

**TATAMY BOROUGH COUNCIL MEETING MINUTES
MONDAY AUGUST 3, 2020 AT 7:30 P.M.**

The regular meeting of the Tatamy Borough Council was held on Monday, August 3, 2020 at St Peter's UCC Church Social Hall, 401 Broad Street Tatamy, PA 18085 to allow for social distancing requirements. The meeting was called to order at 7:30 p.m. by Council President Robert Hayes.

ROLL CALL

The following Council members were present at the meeting: Daniel Dewey, Robert Hayes, Pamela Pearson, Kristine Porter, Joseph Rago, Robert Wagner, and Frank Young. Also present were David Jordan, Solicitor, Christopher Moren, Mayor, Amanda Pearson, Jr. Council member, Deanne Werkheiser, Secretary/ Treasurer, Keith Snyder, Police Chief, Don DeReamus, EMC, Kim Albert, Fire Co. President, and Ryan McGinley, Public Works Supervisor.

Robert Hayes stated that an AED training session was held prior to the Council meeting.

APPROVAL OF MINUTES

Approval of the July 6, 2020 Meeting Minutes.

A motion was made by Robert Wagner, seconded by Frank Young to approve the July 6, 2020 minutes. Motion approved unanimously.

TREASURER'S REPORT

Balance of General Fund as of 7/1/20	\$344,353.24
Deposits: 7/1/20-7/29/20	\$59,248.26
Disbursements: 7/1/20-7/29/20	\$87,274.41
TOTAL	\$313,044.05

Bank Balances: Merchants Bank as of 7/29/2020

Checking	\$319,668.63
Savings	\$37,783.53
Refuse	\$32,054.74
Highway Aid	\$44,939.16
Operating Reserve	\$85,079.11
Recreation Fund	\$193,559.28
All other Accounts	\$37,453.06
Building, Grant, Paving, Police Vehicle, Relief, Truck/ Equipment	
The total balance of all funds for the Borough	\$750,537.51

Escrow	\$17,905.64
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A motion was made by Pamela Pearson, seconded by Kristine Porter to approve the Treasurer's Report. Motion approved unanimously.

DISBURSEMENTS AND RECEIPTS

Checks paid out between meetings General Fund- July	\$87,274.41
Unpaid Bills Details	\$15,452.20
Escrow- \$8,431.48	General Fund- \$7,020.72
Please note these totals were updated 8/3/2020	

A motion was made by Daniel Dewey, seconded by Robert Wagner to approve the Disbursements and Receipts. Motion approved unanimously.

COMMENTS FROM THE FLOOR REGARDING AGENDA ITEMS

Robert Hayes asked if there were any comments from the floor.

Residents Casey Skoglund, Pat Novick, John & Deb Kugel requested to address Council regarding the Tuskes Tatamy Farms development. