

**TATAMY BOROUGH COUNCIL MEETING MINUTES
MONDAY JULY 6, 2020 AT 7:30 P.M.**

The regular meeting of the Tatamy Borough Council was held on Monday, July 6, 2020 at Hope Lutheran Church Social Hall, 240 S 8th Street Tatamy, PA 18085 to allow for social distancing requirements. The meeting was called to order at 8:00 p.m. by Council President Robert Hayes.

ROLL CALL

The following Council members were present at the meeting: Daniel Dewey, Robert Hayes, Pamela Pearson, Kristine Porter, Joseph Rago, Robert Wagner, and Frank Young. Also present were David Jordan, Solicitor, Brien Kocher, Engineer, Christopher Moren, Mayor, Amanda Pearson, Jr. Council member, Deanne Werkheiser, Secretary/ Treasurer, and Ryan McGinley, Public Works Supervisor.

Robert Hayes stated that an executive session was held prior to the Council meeting to discuss pending litigation and personnel issue.

APPROVAL OF MINUTES

Approval of the June 1, 2020 Meeting Minutes.

A motion was made by Pamela Pearson, seconded by Frank Young to approve the June 1, 2020 minutes. Motion approved unanimously.

COMMENTS FROM THE FLOOR REGARDING AGENDA ITEMS

Robert Hayes asked if there were any comments from the floor.
None.

TREASURER'S REPORT

Balance of General Fund as of 6/1/20	\$369,178.44
Deposits: 6/1/20-6/30/20	\$86,089.11
Disbursements: 6/1/20-6/30/20	\$81,435.84
TOTAL	\$346,007.75

Bank Balances: Merchants Bank as of 7/1/2020	
Checking	\$345,486.26
Savings	\$37,781.98
Refuse	\$25,009.40
Highway Aid	\$45,832.33
Operating Reserve	\$85,073.28
Recreation Fund	\$130,576.78
All other Accounts	\$37,452.08
Building, Grant, Paving, Police Vehicle, Relief, Truck/ Equipment	
The total balance of all funds for the Borough	\$707,212.10

Escrow	\$13,871.70
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A motion was made by Daniel Dewey, seconded by Kristine Porter to approve the Treasurer's Report. Motion approved unanimously.

DISBURSEMENTS AND RECEIPTS

Checks paid out between meetings General Fund- June	\$81,435.84
Unpaid Bills Details	\$28,022.90

Escrow- \$11,315.10 General Fund- \$16,707.80

Deanne stated that the bill for the amended 2019 Audit was received for \$1,000.00. She would like that added to the unpaid bills detail.

A motion was made by Daniel Dewey, seconded by Robert Wagner to approve the Disbursements and Receipts with the additional \$1,000.00 to Riley and Company. Motion approved unanimously.

FINANCE COMMITTEE REPORT

The Finance Committee Chairwoman Pamela Pearson gave the report. Council had copies of the July 1, 2020 meeting minutes.

1. Pamela stated that Jay Grobelny was present to review the 2019 Audit with the committee. No deficiencies found. The committee recommends Council approve the 2019 Audit. a motion was made by Robert Wagner, seconded by Daniel Dewey to approve the 2019 Audit. Motion approved unanimously.
2. Pamela stated the committee has started working on the 2021 budget.
3. Pamela stated that the committee recommends the approval for Ryan McGinley to purchase a skid steer. Over \$20,000.00 in old equipment has been sold this year. These funds would be used for the purchase. He estimates the cost to be over \$11,000.00 but under \$19,000.00 he will get multiple quotes as required. A motion was made by Daniel Dewey, seconded by Joseph Rago to approve up to \$19,000.00 for the purchase of a skid steer. Motion approved unanimously.

CAPITAL IMPROVEMENTS PLAN

The Capital Improvements Chair Pamela Pearson stated that the Capital Improvements Plan committee met on June 18, 2020.

Pamela stated that the NORCO Grow Grant has been applied for. This would cover COVID-19 expenses and requirements. Roughly \$8,000.00 was applied for.

