

**TATAMY BOROUGH COUNCIL MEETING MINUTES
WEDNESDAY FEBRUARY 3, 2021 AT 7:30 P.M.**

The regular meeting of the Tatamy Borough Council was held on Wednesday, February 3, 2021 (postponed from February 1, 2021 due to Winter storm Orlena) via teleconferencing. The meeting was called to order at 7:30 p.m. by Council President Robert Hayes.

ROLL CALL

The following Council members were present at the meeting: Daniel Dewey, Robert Hayes, Pamela Pearson, Kristine Porter, and Joseph Rago. Also present were Christopher Moren, Mayor, Amanda Pearson, Jr. Council member, David Jordan, Solicitor, Jim Milot, Engineer, Deanne Werkheiser, Secretary/ Treasurer, Ryan McGinley, Public Works Supervisor, and Keith Snyder, Police Chief. All attended virtually. Robert Wagner and Frank Young were absent.

Robert Hayes stated that an executive session to consider purchase of property was held prior to the Council meeting.

COMMENTS FROM THE FLOOR

Robert Hayes asked if there were any comments from the floor regarding agenda items. None at this time.

APPROVAL OF OFFICER KYLE GUARINO

Mayor Christopher Moren stated that he is requesting Council approve Kyle Guarino as part time Police Officer. He is 27 years old and works for the Lehigh County Sheriff's Department. A motion was made by Pamela Pearson, seconded by Kristine Porter to approve Kyle Guarino as part time probationary Police Officer. Motion approved unanimously.

APPROVAL OF MINUTES

Approval of the January 4, 2021 Meeting Minutes.

A motion was made by Kristine Porter, seconded by Pamela Pearson to approve the January 4, 2021 minutes. Motion approved unanimously.

TREASURER'S REPORT

Balance of General Fund as of 1/1/21	\$120,376.60
Deposits: 1/1/21-1/27/21	\$48,003.32
Disbursements: 1/1/21-1/27/21	\$68,510.45
TOTAL	\$83,714.62

Bank Balances:	Fidelity Bank as of 1/27/2021
Checking	\$101,659.21
Savings	\$37,810.56

Refuse	\$37,239.89
Highway Aid	\$19,056.74
Operating Reserve	\$85,180.56
Recreation Fund	\$185,334.01
All other Accounts	\$65,230.11
Building, Grant, Paving, Police Vehicle, Relief, Truck/ Equipment	
The total balance of all funds for the Borough	\$531,511.08

Escrow	\$14,893.35
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A motion was made by Kristine Porter, seconded by Daniel Dewey to approve the Treasurer's Report. Motion approved unanimously.

DISBURSEMENTS AND RECEIPTS

Checks paid out between meetings General Fund- January	\$68,510.45
Unpaid Bills Details	\$15,829.69
Escrow-	\$5,464.71
Highway Aid-	\$1,607.45
General Fund-	\$8,757.53

Deanne stated that \$2,200.00 for Laudone and Associates needs to be added.

A motion was made by Daniel Dewey, seconded by Kristine Porter to approve the Disbursements and Receipts with the addition of the \$2,200.00. Motion approved unanimously.

FINANCE COMMITTEE REPORT

The Finance Committee Chairwoman Pamela Pearson gave the report. Council had copies of the January 27, 2021 meeting minutes. The Committee met virtually.

1. Pamela stated that the financial reports were reviewed.
2. The 904 Grant was approved. We are awaiting the LSA Grant closeout packet.
3. Riley and Company's engagement letter for the 2020 Audit was received and signed. Cost remained the same.
4. A copy of the Magisterial District Audit was received. More for informational purpose.
5. Vacation Buy Back option is still being looked into.

CAPITAL IMPROVEMENTS PLAN

The Capital Improvements Chair Pamela Pearson stated that the Capital Improvements Plan committee meeting was cancelled.

PUBLIC SAFETY COMMITTEE

The Public Safety Chair Daniel Dewey stated the Public Safety Committee meeting was cancelled.

WORKPLACE SAFETY COMMITTEE

The Workplace Safety Chair Deanne Werkheiser stated that the Workplace Safety Committee meeting was cancelled.

PUBLIC WORKS REPORT

Public Works Supervisor Ryan McGinley gave the report.

Ryan stated that he is looking into part time help by people mandated to do community service. He has spoken to Chief Snyder, David Jordan, and Chris Lord, the Borough's Insurance agent about feasibility and if there were anything he would need to do. Ryan reviewed how the tasks would be simple, there would always be supervision, and they would be 18 years of age or older. A brief discussion ensued. Council supported the idea and agreed he could move forward with the project.

He met with Hanover Engineering and put together a punch list for Commerce Lane and Trolley Line (roadway) turn overs. They have been sent to Chrin Company. Speed limit and no parking signs are needed. Who is responsible for putting them in? Jim Milot stated that Chrin is responsible for signage. They do not need to wait for the final dedication to be put in. A speed limit is determined by legislative guidelines. If limit wanted is different a traffic study is needed. 25 MPH is probably more appropriate for that area.

