

**TATAMY BOROUGH COUNCIL MEETING MINUTES
MONDAY JANUARY 6, 2020 AT 7:30 P.M.**

The Reorganizational Meeting of the Tatamy Borough Council was held on Monday, January 6, 2020 at the Municipal Building, 423 Broad Street, Tatamy, PA. The meeting was called to order at 7:30 p.m. by Mayor Christopher Moren.

SWEARING IN OF COUNCIL

Prior to the Council Meeting Mayor Christopher Moren swore in Council Members Daniel Dewey, Pamela Pearson, Robert Wagner, and Frank Young; Planning Commission Alternate Timothy Frey; Vacancy Board Ryan McGinley; and Zoning Hearing Board Alternate Michael Russo.

COUNCIL ROLL CALL

Mayor Christopher Moren asked for Council member roll call to establish a quorum. The following Council members were present at the meeting: Daniel Dewey, Robert Hayes, Pamela Pearson, Kristine Porter, Joseph Rago, Robert Wagner, and Frank Young.

Christopher Moren asked for a moment of silence for Stuart Albert, who passed away January 5, 2020.

NOMINATION AND ELECTION OF PRESIDENT, VICE PRESIDENT, AND PRO TEM

Mayor Christopher Moren opened the floor for nominations for President.

A nomination was made by Frank Young, seconded by Pamela Pearson for Robert Hayes as President of Council. There being no other nominations, the nominations were closed. Robert Hayes accepted the appointment as Council President. Motion approved unanimously.
Mayor Christopher Moren turned the meeting over to Robert Hayes.

President Robert Hayes opened the floor for nominations for Vice President.

A nomination was made by Daniel Dewey, seconded by Frank Young for Pamela Pearson as Vice President of Council. There being no other nominations, the nominations were closed. Pamela Pearson accepted the appointment as Council Vice President. Motion approved unanimously.

A nomination was made by Pamela Pearson, seconded by Robert Wagner for Daniel Dewey as Pro Tem of Council. There being no other nominations, the nominations were closed. Daniel Dewey accepted the appointment as Council Pro Tem. Motion approved unanimously.

ROLL CALL

The following Council members were present at the meeting: Daniel Dewey, Robert Hayes, Pamela Pearson, Kristine Porter, Joseph Rago, Robert Wagner, and Frank Young. Also present were, David Jordan, Solicitor, Brien Kocher, Engineer, Christopher Moren, Mayor, Amanda Pearson, Jr. Council member, and Deanne Werkheiser, Secretary/ Treasurer.

APPROVAL OF MINUTES

Approval of the December 16, 2019 Meeting Minutes.

A motion was made by Pamela Pearson, seconded by Kristine Porter to approve the December 16, 2019 minutes. Motion approved unanimously.

APPOINTMENTS

Robert Hayes read the Tatamy Borough List of Borough Officials and Employees with Pay Rates for 2020.

Mayor: Christopher Moren \$1300.00 per year
 Council Members: Daniel Dewey, Pamela Pearson, Robert Hayes, Kristine Porter, Joseph Rago, Robert Wagner, and Frank Young \$900.00 per year
 Jr. Council Person: Amanda Pearson
 Borough Secretary/ Treasurer: Deanne Werkheiser \$21.51
 Borough Clerk: Nancy Nadolski \$10.98
 Solicitor: David J. Jordan, Jr. \$125.00
 Engineer: Hanover Engineer 2020 fee schedule (adopted entire schedule)
 Brien Kocher registered engineer- \$117.00
 Sewage Enforcement Officer/ Engineer: 2020 fee schedule (adopted entire schedule) Keystone Consulting Engineers, Inc Al Kortze Principal engineer- \$123.00 Sr. engineer- \$105.50 Enforcement Officer- \$94.00
 REAL ESTATE TAX COLLECTOR: Tracey Cressman 3% of amount collected
 EIT COLLECTOR: 1.30% of amount collected per contract 2015-2021
 Keystone Collections Group EIT 1.2%- .5% Tatamy .7% NASD
 PUBLIC WORKS: Supervisor: Ryan McGinley \$28.56, Foreman: Frank Young \$24.58,
 Worker: Tyler Corter \$15.30
 CUSTODIAN: Chris Garner \$15.00
 POLICE DEPARTMENT:
 Police Chief: Keith Snyder \$66,415.00 salary
 Police Sergeant: Philip Cohen \$30.41
 Police Officer, full time: Collin Keiser \$25.82
 Police Officer, part time: Steve Horvath and Adam Shimer \$24.13
 CONSTABLE- Kevin McCabe
 EMERGENCY MANAGEMENT COORDINATOR: Donald DeReamus
 ZONING HEARING BOARD SOLICITOR: John Molnar, Esquire \$65.00
 ZONING OFFICER/CODE OFFICER: John Soloe, Code Officer \$15.00
 ZONING HEARING MEMBERS: Eric Bayda, Larry Kish, Kevin McCabe, and Alternate- Michael Russo \$40.00 per hearing attended
 PLANNING COMMISSION: Heidi Benson, Napoleon Clark, Mark Cloeren, David Dean, Sam Herald, and Alternate- Timothy Frey \$40.00 per meeting attended
 PLANNING COMMISSION SECRETARY: Deanne Werkheiser \$70.00 per meeting attended
 CONTRACTED REFUSE REMOVAL: County Waste Refuse fee \$220.00 a year per unit through 12/31/21
 TATAMY SEWER AUTHORITY: Chairman- Stephen Riegel \$90.00 per month
 EAJSA Representative - Stephen Riegel
 Member- George Georghiou, Robert Fisher, Christopher Moren, and Marie Scott, \$50.00 per month
 Secretary/ Treasurer- Melissa Philip \$155.00 per month-
 Tatamy Fire Company 2020: Fire Chief: Shawn McDonald Asst. Chief: Derek Adams
 VACANCY BOARD: Ryan McGinley
 RIGHT TO KNOW OFFICER: Deanne Werkheiser- Municipal, Keith Snyder- Police Department

