

BOROUGH OF TATAMY COUNCIL MEETING

Monday, 4 April 2022
7:00 PM
Llantrisant Retreat & Wellness Center
336 Bushkill Street
Tatamy, PA 18085



TATAMY BOROUGH COUNCIL MEETING MINUTES MONDAY APRIL 4, 2022 AT 7:05 P.M.

The regular meeting of the Tatamy Borough Council was held Monday, April 4th, 2022 at Llantrisant Retreat and Wellness Center 336 Bushkill Street Tatamy, PA. The meeting was called to order at 7:05 p.m. by Council President Robert Hayes.

ROLL CALL

The following Council members were present at the meeting: Robert Hayes, Pamela Pearson, Daniel Dewey, Kristine Porter, Robert Wagner, Frank Young arrived at 7:15 pm, Timothy Frey, and Junior Councilwoman Abigail Miller. The following Borough Administration was present: Borough Manager Mark Saginario, Borough Administrator Brianne Knapp, Borough Solicitor Peter Layman, Police Chief Keith Snyder, Public Works Supervisor Ryan McGinley arrived at 7:23 pm, and Borough Engineer Brien Kocher. Mayor James Pallante and Zoning Officer John Soloe were excused. Citizens Kim Albert and Michael Lester were also in attendance.

READING, AMENDING & APPROVAL OF AGENDA

Pamela Pearson makes a motion to approve the agenda. Kristine Porter seconds the motion. The motion passes unanimously.

COURTESY OF THE FLOOR

Robert Hayes asked if there were any comments from the floor. Sherry Acevedo, Conservation Coordinator for Northampton County, has prepared a presentation regarding the Tatamy Trail North project. Her presentation included the following points:

- Alternate routes that Tatamy could take to avoid issues such as sinkholes
- A discussion ensues regarding the different options and the Livable Landscapes Grant
- Daniel Dewey makes a motion to authorize Mark to work with Sherry and Brien to bring the trail to Braden Park. Frank Young seconds this motion. The motion passes unanimously.
- Brien Kocher and Sherry Acevedo leave the meeting at 7:54 pm.

APPROVAL OF COUNCIL MEETING MINUTES

Pamela Pearson makes a motion to approve the March 7th, 2022 meeting minutes. Kristine Porter seconded this motion. Motion is approved unanimously.

APPOINTED COUNCIL MEMBER COMMITTEE REPORTS & REPORT OF ELECTED OFFICIALS

- a) Pamela Pearson gave the Finance Committee report. Pamela expresses a desire to discuss the updated rates for the medical plan. This will be discussed first at next month's Finance meeting and brought to next month's Council meeting.
- b) Mayor James Pallante was not present at this Council meeting. The topic of the Easter Egg Hunt was discussed. Daniel Dewey suggests that a sign is put up advertising the Easter Egg Hunt. Frank Young discusses the baseball field fee for Braden Park. Grace Bible Church has

reached out to him expressing that they have not paid the fee in the past but instead gave in-kind donations. Frank Young makes a motion to waive the fee for Grace Bible Church in exchange for some in-kind tree work. Daniel Dewey seconds this motion. The motion passes unanimously.

- c) Daniel Dewey did not attend March's Public Safety Committee meeting. A few of the topics that were discussed at this meeting were:
 - a. Trainings
 - b. Whitetail discussion on Broad St
- d) Mark Saginario gave the Workplace Safety Committee report. The committee toured the Fire Department and Social Hall. There were a few things that needed correcting which are notated in our meeting minutes.
- e) Elected Official Open Floor
Nothing at this time.

MAYOR'S COMMENTS & REPORT

- a) Jim Pallante, Mayor
 - Mayor's report:
 - Mayor James Pallante was not present at this Council Meeting.
 - Police Report:
 - Chief Keith Snyder gave the police report
 - Chief Snyder went to Mayor James Pallante's old office and helped bring back some office furniture.

