

**TATAMY BOROUGH COUNCIL MEETING MINUTES  
MONDAY MAY 3, 2021 AT 7:30 P.M.**

The regular meeting of the Tatamy Borough Council was held Monday, May 3, 2021 at Llantrisant Retreat and Wellness Center 336 Bushkill Street Tatamy, PA. The meeting was called to order at 7:30 p.m. by Council President Robert Hayes.

**ROLL CALL**

The following Council members were present at the meeting: Daniel Dewey, Robert Hayes, Pamela Pearson, Kristine Porter, and Joseph Rago. Also present were Mayor Christopher Moren, Amanda Pearson, Jr. Council member, David Jordan, Solicitor, Peter Layman, Esquire, Deanne Werkheiser, Secretary/Treasurer, Ryan McGinley, Public Works Supervisor, and Keith Snyder, Police Chief. Robert Wagner and Frank Young were absent. Citizens Bill Kutzman, James Pallante, and Nancy Nadolski were present. Aisulu Oruzbaeva attended via Zoom for a portion of the meeting.

Robert Hayes stated that an executive session to discuss personnel and legal strategy was held prior to the Council meeting.

**COMMENTS FROM THE FLOOR**

Robert Hayes asked if there were any comments from the floor regarding agenda items.

Resident Aika, Aisulu Oruzbaeva spoke to Council via Zoom. Aika stated she had a petition signed by Borough residents to remove 5G technology. 5G radiation causes issues. 3G and 4G are ok. The petition addresses getting a lawyer who specializes in this issue. Local government is the first line of defense. We need to be a safe, forward thinking community. Citizens are concerned. We cannot rely on municipal lawyers to know what should be done; they do not have the experience. Our children are our future. She will submit the petition. Robert Hayes thanked Aika.

Resident Bill Kutzman stated he was interested about the issue Aika brought up. Peter Layman explained that there are limitations on what the Borough can regulate, for example, we cannot control power lines. Christopher Moren explained the difference between 5G and the pods that are placed on telephone poles in large cities where there are high concentrations of people. Tatamy will be far down on the list. We have no control over utilities. Peter Layman responded that we could regulate cell towers but not these types of things. A brief discussion ensued on the cell tower zoning variance from 2013.

James Pallante introduced himself. He is running for Mayor.

**APPROVAL OF MINUTES**

Approval of the April 5, 2021 Meeting Minutes.

A motion was made by Kristine Porter, seconded by Daniel Dewey to approve the April 5, 2021 minutes. Motion approved unanimously.

Approval of the April 19, 2021 Emergency Meeting Minutes.

A motion was made by Daniel Dewey, seconded by Kristine Porter to approve the April 19, 2021 minutes. Motion approved unanimously.

**TREASURER'S REPORT**

Deanne Werkheiser gave the April Treasurer's report.

Balance of General Fund as of 4/1/21	\$173,297.44
Deposits: 4/1/21-4/28/21	\$275,178.34
Disbursements:4/1/21-4/28/21	\$98,085.94
TOTAL	\$365,916.09

Bank Balances: Fidelity Bank as of 4/27/2021	
Checking	\$360,175.85
Savings	\$37,824.55
Refuse	\$56,052.64
Highway Aid	\$43,301.20
Operating Reserve	\$85,233.08
Recreation Fund	\$277,866.33
All other Accounts	\$154,653.89
Building, Grant, Paving, Police Vehicle, Relief, Truck/ Equipment, Broad St. paving- UGI	
The total balance of all funds for the Borough	\$1,015,107.54

Escrow \$11,570.48

A motion was made by Pamela Pearson, seconded by Joseph Rago to approve the Treasurer's Report. Motion approved unanimously.

#### **DISBURSEMENTS AND RECEIPTS**

Checks paid out between meetings General Fund- April \$98,085.94  
 Unpaid Bills Details \$24,630.41  
 General Fund- \$24,630.41

A motion was made by Kristine Porter, seconded by Daniel Dewey to approve the Disbursements and Receipts. Motion approved unanimously.

#### **FINANCE COMMITTEE REPORT**

The Finance Committee Chairwoman Pamela Pearson gave the report. Council had copies of the April 28, 2021 meeting minutes.

1. Warranty for the automatic door opener expires May 15, 2021. We can do a three-year service agreement for \$530.00 a year. Finance Committee recommends the service agreement. A motion was made by Daniel Dewey, seconded by Kristine Porter to approve the three-year service agreement with Stanley. Motion approved unanimously.
2. 2020 Audit will start end of May.
3. Health insurance has been renewed. The cost has decreased.
4. Looking into short- and long-term disability insurance.
5. Finance committee recommends donating to Terry Cressman's fireworks display. This is a budgeted item. Council approved \$500.00.

#### **CAPITAL IMPROVEMENTS PLAN**

The Capital Improvements Chair Pamela Pearson stated that the Capital Improvements Plan committee meeting was cancelled. Pamela gave an update on projects.

1. Salt bin fencing underway. The project came in under the bidding threshold.
2. Awaiting quotes for security cameras for public works building. Keith Snyder stated he received the quote and will forward to Council.

3. Spatial diagram for building project underway. Robert Hayes stated he is working with Brien Kocher on this.

### **PUBLIC SAFETY COMMITTEE**

The Public Safety Chair Daniel Dewey stated the Public Safety Committee did not meet in April. The minutes from the March 18, 2021 meeting were emailed.

