

**TATAMY BOROUGH COUNCIL MEETING MINUTES  
MONDAY FEBRUARY 3, 2020 AT 7:30 P.M.**

The regular meeting of the Tatamy Borough Council was held on Monday, February 3, 2020 at the Municipal Building, 423 Broad Street, Tatamy, PA. The meeting was called to order at 7:30 p.m. by Council President Robert Hayes.

**ROLL CALL**

The following Council members were present at the meeting: Daniel Dewey, Robert Hayes, Pamela Pearson, Kristine Porter, Joseph Rago, Robert Wagner, and Frank Young. Also present were, David Jordan, Solicitor, Christopher Moren, Mayor, Amanda Pearson, Jr. Council member, and Deanne Werkheiser, Secretary/Treasurer.

Robert Hayes announced that an executive session was held prior to the Council meeting to discuss legal and personnel issues.

**APPROVAL OF MINUTES**

Approval of the January 6, 2020 Meeting Minutes.

A motion was made by Pamela Pearson, seconded by Frank Young to approve the January 6, 2020 minutes. Motion approved unanimously.

**TREASURER'S REPORT**

Balance of General Fund as of 1/1/20	\$48,494.34
Deposits: 1/1/20-1/29/20	\$44,762.98
Disbursements: 1/1/20-1/29/20	\$75,430.40
TOTAL	\$28,513.68

Bank Balances: Merchants Bank as of 1/29/2020

Checking	\$27,564.41
Savings	\$37,748.82
Refuse	\$23,533.75
Highway Aid	\$20,677.82
Operating Reserve	\$84,974.18
All other Accounts	\$82,638.59
Building, Grant, Paving, Police Vehicle, Recreation, Relief, Truck/ Equipment	
The total balance of all funds for the Borough	\$277,137.57

Escrow	\$16,544.49
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A motion was made by Kristine Porter, seconded by Frank Young to approve the Treasurer's Report. Motion approved unanimously.

**DISBURSEMENTS AND RECEIPTS**

Checks paid out between meetings General Fund- January	\$75,430.40
Unpaid Bills Details	\$26,009.23
Escrow- \$16,618.52	General Fund- \$9,390.71

A motion was made by Daniel Dewey, seconded by Robert Wagner to approve the Disbursements and Receipts. Motion approved unanimously.

**COMMENTS FROM THE FLOOR REGARDING AGENDA ITEMS**

Robert Hayes asked if there were any comments from the floor regarding items on the agenda.

None at this time.

### **FINANCE COMMITTEE REPORT**

The Finance Committee Chairwoman Pamela Pearson gave the report. Council had copies of the January 29, 2020 meeting minutes.

1. 2019 year end financials reviewed to make sure reserve account monies used are reflected properly.
2. Refuse no longer with the general fund in the budget.
3. \$25,000.00 transferred to the General Fund from Savings Fund.
4. Monroe LSA grant declined. Northampton Lehigh LSA Grant to be decided on in March.
5. Christopher Moren gave an update on the LED street lights. He reviewed 2017, last year prior to LED lights being installed, with 2018 and 2019. There was a savings of 18% which exceeds the 10% savings proposed.

### **CAPITAL IMPROVEMENTS PLAN**

Pamela Pearson stated that the Capital Improvements Plan committee met January 16, 2020.

Pamela stated they reviewed projects that are in the progress.

The roller and trailer from Forks Township and salt bin. Ryan McGinley stated the roller and trailer purchase should be happening soon.

Electric work in the Municipal Building. Ryan stated the electric work in the stairwell is scheduled for next week.

### **PUBLIC SAFETY COMMITTEE**

The Public Safety Chairman Daniel Dewey gave the report. Council had copies of the January 16, 2020 meeting minutes.

The committee discussed complaints of speeding on Chief Tatamy Street. The Police Department found that is not happening. The Police will continue to monitor. Training and accreditation of the Police Department, and increased traffic on Main Street were discussed. New lighting was installed at Braden Park. Work was done on the Bushkill Street Bridge in December on the Forks side. Mobile speed bumps were discussed.

### **WORKPLACE SAFETY COMMITTEE**

The Workplace Safety Chairman Deanne Werkheiser gave the report. Council had copies of the January 23, 2020 meeting minutes. Walk throughs of all municipal locations are being planned for the spring.

### **PUBLIC WORKS REPORT**

Public Works Supervisor Ryan McGinley gave the report.

Ryan reviewed projects the department has completed or is working on.