PUBLIC SAFETY COMMITTEE

The Public Safety Chair Daniel Dewey gave the report. Council has copies of the Public Safety Committee June 18, 2020 meeting minutes.

The Police Department – traffic stops resumed when the county moved into the yellow phase. Police received reports of an internet scam for animals to a home on Broad Street. Traced to a foreign country. AED's have been received. Don DeReamus will set up training for proper usage. Citizen complaint received regarding traffic issues on Chief Tatamy Street.

Public Works Department - having cameras installed at Braden Park has been put on hold.

WORKPLACE SAFETY COMMITTEE

The Workplace Safety Chair Deanne Werkheiser gave the report. Council has copies of the June 25, 2020 meeting minutes. Deanne stated that the Workplace Safety Committee will be doing building inspections once able due to COVID-19 restrictions.

PUBLIC WORKS REPORT

Public Works Supervisor Ryan McGinley gave the report.

Ryan stated they are currently working on the Kane swale. 90% complete. Photos of the project were displayed.

FIRE COMPANY REPORT

Fire Company President Kim Albert gave chief's report for June 2020.

330.56 -man hours for the month with 3 calls and 21 activities.

MAYOR'S REPORT

Mayor Christopher Moren read the Police Incident report for June.

Christopher stated that the June report will be reviewed next month. Police Chief is on vacation.

Christopher Moren gave the following report for June-

- 1 Bushkill Street bridge replacement should be done soon.
- 2 COVID-19 is bringing out the worst in people.
- 3 He would like to recommend renaming the Tatamy Trail for former Mayor Luke Duignam. Luke worked tirelessly on it. The family likes this idea. A motion was made by Frank Young, seconded by Pamela Pearson to rename the original section of the Tatamy Trail in honor of Luke Duignam. Motion approved unanimously.
- 4 This past weekend, numerous people from out of state were using Braden Park. Do not want to see Tatamy having issues like they did in Palmer Township's Penn Pump Park. Christopher is recommending locking the main gate Friday night until Monday morning. A key will be given to residents renting the park. Pamela asked how we are going to prevent people from driving around the gate? Fencing can be installed. Christopher stated he will reach out to Forks Township again regarding annexing Braden Park. A brief discussion ensued. A motion was made by Daniel Dewey, seconded by Joseph Rago to lock the main gate Braden Park from 8:00 pm Friday evenings until 8:00 am Monday mornings for the foreseeable future. Motion approved unanimously.

PLANNING COMMISSION

Planning Commission- Chairman, Napoleon Clark was not present. Deanne Werkheiser gave the report.

Council had copies of the June 9, 2020 meeting minutes.

Evening pouring of foundation being done at 130 Commerce Lane. Residents will be sent a letter.

Committee is reviewing the park, recreation, and open space plan. It has been five years since approval.

Recreation Board is reviewing as well.

ZONING OFFICER REPORT

Zoning Officer- John Soloe was not present.

ZONING HEARING BOARD

Zoning Hearing Board – Chairperson, Larry Kish was not present.

ENGINEER'S REPORT

Brien Kocher, Engineer had two items for Council.

1. Tuskes waiver request- Brien stated the waiver request is for trench backfill. SALDO requires stone, they are requesting to use compacted earth. We (Hanover Engineering) are watching how they are backfilling and what they are using. Mike Tuskes stated the wearing course will not be put in for twelve months. This will allow for any settling. We (Tuskes) have GEO Tech inspectors as well. Brien stated Hanover would inspect backfilling and would like reports from the GEO Tech inspectors. Sewer Authority has its own inspectors coming out. Would also like compacting test. Mike Tuskes stated they use stone when really wet. Tuskes is responsible for the roadways for an additional 18 months once they are turned over to the Borough. Brien stated that they do a proof roll to check for settling. If issues are found, they must be fixed. Frank Young stated that Tuskes has not followed through on promises they have made to Tatamy, the swale, trail. Mike Tuskes responded he never made any promises regarding the swale. Kristine Porter asked what the difference is between rack and compacted earth? Brien responded with stone you know how it will react. Dirt can be just as good, just needs to be monitored. Ryan McGinley asked who would be responsible for repairs to the roadways after they are turned over. Brien responded the Borough after the first 18 months. A brief discussion ensued. A motion was made by Pamela Pearson, seconded by Kristine Porter to approve Tuskes waiver request with GEO Tech testing submitted to Borough Engineer and twelve months until wearing course is put

