

**TATAMY BOROUGH COUNCIL MEETING MINUTES
TUESDAY SEPTEMBER 8, 2020 AT 7:30 P.M.**

The regular meeting of the Tatamy Borough Council was held on Tuesday, September 8, 2020 at Tatamy Borough Municipal Building, 423 Broad Street Tatamy, PA 18085. The meeting was called to order at 7:30 p.m. by Council President Robert Hayes.

ROLL CALL

The following Council members were present at the meeting: Daniel Dewey, Robert Hayes, Pamela Pearson, Joseph Rago, Robert Wagner, and Frank Young. Also present were Christopher Moren, Mayor, Amanda Pearson, Jr. Council member, Deanne Werkheiser, Secretary/ Treasurer, and Ryan McGinley, Public Works Supervisor. Council member Kristine Porter, David Jordan, Solicitor, and Keith Snyder, Police Chief, attended virtually.

Robert Hayes stated that an executive session to discuss legal strategy was held prior to the Council meeting.

COMMENTS FROM THE FLOOR

Robert Hayes asked if there were any comments from the floor.
Frank Young asked about the paving of Chief Tatamy Street by Tuskes to repair damage done from construction of Tatamy Farms. A brief discussion ensued about preconstruction meeting regarding this issue. Deanne will contact Engineer Jim Milot about that meeting and any agreements regarding the street repairs.

APPROVAL OF MINUTES

Approval of the August 3, 2020 Meeting Minutes.

A motion was made by Frank Young, seconded by Pamela Pearson to approve the August 3, 2020 minutes. Motion approved unanimously.

TREASURER'S REPORT

Balance of General Fund as of 8/1/20	\$310,319.44
Deposits: 8/1/20-8/31/20	\$55,117.86
Disbursements: 8/1/20-8/31/20	\$66,936.23
TOTAL	\$313,859.28

Bank Balances: Merchants Bank as of 9/2/2020

Checking	\$316,869.41
Savings	\$37,791.60
Refuse	\$55,432.53
Highway Aid	\$44,687.37
Operating Reserve	\$85,109.42
Recreation Fund	\$199,789.24
All other Accounts	\$37,458.15
Building, Grant, Paving, Police Vehicle, Relief, Truck/ Equipment	
The total balance of all funds for the Borough	\$777,137.72

Escrow	\$17,354.51
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A motion was made by Pamela Pearson, seconded by Frank Young to approve the Treasurer's Report. Motion approved unanimously.

DISBURSEMENTS AND RECEIPTS

Checks paid out between meetings General Fund- August \$66,936.23
 Unpaid Bills Details \$38,490.69
 Escrow- \$19,390.96 General Fund- \$19,099.73

Deanne stated that a bill for KeyCodes in the amount of \$2,230.00 for inspections needs to be added to the unpaid bills detail.

A motion was made by Daniel Dewey, seconded by Joseph Rago to approve the Disbursements and Receipts with the addition of KeyCodes bill for \$2,230.00. Motion approved unanimously.

FINANCE COMMITTEE REPORT

The Finance Committee Chairwoman Pamela Pearson gave the report. Council had copies of the September 2, 2020 meeting minutes.

1. Pamela stated that delinquent Refuse accounts were reviewed. Delinquent accounts total \$24,131.62. The top six total \$16,000.00. An attorney is being looked into for debt collection. David Jordan gave other options that will be investigated. More information will be given to Council on this issue once received.
2. Pamela stated the borough emails through GoDaddy renewal cost for three years is \$8,992.80. Curt Scott was asked to give a quote. Decision needs to be made since renewal is at the end of the month. A brief discussion ensued. A motion was made by Daniel Dewey, seconded by Frank Young to renew emails for three years through Curt Scott up to \$7,000.00 or for one year through GoDaddy up to \$3,500.00. Motion approved unanimously.
3. 2021 Pension obligations must be submitted to PMRS by October 5, 2020. They must be presented to and approved by the municipalities governing board prior to the last day of September. The 2021 estimates were read aloud and approved for submission.
4. Penn DOT grants are opening for submission. Frank Young stated these were looked into before and we are not eligible.
5. NorCo Grow grant money was received. The COVID-19 relief grant was approved. RCAP grant meetings will be setup by Christopher Moren and Daniel Dewey.
6. 2021 Budget has been reviewed and adjusted. Currently balanced with no tax increase. Will be reviewed one more time prior to the first reading in October.

