

**TATAMY BOROUGH COUNCIL MEETING MINUTES
MONDAY APRIL 6, 2020 AT 7:30 P.M.**

The regular meeting of the Tatamy Borough Council was held on Monday, April 6, 2020 via teleconferencing. The meeting was called to order at 7:40 p.m. by Council President Robert Hayes.

ROLL CALL

The following Council members were present at the meeting: Daniel Dewey, Robert Hayes, Pamela Pearson, Kristine Porter, Robert Wagner, and Frank Young. Also present were, David Jordan, Solicitor, Christopher Moren, Mayor, Amanda Pearson, Jr. Council member, Deanne Werkheiser, Secretary/ Treasurer, Keith Snyder, Police Chief, Ryan McGinley, Public Works Supervisor, and resident Curt Scott. Joseph Rago was absent.

APPROVAL OF MINUTES

Approval of the March 2, 2020 Meeting Minutes and the March 24, 2020 Emergency Meeting Minutes.

A motion was made by Kristine Porter, seconded by Pamela Pearson to approve the March 2, 2020 minutes. Motion approved unanimously.

A motion was made by Daniel Dewey, seconded by Robert Wagner to approve the March 24, 2020 minutes. Motion approved unanimously.

TREASURER'S REPORT

Balance of General Fund as of 3/1/20	\$45,924.38
Deposits: 3/1/20-3/31/20	\$275,444.99
Disbursements: 3/1/20-3/31/20	\$71,434.22
TOTAL	\$235,085.34

Bank Balances: Merchants Bank as of 4/1/2020	
Checking	\$242,731.02
Savings	\$37,767.85
Refuse	\$46,863.00
Highway Aid	\$59,883.57
Operating Reserve	\$85,020.28
Recreation Fund	\$130,266.62
All other Accounts	\$37,683.16
Building, Grant, Paving, Police Vehicle, Relief, Truck/ Equipment	
The total balance of all funds for the Borough	\$640,215.50

Escrow	\$18,713.84
--------	-------------

A motion was made by Frank Young, seconded by Kristine Porter to approve the Treasurer's Report. Motion approved unanimously.

DISBURSEMENTS AND RECEIPTS

Checks paid out between meetings General Fund- March	\$71,434.22
Unpaid Bills Details	\$42,138.72
Escrow- \$6,167.71	General Fund- \$24,479.32
	Highway Aid- \$11,491.69

Deanne Werkheiser stated that she would like to add the \$580.80 Tractor Supply bill that was just received to the unpaid bills detail.

A motion was made by Daniel Dewey, seconded by Frank Young to approve the Disbursements and Receipts with the addition of the Tractor Supply bill. Motion approved unanimously.

COMMENTS FROM THE FLOOR REGARDING AGENDA ITEMS

Robert Hayes asked if there were any comments from the floor regarding items on the agenda. None at this time.

FINANCE COMMITTEE REPORT

The Finance Committee Chairwoman Pamela Pearson gave the report. Council had copies of the April 1, 2020 virtual meeting minutes.

1. Accountant of record – per Council discussion in March, reached out to prospects. Anticipated hearing back after April 15, 2020.
2. Due to the COVID-19 pandemic, deadlines for the 2020 Real Estate Tax will be extended. Discounts will be due May 4, 2020 and base will be due July 2, 2020. Penalties will be assessed July 3, 2020 through the end of the year.
3. New income line account to be set up to track sale of items by Public Works.
4. Final Codification has arrived. Final invoice exceeded budgeted amount due to exceeding quoted page limit and web host fees.
5. New Public Works lawn mower to be purchased with Recreation Fund monies.

CAPITAL IMPROVEMENTS PLAN

The Capital Improvements Chair Pamela Pearson stated that the Capital Improvements Plan committee March meeting was cancelled.

PUBLIC SAFETY COMMITTEE

The Public Safety Chair Daniel Dewey stated that the Public Safety Committee March meeting was cancelled.

WORKPLACE SAFETY COMMITTEE

The Workplace Safety Chair Deanne Werkheiser stated that the Workplace Safety Committee march meeting was cancelled.

PUBLIC WORKS REPORT

Public Works Supervisor Ryan McGinley gave the report. Ryan reviewed projects the department has completed or is working on.