### **WORKPLACE SAFETY COMMITTEE**

The Workplace Safety Committee meeting for April was cancelled.

### **PUBLIC WORKS REPORT**

Public Works Supervisor Ryan McGinley gave the report.

1. There is a four-month lead time on the salt bin fencing.
2. Street sweeping will be done on May 17<sup>th</sup> and 18<sup>th</sup>.
3. Currently patching roadways.
4. Crack sealing of the roadways will start later this week.
5. Summertime help request. We have a per diem employee, Kevin. Frank will be retiring in 2022. Will be looking for several part time workers. Pamela stated this was discussed at Finance Committee. Looking for help one day a week at eight hours a day for twenty-six weeks. The cost would be \$3,120.00. A motion was made by Daniel Dewey, seconded by Pamela Pearson to approve part time public works help for one day a week at eight hours a day for twenty-six weeks. Motion approved unanimously.

### **FIRE COMPANY REPORT**

Fire Company President Kim Albert was not present. Kim Albert submitted the Chief's report for April 2021 indicating 236.26 man-hours with 14 activities and no incidents. There was an Easter Bunny parade on Easter Sunday.

### **MAYOR'S REPORT**

Mayor Christopher Moren gave the Police Incident report for April, no report at this time. Coverage for April was 71%.

Mayor Christopher Moren gave the Mayor's report for April.

1. We are at Llantrisant because we wanted to be able to hold in person meetings. This came about at the COVID-19 vaccine clinic. They vaccinated over 130 people.
2. We will be having a Memorial Day Service. The Fire Co. would like to do a parade as well. More to come.
3. Dog vaccine clinic will be held at Braden Park on May 15, 2021.
4. Next month will be Amanda Pearson's last meeting as Junior Councilperson.

### **PLANNING COMMISSION**

Planning Commission- Chairman, Mark Cloeren was not present. The Planning Commission meeting was cancelled.

### **ZONING OFFICER REPORT**

Zoning Officer- John Soloe was not present.

## **ZONING HEARING BOARD**

Zoning Hearing Board – Chairman, Larry Kish was not present.

## **ENGINEER'S REPORT**

Brien Kocher, Engineer was not present. Robert Hayes gave the updates.

1. UGI gas line is coming to North Tatamy. This will not be a trench line but will be bored in the Borough right of way. Our ordinance does not allow boring of lines. The only street openings that will be done are to see where crossing other pipes. Restoration and pits need to be investigated. Ryan McGinley stated they may open cut the laterals. A meeting is being held with Brien Kocher and UGI. Peter Layman stated need to spell out what they are doing, Council will need to approve boring.
2. Tatamy Trail update. Robert stated this started years ago. Penn DOT has changed what they are requiring for crossing Main Street. Hanover is working on updating plans. It will have a four-part cross walk. We will need to use recreation fund monies. We need to move on this, so we do not lose funding. Needs to go out to bid soon. A brief discussion ensued. Ryan suggested another trail meeting. Robert agreed. A meeting will be set up.

## **SOLICITOR'S REPORT**

Peter Layman, Solicitor stated he had one item to bring before Council.  
Declaration to move forward with eminent domain as part of trail project.

## **SEWER AUTHORITY**

The Sewer Authority Chairperson Stephen Riegel was not present. Mayor Christopher Moren reported that revised limits and prohibitions were received from EAJSA. These revisions need approval. Peter Layman stated he reviewed, and they are mostly technical items. He will speak with Stephen Riegel.

## **OLD BUSINESS**

- 1 The draft Multi-municipal Comprehensive Plan updates were emailed to Council by Robert Wagner for review. Comments should be submitted to him.

## **NEW BUSINESS**

1. Revised job descriptions. Pamela stated that Deanne and Nancy reviewed and updated their job descriptions in February 2020. A motion was made by Pamela Pearson and seconded by Kristine Porter to approve the updated job descriptions for Secretary / Treasurer and Clerk. Motion passed unanimously.
2. Pamela stated that office hours were discussed by Human Resources Committee. These have been discussed before. Opening for four hours a day was suggested. A discussion ensued on appropriate open office hours. The office will close to public the first and last hour of the day to allow for undisturbed work.
3. Christopher stated the QuickBooks set up will be changed to allow for an additional user account and an administration account. He is working with Curt Scott on this as well as allowing working remotely for Deanne and Nancy. More to come on this.

## **CORRESPONDENCE**

Robert Hayes stated several items were received. LVPC information, Northampton County Award Ceremony information, and Penn DOT information.

Deanne thanked Council and especially the Mayor for his help while she and Nancy were both out with COVID-19. Deanne stated she will be having a retirement party for Phil Cohen on June 26, 2021 at Hope Lutheran Church 2 pm to dark. All are invited.

**GOOD OF THE ORDER**

- 1 Council meeting Monday June 7, 2021 at Llantrisant.
- 2 COVID-19 vaccine clinic May 14, 2021 at Llantrisant.
- 3 Dog shot and vaccine clinic May 15, 2021 at Braden Park.
- 4 Street sweeping May 17 and 18, 2021.

**ADJOURNMENT**

A motion was made by Pamela Pearson, seconded by Daniel Dewey to adjourn the meeting at 9:04 pm. Robert Hayes adjourned the meeting.

Respectfully submitted,

Deanne Werkheiser, Secretary / Treasurer