PUBLIC SAFETY REPORTS

- a) Fire Company Report
 - 12 daily activities and 226.11 total man hours
 - Responded to 1 incident in March
 - There is a copy of the entire Fire Company Report in the Borough Office including a summary of events and upcoming training/events.
- b) EMC
Don Dereamus was not present at this meeting.
- c) Zoning Officer Report
John Soloe was not present at this meeting.

BOROUGH ADMINISTRATION REPORTS

Borough Engineer Report

Brien Kocher had nothing new to report but was in attendance for Sherry Acevedo's presentation to clarify any questions that Council had.

Sewer Authority Report

Michael Lester gave the report. 21 residents will have their water shut off due to 6+ months of delinquent payments. He discusses the manhole cover replacements. The Sewer Authority is also discussing changing their billing structure.

Borough Solicitor Report

Peter Layman gave the report. He suggests that once we enter into an intermunicipal agreement with Forks for Braden Park that we create an ordinance for the rules so that we are able to enforce the rules. A discussion ensues about the history of our co-ownership of Braden Park with Forks Township. A discussion ensues about Braden Park. Peter Also reports that he hasn't heard anything new from Equipto.

Junior Councilwoman Abigail Miller and resident Rudy Miller leave the meeting at 8:31 pm.

Borough Public Works Report

Ryan McGinley gave the report. He discussed the widening of the road at the intersection of Uhler Road and Bushkill Drive. There will be some changes to Braden Park as a result. Also discussed were the five dead trees in Braden Park which have become safety hazards. Ryan reports that he has already gotten a quote to take them down. A discussion arose about UGI returning to Tatamy to fix residents' yards after their Get Gas Project.

Borough Manager Report

Nothing at this time.

Treasury Report

Mark Saginario gave the treasurer's report:

<u>TREASURER'S REPORT</u>	
Balance of General Fund as of 3/1/22	\$ 120,112.07
Deposits: 3/1/22-2/30/22	\$ 310,306.81
Disbursements: 3/1/22-3/30/22	\$ 125,399.91
TOTAL	\$ 304,300.10
Bank Balances:	Fidelity Bank as of 3/30/2022
Checking	\$ 304,300.10
Savings	\$ 37,860.84
Refuse	\$ 116,934.09
Highway Aid	\$ 50,551.35
Operating Reserve	\$ 37,865.72
Recreation Fund	\$ 201,189.46
All other Accounts	\$ 119,686.47
The total balance of all funds for the Borough	\$ 868,388.03
Escrow	\$ 11,779.88

TATAMY PLANNING COMMISSION

There was no Planning Commission meeting in March. Robert Wagner discusses the presentation of the multi-Municipal comprehensive plan that will take place on the April 12th meeting.

President's Correspondence

Nothing at this time.

NEW BUSINESS

- a) Daniel Dewey made a motion to ratify paid monthly bills & to pay bills as funds are available through May 2nd, 2022. Robert Wagner seconded this motion. The motion passes unanimously.
- b) Mark gave the meeting notes and a quick summary of the TCC Report & Contract Information meeting.
- c) The open house (Cops, Coffee, Kiffles & Friends) was discussed. It is to increase community engagement. The consensus of Council is that it is a good idea.

IN PROGRESS BUSINESS

- a) The IT Service Review Manager (.gov) has been approved. By May it will be live.
- b) The office will discuss implementing a better Call Log with Whitetail Disposal.
- c) There are no updates with for the Pedestrian Easement.
- d) The Intermunicipal Agreement for Braden Park was previously discussed in this meeting.
- e) The Treasurer Audit is ongoing.
- f) Mark discussed the \$2,000 startup fee that Portnoff Collection Agency would require since we don't have the 50 account minimum. Daniel Dewey would like to ensure that there will be a warning given to residents before Portnoff begins collecting. Frank Young makes a motion to approve the Portnoff Collection Agency upfront fee to be taken from the refuse account. Kristine Porter seconds this motion. The motion passes unanimously.
- g) The Borough Easter Egg Hunt was previously discussed in this meeting.
- h) Kristine Porter gave an update on the Newsletter. She reports that it will be ready to email out by the end of April. She also reports to Council that there is a PSATS class that she would like to attend in order to help her with newsletters.
- i) Mark Saginario gives an update of the status of the Office's open grant applications.
 - a. 2021 Monroe LSA & 2021 NorCo LSA (Applications Submitted) – Have not heard anything back
 - b. 2022 Statewide LSA, PW's Truck (Application Submitted)
 - c. DCNR 2022, Tatamy Trail North – Working with Sherry and Brien
 - d. Livable Landscapes Grant Application – Working with Sherry and Brien
- j) The Borough Administration/Police Department Office relocation will be completed in the next two days. A new lock was put on the Police Department's door downstairs.
- k) There are no updates on the Disposition of Records or Installing Barriers around the new HVAC Condensers. A discussion arises about the timeline for Installing Barriers around the new HVAC Condensers. Daniel Dewey makes a motion to take \$7,500 out of the building fund for this project. Pamela Pearson seconds this motion. Motion passes unanimously.