Appointments approved as read.

TREASURER'S REPORT

Balance of General Fund as of 12/1/19	\$129,199.56
Deposits: 12/1/19-12/31/19	\$22,703.91
Disbursements: 12/1/19-12/31/19	\$81,599.74
TOTAL	\$49,118.20

Bank Balances: Merchants Bank as of 1/2/2020	
Checking	\$72,727.34
Savings	\$62,748.82
Refuse	\$21,338.75
Highway Aid	\$20,677.82
Operating Reserve	\$84,974.18
All other Accounts	\$81,989.41

Building, Grant, Paving, Police Vehicle, Recreation, Relief, Truck/ Equipment
 The total balance of all funds for the Borough \$344,456.32

Escrow \$16,733.03

A motion was made by Pamela Pearson, seconded by Frank Young to approve the Treasurer's Report. Motion approved unanimously.

DISBURSEMENTS AND RECEIPTS

Checks paid out between meetings General Fund- December \$81,599.74
 Unpaid Bills Details \$24,121.83
 Escrow- \$11,056.38 General Fund- \$13,065.45

Deanne stated we received the ACO and Nixle bills from the Nazareth COG after the Finance Committee meeting.

A motion was made by Daniel Dewey, seconded by Frank Young to approve the Disbursements and Receipts. Motion approved unanimously.

COMMENTS FROM THE FLOOR REGARDING AGENDA ITEMS

Robert Hayes asked if there were any comments from the floor regarding items on the agenda. None at this time.

FINANCE COMMITTEE REPORT

The Finance Committee Chairwoman Pamela Pearson gave the report. Council had copies of the January 2, 2020 meeting minutes.

1. 2019 year end financials reviewed. Follow up questions on reserve account monies.
2. 2020 bid thresholds- \$11,300.00 telephonic, \$21,000.00 RFP.
3. 2020 pay rates and electric quotes reviewed.
4. Pamela stated the Finance Committee needs another member due to Charles Bartholomew's term ending.

CAPITAL IMPROVEMENTS PLAN

Pamela Pearson stated that the Capital Improvements Plan committee met December 19, 2019.

Pamela stated they reviewed projects that have been completed or in the process.

Completed projects- ADA ramp (front walk), purchase of backhoe, rusted rear wall replacement, purchase new mowers. In progress- roller and trailer and salt bin.

PUBLIC SAFETY COMMITTEE

The Public Safety Chairman Daniel Dewey gave the report. Council had copies of the December 19, 2019 meeting minutes.

The committee discussed temporary AED's, upcoming training, bridge work, and the Santa Run were discussed. 40 stops on the Santa Run. It was a quick meeting.

WORKPLACE SAFETY COMMITTEE

The Workplace Safety Chairman Deanne Werkheiser gave the report. Council had copies of the December 18, 2019 meeting minutes. One incident was reported from the Fire Company. Spotted Lantern Fly training has been completed.

FIRE COMPANY REPORT

Fire Company President Kim Albert was not present. Deanne gave chief's report for December 2019. 502.20 -man hours for the month with 20 activities.

MAYOR'S REPORT

Mayor Christopher Moren read the Police Incident report for December.

There were 202 incidents for the month of December. 2019 total incidents 2,588, up 42% from 2018. Coverage was at 29%.

Christopher Moren gave the following report for December

- 1 Community Watch Program next meeting will be held sometime in January.
- 2 Nixle alert system upgrade will be implemented sometime in late January.
- 3 Santa Run had a total of 40 stops with 76 kids.
- 4 Impromptu New Years Eve celebration was a success. Most likely will do this again in 2020.