FIRE COMPANY REPORT

Fire Company President Kim Albert was not present. The chief's report for January 2021 was not received.

MAYOR'S REPORT

Mayor Christopher Moren read the Police Incident report for January. Christopher stated there were 110 incidents for the month of January.

Christopher Moren gave the following report for January-

- 1 Christopher thanked Public Works for a great job during the snowstorm that left 30+ inches of snow.
- 2 Christopher stated that he performed one wedding.
- 3 Oath of office will be given to the new officer.

PLANNING COMMISSION

Planning Commission- Chairman, Mark Cloeren was not present. Deanne Werkheiser stated that the Planning Commission meeting was cancelled.

ZONING OFFICER REPORT

Zoning Officer- John Soloe was not present.

ZONING HEARING BOARD

Zoning Hearing Board – Chairman, Larry Kish was not present.

ENGINEER'S REPORT

Jim Milot, Engineer stated that Council had copies of the January 15 and 29, 2021 letters regarding Tatamy Farms Phase 3. David Jordan will use these for security and agreement amounts.

The permit for the Tatamy Trail North and Roderick Werkheiser Park was submitted to DEP. Council has copies of the January 6, 2021 certified letter. Jim stated he is in discussions with Penn DOT for the road crossing. Traffic study was done.

Jim stated that Tuskes Homes contractor planted the required trees for Phase 1 in the wrong location, at curb line instead of 10 feet from curb. Five homeowners are refusing the trees. He is requesting input on how to proceed from Council. The trees are required by the Zoning Ordinance. It comes down to the Borough's idea of what they want their community to look like. A discussion ensued surrounding options to do with the trees- put them where they were planned for, at another location in the development, etc. Kristine Porter suggested another option, to give them to Bushkill Stream Conservancy to be used as part of the restoration project. Council agreed to have Mr. Tuskes put the trees where they were required.

SOLICITOR'S REPORT

David Jordan, Solicitor stated he had several items to bring before Council.

David stated he will be retiring April 1, 2021. He will have his partner attend the next meeting. Council thanked him for his years of service to Tatamy. He will be missed.

Resolution 2021-02. Stockertown Sewer may need to do eminent domain for the sewer line interceptor project. The resolution only covers this project. A motion was made by Pamela Pearson, seconded by Joseph Rago to approve Resolution 2021-02. Motion approved unanimously.

Stockertown Sewer agreement was reviewed by David and Brien. Brief discussion ensued with Jeff Morgan, Engineer for the Stockertown Sewer project. A motion was made by Pamela Pearson, seconded by Joseph Rago to approve Stockertown sewer agreement. Motion approved unanimously.

Robert Hayes stated there was one more item. Daniel Dewey made a motion for condemnation of land owned by Equipto that is being used for general parking at the trail head for \$500.00. Mayor Christopher Moren stated this should have been conveyed to the Borough years ago as part of the Trail project. Just cleaning up loose ends. Pamela Pearson seconded the motion. Motion approved unanimously. David Jordan stated he will send Equipto a letter.

SEWER AUTHORITY

The Sewer Authority Chairperson Stephen Riegel was not present. Christopher Moren stated that it has been a quiet month.

OLD BUSINESS

- 1 A preconstruction meeting will be set up with UGI for March for the gas line installation.
- 2 Bushkill stream restoration project to start in June or July of this year.

NEW BUSINESS

- 1 Robert Hayes stated Brandon Cressman is replacing Hazel DeReamus as Deputy Tax Collector.
- 2 Jazz Fest is being proposed by Alfonso Todd. Met with Chief Snyder and Deanne in 2019. Council feels 2022 would be better to hold the event.
- 3 Pamela Pearson stated the Employee manual is being amended to follow Federal Holidays and updating Public Works clothing allowance. A motion was made by Pamela Pearson, seconded by Daniel Dewey to approve Employee Manual version 1.7. Motion approved unanimously.
- 4 Per Donald DeReamus, Tatamy EMC, Public Officials are in phase 1C for COVID 19 vaccinations. Deanne stated that LVPC is hosting a talk regarding vaccines on February 16, 2021.

COMMENTS FROM THE FLOOR

Robert Hayes asked if there were any comments from the floor.
None at this time.

CORRESPONDENCE

Robert Hayes stated nothing was received.

GOOD OF THE ORDER

- 1 Council meeting Monday March 1, 2021.
- 2 Office closed February 15, 2021 for Presidents Day.
- 3 State Ethics forms are due May 1, 2021.
- 4 Election dates were reviewed for those running for office.

ADJOURNMENT

A motion was made by Kristine Porter, seconded by Pamela Pearson to adjourn the meeting at 9:10 pm.
Robert Hayes adjourned the meeting.

Respectfully submitted,

Deanne Werkheiser, Secretary/ Treasurer