CAPITAL IMPROVEMENT PROJECTS

- a) Roads – no new updates.
- b) MS4 – no new updates. This topic is to be taken off next month's agenda.
- c) Facilities / Parks – no new updates.

RESOLUTIONS

- a) There is a need for an assistant zoning officer. Mark Saginario would like to fill that position to do simple zoning work if our zoning officer is away. Daniel Dewey makes a motion to pass Resolution 2022-002 A
RESOLUTION APPOINTING MARK A. SAGINARIO, BOROUGH MANAGER,
AS AN ASSISTANT PROPERTY MAINTENANCE, CODE & ZONING
ENFORCEMENT OFFICER FOR THE BOROUGH OF TATAMY,
NORTHAMPTON COUNTY, PENNSYLVANIA. Tim Frey seconds this motion.
The motion passes unanimously.

ORDINANCES

- a) A discussion ensues about why the 4th of July wasn't included in the making of this ordinance. Pamela Pearson makes a conditional motion to advertise Ordinance 289-

2022 AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE BOROUGH OF TATAMY TO ADD A NEW CHAPTER 230 ENTITLED "NOISE CONTROL ORDINANCE", PROVIDING FOR GREATER CONTROL AND MORE EFFECTIVE REGULATIONS REGARDING EXCESSIVE SOUND AND THE SOURCES OF EXCESSIVE SOUND WITHIN THE BOROUGH OF TATAMY, PROVIDING FOR ENFORCEMENT, FINES AND PENALTIES AND FURTHER PROVIDING FOR SEVERABILITY; FAILURE TO ENFORCE NOT A WAIVER; REPEALER AND AN EFFECTIVE DATE. If it is amended from 11 pm to 10 pm. Frank Young seconds this conditional motion. The motion passes unanimously.

- b) Fireworks Ordinances
 - a. Under Legal Review
- c) Ordinance Authorizing Police Powers within Braden Park
 - a. Under Legal Review

Motions/Action Items

- a) Motion authorizing Borough Manager to apply for the 2022 Livable Landscapes Grant, revise if needed - This motion was already passed
- b) Motion to approve Resolution 2022-002 ASSISTANT PROPERTY MAINTENANCE, CODE & ZONING ENFORCEMENT OFFICER OF BOROUGH MANAGER - This motion was already passed
- c) Motion to advertise Ordinance 289-2022 NOISE CONTROL ORDINANCE - This motion was already passed

CORRESPONDENCE FORWARDED TO COUNCIL BY EMAIL

None

CURRENT SUBDIVISION/LAND DEVELOPMENT TIME LIMIT EXTENSIONS

None

FOR THE GOOD OF THE ORDER / ITEMS TO BE PLACED ON THE NEXT AGENDA

Pamela Pearson discusses the letter that the office received from Whitetail Disposal about a price increase. The office had a conference call with them to clear this issue up. There will be a follow up discussion between Whitetail and the office.

The next Council meeting will be held on Monday May 2nd 2022 at 7:00 pm.

ADJOURNMENT

A motion was made by Frank Young to adjourn the meeting at 9:15 pm. Robert Hayes adjourned the meeting.

Respectfully submitted,

Mark Saginario, Borough Manager