

**TATAMY BOROUGH COUNCIL MEETING MINUTES
MONDAY JANUARY 4, 2021 AT 7:30 P.M.**

The regular meeting of the Tatamy Borough Council was held on Monday, January 4, 2021 via teleconferencing. The meeting was called to order at 7:30 p.m. by Council President Robert Hayes.

ROLL CALL

The following Council members were present at the meeting: Daniel Dewey, Robert Hayes, Pamela Pearson, Kristine Porter, Robert Wagner, and Frank Young. Also present were Christopher Moren, Mayor, Amanda Pearson, Jr. Council member, David Jordan, Solicitor, Brien Kocher, Engineer, Deanne Werkheiser, Secretary/Treasurer, Ryan McGinley, Public Works Supervisor, and Keith Snyder, Police Chief. All attended virtually. Joseph Rago had connection issues.

COMMENTS FROM THE FLOOR

Robert Hayes asked if there were any comments from the floor.
None at this time.

APPROVAL OF MINUTES

Approval of the December 7, 2020 Meeting Minutes.

A motion was made by Pamela Pearson, seconded by Kristine Porter to approve the December 7, 2020 minutes. Motion approved unanimously.

APPOINTMENTS

Robert Hayes read the Tatamy Borough List of Borough Officials and Employees with Pay Rates for 2021.
Mayor Christopher Moren: \$1300.00 per year
Council Members Daniel Dewey, Pamela Pearson, Robert Hayes, Kristine Porter, Joseph Rago, Robert Wagner, Frank Young: \$900.00 per year
Jr. Council Person Amanda Pearson
Borough Secretary/ Treasurer Deanne Werkheiser: 45,864.00 salary_(\$22.05)
Borough Clerk Nancy Nadolski: \$ 11.25
Solicitor David J. Jordan, Jr.: \$125.00
Engineer Brien Kocher, senior engineer: \$119.00, Hanover Engineer 2021 fee schedule
Sewage Enforcement Officer/ Engineer Al Kortze, Principal engineer: \$131.00, Sr. engineer: \$115.00, Enforcement Officer: \$103.50, Keystone Consulting Engineers, Inc 2021 fee schedule
Real Estate Tax Collector Tracey Cressman: 3% of amount collected.
EIT Collector Keystone Collections Group: 1.30% of amount collected- EIT 1.2%- .5% Tatamy .7% NASD
Accountant of Record John Nadolski: \$100.00 per month
IT service provider Curt Scott: \$550.00 per month
Public Works Supervisor Ryan McGinley: \$ 29.27
Foreman Frank Young: \$ 25.19
Worker Tyler Corter: \$ 17.00
Temporary Worker, as needed: \$15.00.
Custodian Chris Garner: \$ 15.30
Police Department
Police Chief Keith Snyder: \$68,074.76 salary (\$32.73)
Police Sergeant Philip Cohen: \$31.17
Police Officer, full time- Collin Keiser: \$27.56
Police Officer, part time- Steve Horvath and Adam Shimer: \$24.73

Constable Kevin McCabe
 Emergency Management Coordinator Donald DeReamus
 Zoning Hearing Board Solicitor John Molnar, Esquire: \$65.00
 Zoning Officer/ Code Officer John Soloe, Code Officer: \$15.00
 Zoning Hearing Members Eric Bayda, Larry Kish, Kevin McCabe, Alternate Michael Russo: \$40.00 per hearing
 Planning Commission David Dean, Sam Herald, Napoleon Clark, Mark Cloeren, Heidi Benson, Alternate Timothy Frey: \$40.00 per meeting
 Planning Commission Secretary Deanne Werkheiser: \$70.00 per meeting
 Contracted Refuse Removal Refuse fee \$220.00 a year per unit
 Tatamy Sewer Authority Chairman Stephen Riegel: \$90.00 per month
 Members George Georghiou, Robert Fisher, Christopher Moren, Marie Scott: \$50.00 per month
 Secretary/ Treasurer Melissa Philip: \$155.00 per month
 Tatamy Fire Company 2021 Fire Chief: Shawn McDonald, Asst. Chief: Derek Adam

Vacancy Board: Ryan McGinley
 Right to Know Officer: Deanne Werkheiser- Municipal, Keith Snyder- Police Department
 Bushkill Stream Conservancy: Robert Hayes or Kristine Porter

A motion was made by Pamela Pearson, seconded by Daniel Dewey to approve the 2021 Appointments as read. Motion approved unanimously.

