

**TATAMY BOROUGH COUNCIL MEETING MINUTES
TUESDAY SEPTEMBER 07, 2021 AT 7:30 P.M.**

The regular meeting of the Tatamy Borough Council was held Tuesday September 7, 2021 at Llantrisant Retreat and Wellness Center 336 Bushkill Street Tatamy, PA. The meeting was called to order at 7:30 p.m. by Council President Robert Hayes.

OATH OF OFFICE

Mayor Christopher Moren gave the oath of office to Abigail Miller as Junior Councilperson. Council welcomed Abby and thanked her for joining as Junior Councilperson.

ROLL CALL

The following Council members were present at the meeting: Daniel Dewey, Robert Hayes, Pamela Pearson, Kristine Porter, Joseph Rago, Robert Wagner, and Frank Young . Also present were Mayor Christopher Moren, Abigail Miller, Jr. Councilperson, Deanne Werkheiser, Secretary/Treasurer, Police Chief Keith Snyder, Ryan McGinley, Public Works Supervisor, and Kim Albert, Fire Company President. Citizens Rudy Miller, Carolyn Miller, Theresa O'Sullivan, and James Pallante were present.

APPROVAL OF MINUTES

A motion was made by Daniel Dewey, seconded by Robert Wagner to approve the September 7, 2021 agenda. Motion approved unanimously.

COMMENTS FROM THE FLOOR

Robert Hayes asked if there were any comments from the floor. None at this time.

APPROVAL OF MINUTES

Approval of the August 2, 2021 meeting minutes.
Approval of the August 19, 2021 emergency meeting minutes.

A motion was made by Pamela Pearson, seconded by Frank Young to approve the August 2, 2021 and August 19, 2021 minutes. Motion approved unanimously.

TREASURER'S REPORT

Deanne Werkheiser gave the August Treasurer's report.

Balance of General Fund as of 8/1/21	\$254,621.27
Deposits: 8/1/21-8/31/21	\$61,642.09
Disbursements: 8/1/21-8/31/21	\$77,653.62
TOTAL	\$214,600.52

Bank Balances: Fidelity Bank as of 8/31/2021	
Checking	\$217,898.27
Savings	\$37,840.25
Refuse	\$67,138.73
Highway Aid	\$22,974.74
Operating Reserve	\$85,296.73
Recreation Fund	\$263,005.85

All other Accounts	\$181,226.57
Building, Grant, Paving, Police Vehicle, Relief, Truck/ Equipment, Broad St. paving- UGI	
The total balance of all funds for the Borough	\$875,381.14

Escrow	\$23,273.77
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A motion was made by Pamela Pearson, seconded by Joseph Rago to approve the Treasurer's Report. Motion approved unanimously.

DISBURSEMENTS AND RECEIPTS

Checks paid out between meetings General Fund- August	\$77,653.62
Unpaid Bills Details	\$32,928.23
General Fund- Escrow-	\$30,851.37 \$2,076.86

A motion was made by Kristine Porter, seconded by Daniel Dewey to approve the Disbursements and Receipts. Motion approved unanimously.

FINANCE COMMITTEE REPORT

The Finance Committee Chair Pamela Pearson gave the report. The September 1, 2021 meeting was cancelled due to Ida.

CAPITAL IMPROVEMENTS PLAN

The Capital Improvements Chair Pamela Pearson gave the report. The Capital Improvements Plan committee held its meeting on August 19, 2021. They worked on a spreadsheet for open and available grants.

PUBLIC SAFETY COMMITTEE

The Public Safety Chair Daniel Dewey gave the report. Council had copies of the August 19, 2021 Public Safety Committee meeting minutes. Daniel stated the committee discussed several ordinances, the Fireworks display, and speeding in North Tatamy.

WORKPLACE SAFETY COMMITTEE

The Workplace Safety Chair Deanne Werkheiser gave the report. Council had copies of the August 26, 2021 Workplace Safety Committee meeting minutes. Deanne stated that inspection of the Municipal Building was done. The Public Works Building and Fire Company will be done at next months meeting.

PUBLIC WORKS REPORT

Public Works Supervisor Ryan McGinley gave the report.

