilman Frey makes a motion to advertise ORDINANCE NO. 300-2023 AN ORDINANCE OF THE BOROUGH OF TATAMY, NORTHAMPTON COUNTY, PENNSYLVANIA, AMENDING ORDINANCE 236-2008, PROVIDING FOR REGULATIONS AND LICENSING TRANSIENT RETAIL BUSINESS AND PRESCRIBING PENALTIES FOR VIOLATION. Council Pro-Tempore Dewey seconds this motion. Motion passes unanimously.

CORRESPONDENCE FORWARDED TO COUNCIL BY EMAIL

None

CURRENT SUBDIVISION / LAND DEVELOPMENT TIME LIMIT EXTENSIONS

None

FOR THE GOOD OF THE ORDER / ITEMS TO BE PLACED ON THE NEXT AGENDA

The next Council Meeting will be held on Monday, 7 August 2023, 7:00 PM

ADJOURNMENT

Council Vice-President adjourns the meeting at 8:51PM. Council Pro-Tempore makes a motion to adjourn the meeting. Councilwomen Porter seconds this motion. Motion passes unanimously.

Respectfully submitted,

Mark Saginario, Borough Manager