TREASURER'S REPORT

Balance of General Fund as of 12/1/20	\$174,876.48
Deposits: 12/1/20-12/29/20	\$31,898.58
Disbursements:12/1/20-12/29/20	\$109,069.69
TOTAL	\$116,742.22

Bank Balances: Fidelity Bank as of 12/29/2020	
Checking	\$144,504.40
Savings	\$37,805.74
Refuse	\$32,009.96
Highway Aid	\$19,055.86
Operating Reserve	\$85,162.48
Recreation Fund	\$202,695.96
All other Accounts	\$65,223.54
Building, Grant, Paving, Police Vehicle, Relief, Truck/ Equipment	
The total balance of all funds for the Borough	\$586,457.94

Escrow	\$18,483.37
--------	-------------

A motion was made by Frank Young, seconded by Robert Wagner to approve the Treasurer's Report. Motion approved unanimously.

DISBURSEMENTS AND RECEIPTS

Checks paid out between meetings General Fund- December	\$109,069.69
Unpaid Bills Details	\$29,122.11
Escrow-	\$9,117.93
General Fund-	\$20,004.18

Deanne stated that the quarterly payment of \$7,000.00 to the Tatamy Volunteer Department needs to be added.

A motion was made by Daniel Dewey, seconded by Frank Young to approve the Disbursements and Receipts with the addition of the \$7,000.00. Motion approved unanimously.

FINANCE COMMITTEE REPORT

The Finance Committee Chairwoman Pamela Pearson gave the report. Council had copies of the December 30, 2020 meeting minutes.

1. Pamela stated that 2020 financials were reviewed. Actual year end amounts were added to the budget spread sheet.
2. Tatamy will not be receiving funds from FEMA or PEMA for storm damage from Isaias. The cost for repairs will come out of the Recreation Fund.
3. Pamela stated that vacation buy back options were discussed. Further discussion will take place at the next meeting to determine parameters and actual costs.

CAPITAL IMPROVEMENTS PLAN

The Capital Improvements Chair Pamela Pearson stated that the Capital Improvements Plan committee meeting was cancelled.

PUBLIC SAFETY COMMITTEE

The Public Safety Chair Daniel Dewey stated the Public Safety Committee meeting was cancelled.

WORKPLACE SAFETY COMMITTEE

The Workplace Safety Chair Deanne Werkheiser stated that the Workplace Safety Committee meeting was cancelled.

PUBLIC WORKS REPORT

Public Works Supervisor Ryan McGinley gave the report. The Public Works Committee did not meet in December. Will meet quarterly in 2021.

Ryan stated that they are currently doing maintenance to equipment and painting the Municipal Building bathroom and Police Department.

He will be meeting with Jim Milot to put together a punch list for Commerce Lane and Trolley Line (roadway) turn overs. A brief discussion ensued over concerns of turning over the roadways while construction is ongoing. Brien Kocher stated they must complete all the punch list items before it goes before Council for approval. There will be an 18-month service agreement put in place after the turnover to cover any issues. A brief discussion ensued regarding the sewer lines in the Chrin Commerce development. Dave Jordan stated a joint agreement was done with Palmer Township years ago.

Ryan stated more tree trim letters were to be sent to residents, but a discussion ensued with zoning officer. David Jordan stated we can have them trim their trees as long as they do not go in the streets. They can trim up to the curb line but not beyond. They cannot impede traffic to trim a tree. Keith Snyder stated it can be a liability issue. Christopher Moren stated we should have a meeting to come to a consensus so we can move forward. A meeting will be scheduled.

FIRE COMPANY REPORT

Fire Company President Kim Albert was not present. Deanne read the chief's report for December 2020. 274.49 -man hours for the month with 1 incident and 18 activities.

