

BOROUGH OF TATAMY COUNCIL MEETING MINUTES

Monday, 8th June 2026

7:00 PM Regular Mtg.

Llantrisant Retreat & Wellness Center 336

Bushkill Street

Tatamy, PA 18085



Regular Monthly Council Meeting Minutes

CALL TO ORDER

Council Vice-President Pearson calls the meeting to order at 7:00PM.

ROLL CALL

The following members of Council were present at the meeting: Mayor James Pallante, Council Vice-President Pam Pearson, Council Pro-Tempore Rob Wagner (arrived at 7:06pm), Councilman Michael Lester, Councilwoman Deb Frace, Councilman Nicolas Fisher, and Councilwoman Holly Pierfy. The following Borough Administration were present at the meeting: Borough Manager Mark Saginario, Borough Administrator Kellie Nolder, Borough Solicitor Peter Layman, Police Chief Keith Snyder, and Zoning/Coding Enforcement Officer Jim Macort. Council President Bob Hayes, PW Crew Leader Greg Dilliard, and Borough Engineer Brien Kocher were excused from the meeting.

READING, AMENDING & APPROVAL OF AGENDA

Councilman Lester makes a motion to approve 8th June 2026 Agenda. Councilwoman Pierfy seconds this motion. Motion passes unanimously.

COURTESY OF THE FLOOR

None

APPROVAL OF COUNCIL MEETING MINUTES

Councilwoman Pierfy makes a motion to approve 4th May 2026 Regular Council Meeting. Councilman Fisher seconds this motion. Motion passes unanimously.

APPOINTED COUNCIL MEMBER COMMITTEE REPORTS & REPORT OF ELECTED OFFICIALS

- a) Pamela Pearson, Chairwoman gave the Personnel, Finance & Admin. Committee. The following topics were discussed: May Financials reports, 2025 financial audit, insurance renewals, health insurance, refuse bid, Fidelity CD accounts, portable bathroom request, and Grant updates. The next meeting is on July 1st, 2026.
- b) Michael Lester, Chairman gave the Parks & Recreation Committee report. The following topics were discussed: shade structure and walking path at the Werkheiser Park, and updates on all the Parks. The next meeting is on July 13th, 2026.
- c) Public Safety Committee meeting was canceled this month. The next meeting is on June 18th, 2026.
- d) Public Works & Facilities Committee was canceled this month. The next meeting is on June 10th, 2026.
- e) Community & Economic Development Committee was canceled this month. The next meeting is on June 17th, 2026.
- f) Environmental Steering Committee was canceled this month. The next meeting is on June 11th, 2026.
- g) Manager Saginario, Chairman gave the Workplace Safety Committee. The committee had the walk-through of Public Works building. The next meeting is on June 25th, 2026.
- h) Manager Saginario, Representative, gave the Nazareth Council of Governments report. The following topics were discussed: Hanover Township LD of Regional Significance and Upper Nazareth Township Zoning Amendment. The next meeting is on June 18th, 2026.
- i) Elected Official Open Floor- None

REGULAR MONTHLY COUNCIL MEETING MINUTES

MAYOR'S COMMENTS & REPORT

- a) Jim Pallante, Mayor, spoke on the Memorial Day Service and loved how it was inside the Church, the Historical Society did a great job on that celebration. Had a meeting with County Executive Tara Zrinski on the sinkholes in the area.

PUBLIC SAFETY REPORTS

- a) PD Chief Snyder gave the Police Report. The department had a total of 51 calls, 25 traffic stops that resulted in 11 citations, 13 verbal and 1 written warning. Assisted with 4 BLS/ALS ambulance and 1 agency assistance. The department has the 2nd annual Tatamy Bike Day on June 15.

05/03/2026 – 05/09/2026 showed an average speed of 33.3mph and a maximum speed of 75mph between 2100-2200hrs. The week had a total of 31,494 vehicles with an average of 4499.1.

05/10/2026 – 05/16/2026 showed an average speed of 33.29mph and a maximum speed of 73mph between 0400-0500hrs. The week had a total of 31,773 vehicles with an average of 4539.

05/17/2026 – 05/23/2026 showed an average speed of 32.82mph and a maximum speed of 66mph between 0100-0200hrs and 2200-2300hrs. The week had a total of 31,296 vehicles with an average of 4470.9.

05/24/2026 – 05/30/2026 showed an average speed of 33.23mph and a maximum speed of 70mph between 1600-1700hrs and 2200-2300hrs. The week had a total of 29,936 vehicles with an average of 4276.6.

- b) FD Chief McDonald was not present at the meeting. Fire Company Report was given by Council Vice-President Pearson.
- c) Don Dereamus was not present at the meeting to give the EMC report.
- d) Jim Macort, Zoning Officer, gave the Zoning & Code Officer Report.