1. Signage was repaired or replaced throughout the Borough.
2. Restoring park benches.
3. Clean up at Braden Park along Bushkill Drive. Removed overgrowth and tree stumps. Dusk till Dawn lighting installed.
4. Storm drain maintenance, clean up, and repairs are ongoing. All of the drains need maintenance.
5. Kane swale repairs. We received the clean fill permit. We are ready to go with the repairs as soon as the ground freezes.
6. Repointing of the brick of the Municipal Building. Currently getting estimates to submit to the Capital Improvements Committee.
7. Tree trimming letters were sent to residents. The Ordinances referenced do not give exact height requirements. We cannot enforce until we have that in the ordinances. David Jordan stated it may be included in the International Building Code, which Tatamy adopted. A brief discussion ensued. The requirements could be added to the Zoning Ordinance while it is being updated. Kristine Porter suggested that the Ordinance Review Committee meet and investigate an ordinance that can be

- adopted for this purpose. Ryan stated that PSAB has samples that can be used. Kristine will set up a meeting and will report back to Council.
8. Ryan asked who would be responsible for the detention basins in Tatamy Farms if their HOA dissolves. David Jordan responded it then becomes the Boroughs responsibility. Ryan responded that storm water fees could cover that.
  9. Ryan asked once a development is completed, how long until the roads are turned over? David Jordan responded it is usually 18 months. They post bonds as well.
  10. Ryan asked about what agreements do we have with Tuskes for the trail. David Jordan responded according to Tuskes's lawyer only trenching and grading for the UGI line. We did this to save them money and get our trail in. David Jordan stated he will talk to Tuskes's lawyer about the trail. A discussion ensued about the trail, costs, needs, etc. Ryan stated that stone for the trail would cost approximately \$20,000.00.

### **FIRE COMPANY REPORT**

Fire Company President Kim Albert gave chief's report for January 2020. 525.25 -man hours for the month with 28 activities.

### **MAYOR'S REPORT**

Mayor Christopher Moren read the Police Incident report for January. There were 263 incidents for the month of January. Coverage was at 2%. Christopher Moren gave the following report for January

- 1 Community Watch Program next meeting being scheduled.
- 2 Nixle alert system upgrade will be implemented sometime soon.
- 3 Held Mayors Hours and the Tatamy Historical Society Archives were opened to the public as well.
- 4 Municipal boundary with Palmer Township is in question. There are too many conflicting maps. We need to have this resolved and marked so everyone knows where the boundaries are. David Jordan stated the cost is around \$1,200.00 to have Hanover stake it out. Ordinance 268 adopts our official map. A brief discussion ensued.

### **PLANNING COMMISSION**

Planning Commission- Chairman, Napoleon Clark was not present. Council received copies of the January 14, 2020 meeting minutes. Deanne Werkheiser gave the report. Nothing to bring before Council at this time.

### **ZONING OFFICER REPORT**

Zoning Officer- John Soloe was not present. No report. Christopher Moren asked if we have an alternate for when he is on vacation? David Jordan responded that Hanover could fill in if necessary. Christopher stated there were several issues he had questions about. With no plan B in place what can be done until he returns? The Police Department can do a cease and desist until the zoning officer returns. A brief discussion ensued. Council discussed the idea of an alternate.

### **ZONING HEARING BOARD**

Zoning Hearing Board – Chairperson, Larry Kish was not present. No report.

### **SOLICITOR'S REPORT**

David Jordan, Solicitor stated he had several items to bring before Council at this time.

1. The changes to the easement for the Fire Company are being sent.
2. Working on easement with Equipto for the Trail. Waiting to hear back from Equipto.
3. Working on the developer's agreement for Lots 10 and 11.
4. Just received the Carson release request. Will investigate that.

**SEWER AUTHORITY**

The Sewer Authority Chairperson Stephen Riegel gave the report. Work started today on the drain repairs at Trisha Street and Chief Tatamy Street.

**OLD BUSINESS**

- 1 Robert Hayes stated the Monroe LSA was discussed earlier.
- 2 Robert Hayes stated he met with Pamela Pearson and Christopher Moren to review the 2020 Committees. They have been established and distributed.

**NEW BUSINESS**

- 1 Council had copies of the Northampton County COG meeting held on January 22, 2020. Deanne stated that she will be attending the grant workshop with Keith Snyder and Ryan McGinley. The County will be having the Festival again this year on May 23, 2020. The Climate Summit will be held on May 20, 2020.
- 2 The Emergency Operations Plan has been updated with the newly elected Council members.

**FROM THE FLOOR**

Robert Hayes asked for comments from the floor. Nothing at this time.

**CORRESPONDENCE**

Correspondence was read by Robert Hayes. Several items were received- Real Estate newsletter, Community Action Committee letter, and a letter from Eckert & Seaman Attorneys about resolution. David Jordan stated he emailed Council his response. This is not needed. Pamela Pearson also received the Northampton County directory, LTAP training schedule, and PSAB conference information.

**GOOD OF THE ORDER**

- 1 Council meeting March 2, 2020
- 2 Street sweeping April 23 and 24
- 3 Census starts April 1, 2020.

**ADJOURNMENT**

A motion was made by Frank Young, seconded by Joseph Rago to adjourn the meeting at 9:05 pm. Motion approved unanimously.

Respectfully submitted,

Deanne Werkheiser, Secretary/ Treasurer