

**TATAMY BOROUGH COUNCIL MEETING MINUTES
MONDAY OCTOBER 3, 2020 AT 7:30 P.M.**

The regular meeting of the Tatamy Borough Council was held on Monday, October 3, 2020 at Tatamy Borough Municipal Building, 423 Broad Street Tatamy, PA 18085. The meeting was called to order at 7:30 p.m. by Council President Robert Hayes.

ROLL CALL

The following Council members were present at the meeting: Daniel Dewey, Robert Hayes, Joseph Rago, Robert Wagner, and Frank Young. Also present were Christopher Moren, Mayor, David Jordan, Solicitor, Deanne Werkheiser, Secretary/ Treasurer, Keith Snyder, Police Chief, and Ryan McGinley, Public Works Supervisor. Council members Pamela Pearson and Kristine Porter, and Amanda Pearson, Jr. Council member attended virtually.

Robert Hayes stated that an executive session to discuss legal strategy was held prior to the Council meeting.

COMMENTS FROM THE FLOOR

Robert Hayes asked if there were any comments from the floor.
None at this time.

APPROVAL OF MINUTES

Approval of the September 8, 2020 Meeting Minutes.

A motion was made by Robert Wagner, seconded by Frank Young to approve the September 8, 2020 minutes. Motion approved unanimously.

TREASURER'S REPORT

Balance of General Fund as of 9/1/20	\$314,086.57
Deposits: 9/1/20-9/30/20	\$39,465.92
Disbursements: 9/1/20-9/30/20	\$92,492.36
TOTAL	\$262,339.05

Bank Balances: Fidelity Bank as of 9/30/2020	
Checking	\$293,330.74
Savings	\$37,791.60
Refuse	\$50,972.53
Highway Aid	\$39,687.37
Operating Reserve	\$85,109.42
Recreation Fund	\$202,570.24
All other Accounts	\$37,458.15
Building, Grant, Paving, Police Vehicle, Relief, Truck/ Equipment	
The total balance of all funds for the Borough	\$746,920.05

Escrow	\$19,686.31
--------	-------------

A motion was made by Frank Young, seconded by Daniel Dewey to approve the Treasurer's Report. Motion approved unanimously.

DISBURSEMENTS AND RECEIPTS

Checks paid out between meetings General Fund- September	\$92,492.36
Unpaid Bills Details	\$25,886.10

Escrow- \$9,777.53 General Fund- \$16,108.57

Deanne stated that a bill for Bi-State in the amount of \$4,584.00 for Highway Aid needs to be added to the unpaid bills detail.

A motion was made by Daniel Dewey, seconded by Frank Young to approve the Disbursements and Receipts with the addition of Bi-State bill for \$4,584.00. Motion approved unanimously.

FINANCE COMMITTEE REPORT

The Finance Committee Chairwoman Pamela Pearson gave the report. Council had copies of the September 30, 2020 meeting minutes.

1. Pamela stated that delinquent Refuse accounts will be handled by our Attorney. David Jordan will take delinquent accounts to small claims court if necessary.
2. Pamela stated the Borough emails were renewed for one year with GoDaddy.
3. The COVID-19 Relief Grant was approved.
4. The 2021 Budget is ready for the first reading.

CAPITAL IMPROVEMENTS PLAN

The Capital Improvements Chair Pamela Pearson stated that the Capital Improvements Plan committee met in September to discuss the RCAP Grant. The Municipal Property will be surveyed for \$1,250.00. A plan is being worked up. We will be having another meeting through the grant Committee. The FEMA grant that we wanted to apply for a generator is not open.

PUBLIC SAFETY COMMITTEE

The Public Safety Chair Daniel Dewey stated that the Public Safety Committee did not meet in September.

WORKPLACE SAFETY COMMITTEE

The Workplace Safety Chair Deanne Werkheiser stated that the Workplace Safety Committee did not meet in September.

PUBLIC WORKS REPORT

Public Works Supervisor Ryan McGinley gave the report. Ryan stated that repairs due to damage from Hurricane Isaias have been done to the parks and trail. Grass is growing at Braden Park. The fencing will be done in mid-November. The parking lot is being re-stoned. The Salt bin is underway. Upper Nazareth is helping with the paving. Cost for Bi-State lower than estimated. The roof will be the next step. Will take at least a month to arrive.

FIRE COMPANY REPORT

Fire Company President Kim Albert read the chief's report for September 2020. 381.31 -man hours for the month with 5 incidents and 25 activities. Kim stated that the Open House is this weekend, on Saturday from 10 am until 3 pm.

MAYOR'S REPORT

Mayor Christopher Moren read the Police Incident report for September. There were 176 incidents for the month of September. Coverage was 70%. October's coverage will be 72%.

Christopher Moren gave the following report for September-

- 1 Christopher stated the Mayor Luke Duignan Trail dedication went very well. The family was very appreciative. Rep. Joe Emrick and Meghan from Sen. Lisa Boscola's office were in attendance.

