

**TATAMY BOROUGH COUNCIL MEETING MINUTES
MONDAY MAY 4, 2020 AT 7:30 P.M.**

The regular meeting of the Tatamy Borough Council was held on Monday, May 4, 2020 via teleconferencing. The meeting was called to order at 7:44 p.m. by Council President Robert Hayes.

ROLL CALL

The following Council members were present at the meeting: Robert Hayes, Pamela Pearson, Kristine Porter, Joseph Rago, Robert Wagner, and Frank Young. Also present were Brien Kocher, Engineer, David Jordan, Solicitor, Christopher Moren, Mayor, Amanda Pearson, Jr. Council member, Deanne Werkheiser, Secretary/Treasurer, Keith Snyder, Police Chief, and Ryan McGinley, Public Works Supervisor. Daniel Dewey was absent.

APPROVAL OF MINUTES

Approval of the April 6, 2020 Meeting Minutes.

A motion was made by Pamela Pearson, seconded by Robert Wagner to approve the April 6, 2020 minutes. Motion approved unanimously.

TREASURER'S REPORT

Balance of General Fund as of 4/1/20	\$233,643.35
Deposits: 4/1/20-4/29/20	\$187,066.93
Disbursements: 4/1/20-4/29/20	\$81,897.44
TOTAL	\$336,165.20

Bank Balances: Merchants Bank as of 4/29/2020

Checking	\$339,424.98
Savings	\$37,767.85
Refuse	\$39,798.00
Highway Aid	\$48,127.69
Operating Reserve	\$85,020.28
Recreation Fund	\$123,711.31
All other Accounts	\$37,443.16
Building, Grant, Paving, Police Vehicle, Relief, Truck/ Equipment	
The total balance of all funds for the Borough	\$711,293.27

Escrow	\$16,450.35
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A motion was made by Frank Young, seconded by Kristine Porter to approve the Treasurer's Report. Motion approved unanimously.

DISBURSEMENTS AND RECEIPTS

Checks paid out between meetings General Fund- April	\$81,897.44
Unpaid Bills Details	\$19,514.41
Escrow- \$11,778.95	General Fund- \$7,494.46 Highway Aid- \$241.00 plus street sweeping

A motion was made by Robert Wagner, seconded by Frank Young to approve the Disbursements and Receipts. Motion approved unanimously.

COMMENTS FROM THE FLOOR REGARDING AGENDA ITEMS

Robert Hayes asked if there were any comments from the floor regarding items on the agenda. None at this time.

FINANCE COMMITTEE REPORT

The Finance Committee Chairwoman Pamela Pearson gave the report. Council had copies of the April 29, 2020 virtual meeting minutes.

1. Accountant of record – Pamela stated she spoke with John Nadolski. A monthly retainer of \$100.00 would include unlimited phone calls. To come in person \$100.00 an hour. He will draw up an agreement.
2. Health Care renewal costs- There would be a 13% increase if we stay with the current plan. If we move to a self-funded plan there would be a 5% decrease. We need to decide tonight since paperwork needed if we switch is due by Friday. Finance Committee reviewed and suggests moving to the self-funded plan. A motion was made by Pamela Pearson, seconded by Robert Wagner to go with the self-funded plan for health care insurance. Frank Young abstained. Motion passed.
3. Curt Scott submitted computer software and hardware upgrade options as well as telephone options. A smaller group will be reviewing virtually on May 21, 2020. Those reviewing the options will be Daniel Dewey, Keith Snyder, Pamela Pearson, Robert Hayes, Christopher Moren, and Curt Scott.

CAPITAL IMPROVEMENTS PLAN

The Capital Improvements Chair Pamela Pearson stated that the Capital Improvements Plan committee April meeting was cancelled due to COVID-19.

PUBLIC SAFETY COMMITTEE

The Public Safety Chair Daniel Dewey stated that the Public Safety Committee April meeting was cancelled due to COVID -19.

WORKPLACE SAFETY COMMITTEE

The Workplace Safety Chair Deanne Werkheiser stated that the Workplace Safety Committee April meeting was cancelled due to COVID -19.

PUBLIC WORKS REPORT

Public Works Supervisor Ryan McGinley gave the report.

Ryan reviewed projects the department has completed or is working on.