MAYOR'S REPORT

Mayor Christopher Moren read the Police Incident report for December. Christopher stated he had not received the report for December so it will be reviewed next month. Coverage was 72% for 2020. January coverage is projected at 65% to 70%.

Christopher Moren gave the following report for December-

- 1 Christopher stated that Sgt. Phil Cohen will be retiring at the end of January, after 32 years with Tatamy. He thanked him for his dedication and years of service.
- 2 Christopher stated that he is working on the 2020 year in review letter.
- 3 Oath of office will be given to Planning Commission and Zoning Hearing Board members at a later date.

PLANNING COMMISSION

Planning Commission- Chairman, Napoleon Clark was not present. Deanne Werkheiser stated that the Planning Commission meeting was cancelled.

ZONING OFFICER REPORT

Zoning Officer- John Soloe was not present.

ZONING HEARING BOARD

Zoning Hearing Board – Chairman, Larry Kish was not present.

ENGINEER'S REPORT

Brien Kocher, Engineer stated that Council had copies of the December 30, 2020 letter with nine conditions for conditional approval of Tatamy Farms Phase 3. (see attached copy)

A motion was made by Pamela Pearson, seconded by Robert Wagner to grant conditional approval with the conditions in Hanover's December 30, 2020 letter. Motion approved unanimously.

Robert Hayes stated that he spoke with Kevin Kane and the sink hole on his property has not been taken care of yet. Brien stated he had been in contact with Mike Tuskes. Mike responded that the work was done in the spring. Several issues popped up after heavy rains. He is working with Mr. Kane on scope of work. He will look into where it stands now.

SOLICITOR'S REPORT

David Jordan, Solicitor stated he had one item to bring before Council.

Resolution 2021-01. Ownership of Main Street for the widening project needs to be clarified, specifically the area that needs to be acquired by condemnation owned by the heirs of the Steckel estate. Penn DOT needs simple title for the area. This resolution allows Dave Jordan to move forward. Eric Bayda owns one of the properties in the area that will be affected by the widening. He reviewed his meeting with Langan Engineers. The neighbors have met with them as well. They were upfront about what is being done and what they will do for the property owners. A motion was made by Daniel Dewey, seconded by Pamela Pearson to approve Resolution 2021-01. Motion approved unanimously.

SEWER AUTHORITY

The Sewer Authority Chairperson Stephen Riegel was not present. Christopher Moren stated that it has been a quiet month.

OLD BUSINESS

- 1 Council had copies of the UGI agreement for the installation of the gas line on Broad Street. Christopher Moren gave background information on the project. A brief discussion ensued on when work would begin. Ryan McGinley suggested that they wait until April to start work. David Jordan responded that UGI cannot proceed until they have the signed agreement. A motion was made by Frank Young, seconded by Pamela Pearson to approve agreement with work starting April 1, 2021. Motion approved unanimously.
- 2 Robert Hayes the 2021 bidding thresholds were distributed.
- 3 Robert Hayes stated that Council had copies of the 2021 fee schedule. A motion was made by Kristine Porter, seconded by Frank Young to approve the 2021 fee schedule. Motion approved unanimously.

NEW BUSINESS

- 1 Robert Hayes read Sgt Phil Cohen's retirement letter, effective January 31, 2021. Sgt. Cohen has been with the Borough for 32 years. The retirement was regrettably accepted.

CORRESPONDENCE

Robert Hayes stated nothing was received.

GOOD OF THE ORDER

- 1 Council meeting Monday February 1, 2021.

COMMENTS

- 1 Christopher Moren stated that he would not be seeking reelection as Mayor at the end of the year. He will work with anyone who is interested. Pamela stated that three seats on Council will also be on the ballot this year.

ADJOURNMENT

A motion was made by Pamela Pearson, seconded by Daniel Dewey to adjourn the meeting at 8:35 pm. Robert Hayes adjourned the meeting.

Respectfully submitted,

Deanne Werkheiser, Secretary/ Treasurer