down. Motion approved unanimously. Mike Tuskes stated only Phase 1 and Phase 2 to be done this year. Phase 3 is only to lay pipe, will not be paved this year.

2. UGI gas line- meeting was held to review the agreement and process. The gas line will come off Main and Bushkill Streets, south on Bushkill and 2nd Streets, then run west on Broad Street up to 8th Street. Residents will have up to ten years to hook up at the cost of \$2,200.00 per the program they are offering. The line will be about five feet off the curb on the south side. Will be repaved over the main. Will give the Borough money to repair trenches when people connect. Will give to cover the cost of only their share to pave. David Jordan and Brien Kocher are working with UGI on the agreement and will bring to Council for final approval. They will only be paving the main line area, southside of street, similar process as what was done when the sewer line was replaced. Brien stated it has been more than 15 years since Broad Street was paved. The Borough borrowed money from the Sewer Authority to do the paving. Joseph Rago asked how long until High Street gets gas. Christopher Moren responded we are not sure. Doing Tatamy in phases. Pamela Pearson stated the money can be invested until it is used.

SOLICITOR'S REPORT

David Jordan, Solicitor stated everything was covered under the Engineers report.

SEWER AUTHORITY

The Sewer Authority Chairperson Stephen Riegel was not present.

OLD BUSINESS

- 1 Robert Hayes stated that a meeting was held last week regarding Tatamy Trail North with Northampton County and DCNR. Brien Kocher stated Tatamy will need a permit from DEP and the US Army Corps of Engineers because the trail is in a flood plain. DEP is not in due to COVID-19. May take a long time to get the permits.
- 2 Robert Hayes stated resolution 2020-03 is for the LSA grant e signatures. This was approved at last month's meeting, but they want a resolution. A motion was made by Daniel Dewey, seconded by Frank Young to approve Resolution 2020-03. Motion approved unanimously.

NEW BUSINESS

- 1 Robert Hayes stated that improvements are being required to Main Street due to construction in Chrin NE Quad. We need right of way agreements to make improvements to Main Street that includes a turning lane. The deeds reflect a setback that they may not be aware of but is needed for Penn DOT. We need a resolution to be able to move forward with the project. A motion was made by Frank Young, seconded by Joseph Rago for a resolution to agree to utilize the right of eminent domain if necessary, to facilitate the construction of a turning lane on Main Street at 8th Street. Motion approved unanimously.
- 2 Police contracts for 5 years, 2021 through 2025, were submitted. A motion was made by Pamela Pearson, seconded by Daniel Dewey to approve the Police contracts, pending legal review. Motion approved unanimously.

FROM THE FLOOR

Robert Hayes asked for comments from the floor.

Christopher Moren stated he received an email from the Nazareth COG regarding fireworks in municipalities. The current law allows for no real enforcement from municipalities. Letters are being sent from the municipalities to make changes to the legislation to allow municipalities to make and enforce restrictions. Pamela Pearson stated the Human Resources meeting will be held at the Borough Office not at Braden Park, since there are only three members

CORRESPONDENCE

Robert Hayes stated several items were received. Information on the fall PSAB conference, 2019 Annual report, and the Hometown News.

GOOD OF THE ORDER

1 Council meeting August 3, 2020

ADJOURNMENT

A motion was made by Frank Young, seconded by Daniel Dewey to adjourn the meeting at 9:12 pm. Motion approved unanimously.

Respectfully submitted,

Deanne Werkheiser, Secretary/ Treasurer