1. Ryan stated that paving at Braden Park is being proposed from the parking lot to the pavilion and a path to the playground area. Currently working with Forks Township to do a submission of the plan. We have received three quotes. Will give progress reports as the project moves forward.
2. Hurricane Ida repairs- the large field and parking lot at Braden Park are done. The playground will be repaired in the next couple of days. The pavilion should be done by the weekend. The small field will take several weeks. Working on the fence at the small field.
3. Ryan asked about the referendum with Forks Township. Christopher Moren stated annexation is a long process. We are currently working on an MOU regarding the Police.

FIRE COMPANY REPORT

Fire Company President Kim Albert gave the Chief's report for August 2021 indicating 339.35 man-hours with 26 activities and 8 incidents.

MAYOR'S REPORT

Mayor Christopher Moren gave the Police Incident report for August, 162 incidents. Coverage- July 63%, August 54%, September is scheduled for 72%. In the first six months of the year the department seized large amounts of drugs, money, ghost guns, etc. due to increased traffic. Traffic has increased in Tatamy Farms. Stop signs are needed at Chief Tatamy and Trisha Streets and at Chief Tatamy and Shelley Streets. The Stop Sign Ordinance must be updated to include these. A brief discussion ensued. A motion was made by Daniel Dewey, seconded by Frank Young, to advertise additions to the stop sign ordinance pending engineering approval. Motion approved unanimously.

Mayor Christopher Moren gave the Mayor's report for August.

1. Officiated a wedding- no fees collected.
2. HVAC upgrades to begin in September, approximately three days in each room. The office staff can work from home during the office installation. New sub panel being installed. Removal work will be done at a later time. The oil in the tank will go to the Fire Company.

PLANNING COMMISSION

Planning Commission Chair Mark Cloeren was not present. Deanne gave the report. The August Planning Commission meeting was cancelled.

Deanne stated that Tuskes has submitted the major subdivision plans- Tatamy Farms Phase 4. It will be reviewed at the September meeting.

ZONING OFFICER REPORT

Zoning Officer John Soloe was not present.

ZONING HEARING BOARD

Zoning Hearing Board Chair Larry Kish was not present.

SOLICITOR'S REPORT

Peter Layman was not present.

SEWER AUTHORITY

The Sewer Authority Chair Stephen Riegel was not present.

OLD BUSINESS

1. Deanne stated that an extension letter is needed for the DCNR Grant. The grant expires December 31, 2021. The letter must include where the matching funds will come from now that we have withdrawal from The Northampton County Open Space Grant. Council approved the \$20,000.00 matching funds from the Recreation Fund. Deanne will contact Brien Kocher regarding the permit statuses.
2. The October Walk for Keiser Family has been cancelled.

NEW BUSINESS

- 1 Ordinance 284-2021- creating the Borough Manager position. A motion was made by Pamela Pearson, seconded by Frank Young to approve Ordinance 284-2021 Borough Manager ordinance. Motion approved. Daniel Dewey opposed.
- 2 Ordinance 285-2021- setting sewer limits per EAJSA. A motion was made by Kristine Porter, seconded by Joseph Rago to approve Ordinance 285-2021 EAJSA limits. Motion approved unanimously.
- 3 Ordinance 286-2021- small wireless facilities. Christopher Moren explained what the ordinance was about and how it helps Tatamy regulate 5G installations, A motion was made by Daniel Dewey, seconded by Robert Wagner to advertise Ordinance 286-2021 for adoption. Motion approved unanimously.
- 4 Robert stated that Council had copies of the Refuse bid package. A brief discussion ensued over what would and would not be included due to changes in what is acceptable. The prepared advertisement notice should be changed to October 19, 2021 to give bidders more time. PO Box 218 needs to be added to the mailing address for the Borough. A motion was made by Frank Young, seconded by Daniel Dewey to advertise the refuse bid package, as amended. Motion approved unanimously.

CORRESPONDENCE

Robert Hayes stated that there was nothing at this time.

GOOD OF THE ORDER

- 1 Council meeting Monday October 4, 2021 at Llantrisant.
- 2 Tatamy Historical Society Car Show September 12, 2021.
- 3 Veg Stock October 9, 2021.
- 4 Car Wash for Robert Dewey's Eagle Scout Project will be held at Tractor Supply on September 19, 2021.
- 5 Robert welcomed Abby.