BOROUGH ADMINISTRATION REPORTS

- a) Brien Kocher, Engineer, was not present at the meeting to give the Borough Engineer Report. The report was given by Borough Manager Saginario.

➤ Open Items

- 1) Myers Power (New Point Hills) – No updates
 - i. Land Development, Updates
 - 2) Tatamy Farms II –
 - i. Dedication / Maintenance & Improvements Periods- all paperwork was signed.
 - ii. Storm & Sewer Report- have been approved.
 - iii. Detention Pond Sinkhole Evaluation, Updates
 - 3) Tatamy Trail – Two Rivers Phase I – Stil waiting on the County to inspect.
 - i. Braden Park Trailhead Connectivity Final Release
 - 4) Village Hobson Square – No updates.
 - i. Developer's / Maintenance Agreement, Updates
 - ii. HOA Declarations, Updates
 - 5) Chrin Commerce Centre SALDO, SE Lot 2 – No update, no communication.
 - i. Time Limit Extension, 8 August 2026
- b) Michael Lester, Chairman gave the Sewer Authority Report. The pay portal will be updated in the next few days.
 - c) Peter Layman, Esquire gave the Borough Solicitor Report.
 - 1) Village at Hobson Square HOA Declarations
 - 2) Post Office Lease review – still reviewing, will be done by next month.
 - d) Mark A. Saginario Borough gave the Public Works & Facilities Report. The PW department is very busy. They are still working on the Pavillion at Braden Park. While still working on the daily day and weekly task.
 - e) Mark A. Saginario gave the Borough Manager Report the following topics was discussed: Post Office Lease and the Banners for the utility poles.

REGULAR MONTHLY COUNCIL MEETING MINUTES

f) Mark A. Saginario gave the Treasury & Financial Reports.

TREASURERS REPORT - MAY 2026

Beginning Balance of General Fund as of:	<u>29-Apr-26</u>	\$	682,837.06
Deposits:	29 APR 2026 - 27 MAY 2026	\$	86,875.20
Disbursements:	29 APR 2026 - 27 MAY 2026	\$	83,299.56
Ending Balance w/ Transactions, as of	<u>27-May-26</u>	\$	686,412.70

Bank Balances: (Available)

<u>Fidelity Bank - Borough Funds</u>	<u>As of 27 MAY.</u>
Broad Street Paving Fund	\$ 89,516.10
General Fund Checking	\$ 686,412.70
Operating Reserve	\$ 48,332.22
Building Fund	\$ 5,835.98
Police Vehicle / Equipment Fund	\$ 2,988.01
Street Paving Fund	\$ 33,703.23
Truck / Equipment Fund	\$ 33,676.92
Highway Aid	\$ 41,242.94
Refuse	\$ 96,620.31
Recreation Fund	\$ 67,835.80
Tatamy Grant Funds	\$ 8,728.13
Relief Fund - Borough Residents	\$ 7,802.64
General Fund Savings	\$ 38,872.48
Fire/EMS Tax	\$ 4,463.69
Total Balance of Borough Operating Funds	\$ 1,161,567.46
<u>Fidelity Bank - Escrow Accounts</u>	
Escrow Master Account - Tatamy Borough	\$ 0.14
Escrow Disbursement Account	\$ -
Escrow Account, Non-Developers	\$ 3,501.94
Sub - Chrin of Delaware xxx4218	\$ 2,500.48
Sub - North St. Real-Estate xxx4221	\$ 118.47
Sub - TMC Management Corp xxx4224	\$ 4,747.05
Sub - Carson Commerce Lane xxx6687	\$ 364.16
Sub - Newport Hill LLC xxx0230	\$ 7,006.81
Sub - Charles Chrin Real Estate Trus xxx0388	\$ 15,647.17
Sub - Tatamy Farms LLC xxx1093	\$ 26,663.49
Total Balance of Borough Escrow Funds	\$ 60,549.71
Fidelity Bank CD Acct. x6334 (6 Month)	\$ 27,154.97
Fidelity Bank CD Acct. 2025 (12 Month)	\$ 26,025.00
Total Balance of Borough CD Funds	\$ 53,179.97
Total Balance of Borough Funds	\$ 1,275,297.14
<u>Tatamy Borough Delinquent Accounts</u>	
Refuse Delinquents 2018 - 2025	\$ 15,300.42
Refuse Delinquents 2026	\$ 7,290.42
Total Delinquent Refuse	\$ 22,590.84
Interim & Real-Estate Tax Delinquents 2023	\$ -
Interim & Real-Estate Tax Delinquents - 2024	\$ 64.78
Real-Estate Tax Delinquents 2025	\$ 5,688.90
Interim Real-Estate Tax Delinquents 2025	\$ 70.09
Real-Estate Tax Total Delinquents	\$ 5,823.77
Total Borough Delinquent Accounts	\$ 28,414.61

*All Accounts Interest Bearing

Councilwoman Frace makes a motion to ratify paid monthly bills & to pay bills & operating expenses as funds are available through 6th July 2026. Councilman Fisher seconds this motion. Motion passes unanimously.