1. The roller and trailer are now being used.
2. Repairing storm basins.
3. New shed at Braden Park is being used for baseball equipment. The shed was donated.
4. More unused equipment was sold. \$7,300.00 in the last five weeks. Used \$1,000.00 of that for a welder.
5. Waiting on the clean fill permit to have a meeting with Chrin so that work can begin on the Kane swale repair.
6. Bi-State should be starting on the guiderails at the Main Street entrance to the trail in a week. We will need to close that parking lot to accommodate their equipment. Keith Snyder suggested posting no parking signs and violators will be towed.

FIRE COMPANY REPORT

Fire Company President Kim Albert was not present. Mayor Christopher Moren gave chief's report for April 2020.

301.98 -man hours for the month with 5 calls and 28 activities.

MAYOR'S REPORT

Mayor Christopher Moren read the Police Incident report for April.

There were 58 incidents for the month of April, which is down due to COVID-19. Coverage was at 76% coverage, up 15% from 2019.

Christopher Moren gave the following report for April

- 1 Thank you to everyone for your support and patience as we work through the COVID-19 emergency.
- 2 Ringing of the bell per Proclamation on May 3, 2020 for Bells Across Pennsylvania Day.
- 3 Bushkill Street bridge replacement moving along well.
- 4 Cancelling Memorial Day Service due to COVID-19.

PLANNING COMMISSION

Planning Commission- Chairman, Napoleon Clark was not present. The April meeting was cancelled due to COVID -19.

ZONING OFFICER REPORT

Zoning Officer- John Soloe was not present.

ZONING HEARING BOARD

Zoning Hearing Board – Chairperson, Larry Kish was not present.

SOLICITOR'S REPORT

David Jordan, Solicitor stated he had one item to bring before Council at this time.

1. David stated that per NCCD letter, we cannot issue permits to Tuskes for Tatamy Farms yet. Council members were sent copies of the letter. Robert Hayes asked about the rain basin repairs. Brien Kocher responded that they submitted and must meet those plans in order to be in compliance.

SEWER AUTHORITY

The Sewer Authority Chairperson Stephen Riegel was not present. The April meeting was cancelled due to COVID -19.

OLD BUSINESS

- 1 Tatamy Trail North options were discussed. Ryan McGinley stated split rail fence is not the best idea, they fall apart. Pamela Pearson stated we go as far as we can go with the money we have. Brien Kocher stated we need to show the plan to DCNR and Northampton County per the grants. The trail will go up to the pavilion. Frank Young stated in option #2 the cost of the pavilion will be higher. Brien Kocher stated that the quote does not include the concrete pad. Tatamy will need to decide if you want it. Ryan McGinley stated he will get a revised quote from Morton Buildings. David Jordan stated Brien Kocher will come up with specs. A brief discussion of the options ensued. Council prefers a modified option A with a slab for the pavilion. Brien Kocher stated he will have everything ready for the next meeting and for the grant.
- 2 Tuskes extension request for the Major Subdivision. Council accepted the extension until December 31, 2020.

NEW BUSINESS

- 1 A DAP-1 is needed to proceed with submission to PEMA / FEMA possible reimbursement for COVID-19 expenses. A motion was made by Pamela Pearson, seconded by Kristine Porter to approve DAP-1. Motion approved unanimously.
- 2 Main Street improvements are being reviewed, no action to be taken at this time.
- 3 Stockertown Sewer received approval from DEP to proceed.
- 4 Bushkill Stream Conservancy will be moving forward with the Bushkill Stream restoration project.

- 5 The USPS will be exercising their option to renew the lease for another five years for the Tatamy Post Office. The lease will run until December 31, 2027.
- 6 Frank Young suggested doing something to recognize the Seniors graduating. Maybe banners at the Municipal Building, on Borough vehicles, posts on the website. This will be looked into.

FROM THE FLOOR

Robert Hayes asked for comments from the floor. Nothing at this time.

CORRESPONDENCE

Correspondence was read by Robert Hayes. Two items were received- PA American Water rate increase information and the Hometown News.

GOOD OF THE ORDER

- 1 Council meeting June 1, 2020
- 2 Borough Meetings will be cancelled or held via teleconference.
- 3 Robert Hayes thanked Christopher Moren and Nancy Nadolski for the Bells Across Pennsylvania

ADJOURNMENT

A motion was made by Kristine Porter to adjourn the meeting at 8:37 pm. Motion approved unanimously.

Respectfully submitted,

Deanne Werkheiser, Secretary/ Treasurer