1. Park maintenance and mulching.
2. Repairing signs and drain basins.
3. Street sweeping is still on as scheduled, April 23rd and 24th.
4. Items are being sold on Municibid. Sold a piece of farm equipment for \$700.00. Looking to buy a welder with the money from the items being sold.
5. UGI is looking for information. Being worked on.

FIRE COMPANY REPORT

Fire Company President Kim Albert was not present. Mayor Christopher Moren gave chief's report for March 2020.

241.54 -man hours for the month with 2 calls and 12 activities.

MAYOR'S REPORT

Mayor Christopher Moren read the Police Incident report for March.

There were 130 incidents for the month of March, which is down due to COVID-19. Coverage was at 63% due to officer training. Christopher stated that April is scheduled for 76% coverage, a new Tatamy record.

Christopher Moren gave the following report for March

- 1 New electronic message board has been installed in Municipal Building lobby. Citizen donations were given to make the purchase.
- 2 Thank you to everyone for your support and patience as we work through the COVID-19 emergency.

PLANNING COMMISSION

Planning Commission- Chairman, Napoleon Clark was not present. No meeting was held in March due to lack of quorum.

ZONING OFFICER REPORT

Zoning Officer- John Soloe was not present.

ZONING HEARING BOARD

Zoning Hearing Board – Chairperson, Larry Kish was not present.

SOLICITOR’S REPORT

David Jordan, Solicitor stated he had several items to bring before Council at this time.

1. David stated he is currently working with Tuskes Homes on COVID-19 requirements. David asked if we still need easements with Equipto for the trail? Robert Hayes responded that he received information from Brien Kocher with options for the trail and pavilion. Three options were received. Option #1 is for \$60,000.00 that has item from the original grant application. Ryan McGinley stated we could use some of the recreation Fund monies to have Morton install the pavilion. Option #2 is for \$70,000.00 that has Morton installing the pavilion. Option #3 is for \$70,000.00 that has a shorter trail but includes a fence. David Jordan stated that Mr. Ammerman should be the one to put up a fence since he is the one who wants it. David was down in that area to check on Tuskes. He noticed that Equipto cleaned up quite a bit. Tuskes still needs to take care of some grading issues. Robert Hayes stated he would forward the information to Council for them to review so that it can be discussed at the May Council meeting. David stated he would speak to Mr. Ammerman and report back in May.

SEWER AUTHORITY

The Sewer Authority Chairperson Stephen Riegel was not present. Christopher Moren stated that sewer bill due date is being extended until May 29th.

OLD BUSINESS

- 1 Robert Hayes stated that Ordinance 282-2020, regulating tree trimming, is before Council for adoption. A motion was made by Frank Young, seconded by Daniel Dewey to adopt Ordinance 282-2020. Motion approved unanimously.
- 2 Real Estate Tax deadline extensions were discussed under Finance Committee report.
- 3 Per Governor Wolf guidelines, Tuskes can due groundwork at Tatamy Farms since landscaping is acceptable.
- 4 Robert Hayes asked about the status of the Kane swale repairs. Ryan McGinley stated they are ready to go but Chrin needs more information for the clean fill permit from us before we can start. Buzzi is currently repairing a sinkhole under the Railroad tracks.

NEW BUSINESS

- 1 Chrin Company reduction request for the Southeast Quad was reviewed by Brien Kocher. Council has copies of the March 31, 2020 letter allowing for the release of \$145,168.61 leaving the remaining balance of the letter of credit at \$74,861.73. A brief discussion ensued. A motion was made by Pamela

Pearson, seconded by Kristine Porter to reduce the Southeast Quad letter of credit by \$145,168.61.
Motion approved unanimously.

FROM THE FLOOR

Robert Hayes asked for comments from the floor. Nothing at this time.

CORRESPONDENCE

Correspondence was read by Robert Hayes. Nothing at this time.

GOOD OF THE ORDER

- 1 Council meeting May 4, 2020
- 2 Borough Meetings for April will be cancelled or held via teleconference
- 3 Street sweeping April 23 and 24

ADJOURNMENT

A motion was made by Kristine Porter to adjourn the meeting at 8:36 pm. Motion approved unanimously.

Respectfully submitted,

Deanne Werkheiser, Secretary/ Treasurer