REGULAR MONTHLY COUNCIL MEETING MINUTES

TATAMY PLANNING COMMISSION

- a) Tim Frey, Chairman was not present at the meeting. Borough Manager Saginario gave the Planning Commission Report.
 - Business District, Main Street Commercial District & SALDO Discussion

PRESIDENT'S CORRESPONDENCE

None

CURRENT BUSINESS

- a) Councilwoman Frace makes a motion to acknowledge Moren Resignation on the Zoning Hearing Board and Vacancy Board. Councilman Pro-Temp Wagner seconds this motion. Motion passes unanimously.
- b) The Council had an open discussion on the Parks & Recreation Funding Request. Councilman Lester discussed with the Council on Resolution 2026-015 to purchase the park equipment for the Werkheiser Park with the General Fund then when we get reimbursed from the grant to reimburse the General Fund instead of taking out of the Rec Fund.
- c) The Council had an open discussion on the Municipal Solid Waste (Refuse) Bid Summary; Resolution 2026-016.
- d) Informational (No Action Required) – Borough Manager Saginario discussed the information with the Council.
 - 1) Whitetail Call Log, May
 - 2) Realty Transfer Detail Report, April 2025 (no report)
 - 3) Portnoff Delinquent, May 2026
 - 4) Financial Activity Reports, PMRS (Uniform & Non-Uniform)
 - 5) 2026-2027 Insurance Renewals, (Property, Liability, Auto, WC)
 - 6) Fidelity CD Account Notifications
 - 7) ROUX Downstream Notification Letter

ORDINANCES

None

RESOLUTIONS

Council Pro-Temp Wagner makes a motion to approve Resolution 2026-015; A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF TATAMY, NORTHAMPTON COUNTY, PENNSYLVANIA, AUTHORIZING A MULTI-FUND MATCHING ALLOCATION AND SHORT-TERM CAPITAL ADVANCE IN AN AMOUNT NOT TO EXCEED \$80,000.00 FOR THE PURCHASE AND INSTALLATION OF OUTDOOR FITNESS EQUIPMENT AT WERKHEISER FAMILY PARK, AND PROVIDING FOR THE FULL REIMBURSEMENT OF CORE ACCOUNTS UPON THE RECEIPT OF CONTRACTUAL DEVELOPER RECREATION FEES.

Councilwoman Pierfy seconds this motion. Motion passes unanimously.

Councilman Lester makes a motion to approve Resolution 2026-016; A RESOLUTION OF THE BOROUGH OF TATAMY, NORTHAMPTON COUNTY, PENNSYLVANIA, AWARDING THE 2027–2031 MUNICIPAL SOLID WASTE AND RECYCLING COLLECTION CONTRACT TO WHITETAIL DISPOSAL, LLC AS THE LOWEST RESPONSIBLE BIDDER, SUBJECT TO THE REVIEW AND APPROVAL OF THE BOROUGH SOLICITOR.

Councilman Fisher seconds this motion. Motion passes unanimously.

REGULAR MONTHLY COUNCIL MEETING MINUTES

CORRESPONDENCE FORWARDED TO COUNCIL BY EMAIL

- Personnel Correspondence

CURRENT SUBDIVISION / LAND DEVELOPMENT TIME LIMIT EXTENSIONS

- Chrin Commerce Centre, SE Quad Lot 2

8 August 2026

FOR THE GOOD OF THE ORDER / COURTESY of the FLOOR

- Courtesy of the Floor *Non-agenda items-

Borough Manager Saginario wanted to bring the option to the Council on moving the monthly Council Meeting starting next year to the second Monday of the month for a finance reporting point of view. Manager Saginario wants the Council to think about it and see how they feel about it.

Council wanted to know how the PSAB Conference went with Borough Manager Saginario and Borough Administrator Nolder. Borough Manager Saginario discussed that the conference went very well and we learned a lot.

- Items to be placed on future Council agendas.
- The next Council Meeting will be held on Monday, 6th July 2026

ADJOURNMENT

Council Vice-President Pearson adjourns the meeting at 8:26PM.

Councilman Lester makes a motion to adjourn the meeting. Council Pro-Temp Wagner seconds this motion. Motion passes unanimously.

Respectfully submitted,

Mark Saginario, Borough Manager / Secretary