ADJOURNMENT

A motion was made by Daniel Dewey, seconded by Frank Young to adjourn the meeting at 8:25 pm. Robert Hayes adjourned the meeting.

Respectfully submitted,

Deanne Werkheiser, Secretary / Treasurer

**AGENDA TATAMY BOROUGH COUNCIL MEETING
SEPTEMBER 7, 2021 7:30 PM**

CALL TO ORDER: ROBERT HAYES, PRESIDENT

PLEDGE OF ALLEGIANCE: ROBERT HAYES, PRESIDENT

OATH OF OFFICE TO ABIGAIL MILLER- JR. COUNCIL PERSON

ROLL CALL: DEANNE WERKHEISER, SECRETARY/ TREASURER

READING AND APPROVAL OF AGENDA: ROBERT HAYES, PRESIDENT

COMMENTS FROM THE FLOOR: ROBERT HAYES, PRESIDENT

READING AND APPROVAL OF MINUTES: ROBERT HAYES, PRESIDENT

1. APPROVAL OF AUGUST 2, 2021 MEETING MINUTES
2. APPROVAL OF AUGUST 19, 2021 SPECIAL MEETING MINUTES

TREASURER'S REPORT: DEANNE WERKHEISER, SECRETARY/ TREASURER

APPROVAL OF DISBURSEMENTS AND RECEIPTS: ROBERT HAYES, PRESIDENT

FINANCE COMMITTEE REPORT: PAMELA PEARSON, CHAIRWOMAN
MEETING CANCELLED

CAPITAL IMPROVEMENT PLAN COMMITTEE: PAMELA PEARSON, CHAIRWOMAN

PUBLIC SAFETY COMMITTEE: DANIEL DEWEY, CHAIRMAN

WORKPLACE SAFETY COMMITTEE: DEANNE WERKHEISER, CHAIRWOMAN

1. MUNICIPAL BUILDING INSPECTION DONE DURING AUGUST MEETING

PUBLIC WORKS REPORT: RYAN MCGINLEY, SUPERVISOR

1. REPORT FOR AUGUST
2. PATHWAY TO PAVILION AND PLAYGROUND AREA AT BRADEN PARK

FIRE COMPANY REPORT: KIM ALBERT, PRESIDENT

1. MONTHLY ACTIVITIES REPORT AUGUST

MAYOR'S REPORT: CHRISTOPHER MOREN, MAYOR

1. POLICE INCIDENT REPORT FOR AUGUST
2. MAYOR'S REPORT FOR AUGUST

PLANNING COMMISSION: MARK CLOEREN, CHAIRMAN
AUGUST MEETING CANCELLED

ZONING OFFICER REPORT: JOHN SOLOE, ZONING OFFICER

ZONING HEARING BOARD: LARRY KISH, CHAIRMAN

ENGINEER'S REPORT: BRIEN KOCHER, ENGINEER
ONLY IF NEEDED

SOLICITOR'S REPORT: PETER LAYMAN, ESQUIRE
WILL NOT BE ATTENDING MEETING

SEWER AUTHORITY: STEPHEN RIEGEL, CHAIRMAN

OLD BUSINESS: ROBERT HAYES, PRESIDENT

- 1 DCNR GRANT EXTENSION LETTER NEEDED
- 2 WALK FOR KEISER FAMILY CANCELLED

NEW BUSINESS: ROBERT HAYES, PRESIDENT

- 1 ORDINANCE 284-2021- BOROUGH MANAGER
- 2 ORDINANCE 285-2021 – EAJSA LIMITS
- 3 ORDINANCE 286-2021- SMALL WIRELESS FACILITIES
- 4 2022 GARBAGE AND RECYCLING BID PACKAGE

CORRESPONDENCE: ROBERT HAYES, PRESIDENT

FOR THE GOOD OF THE ORDER: ROBERT HAYES, PRESIDENT

- 1 COUNCIL MEETING MONDAY OCTOBER 4, 2021
- 2 THS CAR SHOW SEPTEMBER 12, 2021
- 3 VEG STOCK OCTOBER 9, 2021

ADJOURNMENT: ROBERT HAYES, PRESIDENT