CAPITAL IMPROVEMENTS PLAN

The Capital Improvements Chair Pamela Pearson stated that the Capital Improvements Plan committee did not meet in August.

Pamela stated she was at the Northampton County Council Meeting. They passed an ordinance protecting the Bushkill Stream. She will get a signed copy. A brief discussion ensued about the Bushkill Stream and the Bushkill Stream Conservancy. Robert Hayes stated he will represent Tatamy at the Bushkill Stream Conservancy meetings.

PUBLIC SAFETY COMMITTEE

The Public Safety Chair Daniel Dewey stated that the Public Safety Committee did not meet in August.

WORKPLACE SAFETY COMMITTEE

The Workplace Safety Chair Deanne Werkheiser gave the report. Council had copies of the August 27, 2020 meeting. Building inspections are still on hold due to COVID-19.

PUBLIC WORKS REPORT

Public Works Supervisor Ryan McGinley gave the report.

Ryan stated that repairs due to damage from Hurricane Isaias have been done to the parks and trail. Patching done to Bushkill Street, COVID door for Municipal Office completed, AED unit has been hung. The salt bin project will start soon.

FIRE COMPANY REPORT

Fire Company President Kim Albert was not present. Deanne read the chief's report for August 2020. 330.24 -man hours for the month with 13 incidents and 27 activities.

MAYOR'S REPORT

Mayor Christopher Moren read the Police Incident report for August. There were 205 incidents for the month of August. Coverage was 70%. September's coverage will be 70% and the year is averaging 70%.

Christopher Moren gave the following report for July-

- 1 Christopher stated the Mayor Luke Duignam Trail dedication will be held at 12 noon on October 3, 2020. Everyone is invited to attend.
- 2 Thank you to Public Works on the COVID door, AED, and all that you do.
- 3 South Whitehall Township passed a noise ordinance. It includes everything that is a nuisance. Tatamy does not have a comprehensive ordinance for noise. We need to review their ordinance and discuss at the October Council meeting.
- 4 Pibble Paws shot and tag clinic for dogs is tentatively set for September 19th at Braden Park 2:00 to 5:00 pm.
- 5 New website almost done. Will be set up to accept more online payments.
- 6 New phone system is being installed this coming Thursday.
- 7 Curt Scott's agreement and equipment list to be updated.
- 8 Chrin and Carson Companies sent letters to residents being affected by the Main Street widening. Meetings will be set up with them.

PLANNING COMMISSION

Planning Commission- Chairman, Napoleon Clark was not present. Deanne Werkheiser stated that no meeting was held in August.

ZONING OFFICER REPORT

Zoning Officer- John Soloe was not present.

Robert Hayes stated that the complaints received at the August Council meeting from his neighbors regarding setbacks at Tatamy Farm were investigated. Tuskes is meeting the setback requirements. He has been speaking to them about this issue.

ZONING HEARING BOARD

Zoning Hearing Board – Chairperson, Larry Kish was not present.

SOLICITOR'S REPORT

David Jordan, Solicitor stated he had nothing to report to Council. David stated that he is waiting to hear back from Langan.

SEWER AUTHORITY

The Sewer Authority Chairperson Stephen Riegel was not present. Christopher Moren stated that there is nothing to report.

Christopher stated he forgot to mention earlier that the Police are looking into having our own K9 unit. It is still being investigated. Collin Keiser would need training. More information to follow.

OLD BUSINESS

- 1 Robert Hayes stated that another Highway Occupancy Permit agreement is needed due to the improvements being required to Main Street due to construction in Chrin NE Quad. The HOP was reviewed and approved.

NEW BUSINESS

Robert Hayes stated there was no new business.

CORRESPONDENCE

Robert Hayes stated several items were received. Thank you note from the Johnson family, the Hometown news, Meals on Wheels information, and information from an area contractor.

GOOD OF THE ORDER

- 1 Council meeting Monday October 5, 2020.
- 2 Pibble Paws Chip/ Shot program September 19, 2020 2 to 5 pm.
- 3 Mayor Luke Duignam Trail dedication October 3, 2020 at 12 noon.

ADJOURNMENT

A motion was made by Frank Young, seconded by Daniel Dewey to adjourn the meeting at 8:37 pm. Motion approved unanimously.

Respectfully submitted,

Deanne Werkheiser, Secretary/ Treasurer