- 2 LSA Grant- This year we would like to replace the heating system, with the UGI gas line coming, now is the time. Would include AC. We are working with contractors to get quotes. Would also include removal of the 2,000-gallon unground oil tank. These are much needed upgrades to our building.

PLANNING COMMISSION

Planning Commission- Chairman, Napoleon Clark was not present. Deanne Werkheiser stated that no meeting was held in September.

ZONING OFFICER REPORT

Zoning Officer- John Soloe was not present.

ZONING HEARING BOARD

Zoning Hearing Board – Chairperson, Larry Kish stated he had nothing to report at this time.

SOLICITOR'S REPORT

David Jordan, Solicitor stated he had two items to bring before Council.

- 1 David stated that Council has copies of Hanover Engineering's October 1, 2020 letter regarding Tatamy Farms security release request. Recommended release of \$398,233.11 leaving a remaining security balance of \$266,821.64. A motion was made by Pamela Pearson, seconded by Robert Wagner to approve the Tatamy Farms security release of \$398,233.11. Motion approved five to one. Frank Young opposed.
- 2 David stated Tuskes is asking about removing the monitoring well in the field where Messinger Street meets Prospect Street. He told their solicitor they must get permission from the party that installed it. A brief discussion on the monitoring wells ensued.

SEWER AUTHORITY

The Sewer Authority Chairperson Stephen Riegel was not present. Christopher Moren stated that there is nothing to report.

OLD BUSINESS

- 1 Robert Hayes stated that Council had copies of the Northampton County Open Space Agreement for the extension request. A brief discussion ensued. David Jordan and Brien Kocher will review.

NEW BUSINESS

- 1 Robert Hayes stated that Council had received the noise ordinance for review. David Jordan stated there are problems; A decibel reader is needed and for issues beyond property lines, you can use disorderly conduct, which is already on the books. Christopher Moren stated most things that have become issues are not covered in our current ordinance. This will help. We need something more comprehensive. Chief Keith Snyder stated the proposed ordinance does set specific time frames. A brief discussion ensued. The Ordinance Committee will review and report back to Council.
- 2 The 2021 Nazareth COG sponsored Animal Control agreement was reviewed. Same costs and guidelines as last year. A motion was made by Daniel Dewey, seconded by Pamela Pearson to approve the 2021 Animal Control Officer agreement. Motion approved unanimously.
- 3 The Nazareth COG Property Maintenance Board of Appeals agreement was reviewed. Christopher Moren stated there was no cost yet on this. Council approved.
- 4 Leaf collection starts November 2, 2020. Ryan McGinley stated he is getting a dumpster from FRCA.
- 5 Robert Hayes stated Hanover Engineering did the traffic study for the Penn DOT permit for the Trail Crossing of Main Street.

CORRESPONDENCE

Robert Hayes stated several items were received. The Hometown news, Northampton County Open Space letter, EAJSA letter, LV Style, Waste Management letter, and PSAB virtual conference information.

FIRST READING OF THE 2021 BUDGET

Robert Hayes read the proposed 2021 Budget.

TATAMY BOROUGH	Budget
REVENUE	
Taxes	\$748,786
Licenses and Permits	\$14,594
Fines and Forfeits	\$15,300
Interest & Penalty (Real Estate)	\$795
Rent of Building	\$8,712
State Shared Revenue & Entitle	\$7,610
Public Safety	\$60,360
Annual Ins. Prem for Sewer Auth	\$1,420
Use of Fund Balance prior year	\$28,214
Total Income	\$885,791
EXPENSES	
General Government Expenses	\$27,225
Mayor wages	\$1,300
Financial Administration	\$10,500
Tax Collection	\$17,627
Solicitor/Legal Services	\$6,500
Office	\$66,393
Engineering Services	\$22,000
General Government Buildings	\$167,159
Police Department	\$280,114
Fire	\$41,964
Code Enforcement	\$2,000
Planning, Zoning & Code	\$39,738
Animal Control	\$1,142
Street Department	\$19,265
Street Lighting	\$18,867
Recreation/Miscellaneous	\$2,750
Libraries	\$650
Intergovernmental Expenditures	\$42,221
Pensions	\$12,880

Insurance	\$54,649
Employee Benefits	\$50,547
Bank Service Charge	\$300
Total Expenses	\$885,791
Net Ordinary Income	(\$0)

GOOD OF THE ORDER

- 1 Council meeting Monday November 2, 2020.
- 2 Trick or Treat October 31, 2020 6 to 8 pm.
- 3 Leaf Collection starts November 2, 2020.

ADJOURNMENT

A motion was made by Frank Young, seconded by Daniel Dewey to adjourn the meeting at 8:31 pm. Motion approved unanimously.

Respectfully submitted,

Deanne Werkheiser, Secretary/ Treasurer