PLANNING COMMISSION

Planning Commission- Chairman, Napoleon Clark was not present. Council received copies of the December 10, 2019 meeting minutes at the December 16 Council meeting. Deanne Werkheiser gave the report.

1. The Planning Commission recommends conditional final approval of Tatamy Farms minor subdivision plan.
2. Alternate member will be Timothy Frey.

ZONING OFFICER REPORT

Zoning Officer- John Soloe was not present. No report.

ZONING HEARING BOARD

Zoning Hearing Board – Chairperson, Larry Kish was not present. No report.

ENGINEER'S REPORT

- 1 Brien stated that Tatamy Farms minor subdivision conditional final approval is before Council tonight. The reason for the last-minute review is because the LVPC letter was received on Friday afternoon. The Minor subdivision is just to purchase land from Equipto. Robert Wagner stated that the Planning Commission recommends approval. This is just for the subdivision. A brief discussion ensued about minor and major subdivision. Robert Hayes stated this was discussed before. Brien Kocher responded when you changed the zoning for this area. Mike Tuskes will be back before Council with the major subdivision. A motion was made by Robert Wagner, seconded by Joseph Rago to approve conditional final approval of Tuskes home minor subdivision plan. Motion approved unanimously. Robert Hayes stated that traffic on Chief Tatamy Street and 7th Street is very fast due to no stop signs. Suggesting additional stop signs on Chief Tatamy Street. Ryan McGinley stated portable speed bumps are another option. David Jordan responded they could be a liability if the speed bump causes them to lose control. Daniel Dewey and Robert Wagner stated there are lots of children at the bus stops on Chief Tatamy Street. This will be discussed at the Public Safety Committee meeting. Brien Kocher will send information about traffic calming.

SOLICITOR'S REPORT

David Jordan, Solicitor stated he had several items to bring before Council at this time.

1. Changes to the easement for the Fire Company will be ready for next month.
2. Working on easement with Equipto for the Trail.
3. Tree trimming fee can be added to the fee schedule per Ordinance 53-1968.

SEWER AUTHORITY

The Sewer Authority Chairperson Stephen Riegel stated he had nothing to report.

Robert Hayes asked about the drain that needs to be repaired at Trisha Street and Chief Tatamy Street. Stephen responded the bid has been accepted but no date has been set yet.

OLD BUSINESS

- 1 Robert Hayes stated the 2020 fee schedule has been updated to include tree trimming. A motion was made by Daniel Dewey, seconded by Pamela Pearson to adopt the 2020 Fee Schedule. Motion approved unanimously.
- 2 Robert Hayes stated another signer for the Municipal bank account since William Belkey's term is up. Daniel Dewey will be added as a signer to the Municipal accounts.
- 3 An updated ACO contract has been sent and needs signatures. Christopher Moren stated they are minor changes, the ACO will be able to take vacation time, etc. Christopher asked if Tatamy would be interested in a chip and spay program through the ACO, Pibble Paws. Council supports the program.
- 4 2019 return of taxes has been received from Tracey Cressman. Robert Hayes will sign.

NEW BUSINESS

- 1 Main Street upgrades meeting has been scheduled for January 15, 2020. Updates to follow.

FROM THE FLOOR

Robert Hayes asked for comments from the floor.

Ryan McGinley stated he had several items-

- 1 Repaving of Chief Tatamy Street- There was a meeting with Tuskes about the repair of Chief Tatamy Street. Ryan will get more information from Jim Milot. He will also get estimates of the cost for Capital Plan committee.
- 2 Ryan asked how the grass and weed violation letters get triggered? The Police, Public Works, Council, etc. have Deanne send letters to residents that are found in violation.
- 3 Streetlights should continue to be paid out of the general fund.
- 4 What agreement do we have with Tuskes regarding the trail? Is it just verbal? Rick Krasley said the trail may not get done until next year. Half of the gas line pipe is in place. David Jordan will contact Mike Tuskes about the trail and timing.
- 5 The Kane swale is being prepped for the work to be done. Waiting for the ground to freeze. Getting a clean fill permit from Hanover to be able to dump at Chrin.
- 6 Where do we stand on the Kane sinkhole? David Jordan will check on this.

CORRESPONDENCE

Correspondence was read by Robert Hayes. Several items were received- Engineering firm information, new Lanta Bus schedule, Northampton County Solid Waste Plan updates, and information on NIMS courses.

GOOD OF THE ORDER

- 1 Council meeting February 3, 2020

ADJOURNMENT

A motion was made by Pamela Pearson, seconded by Daniel Dewey to adjourn the meeting at 8:50 pm. Motion approved unanimously.

Respectfully submitted,
Deanne Werkheiser, Secretary/ Treasurer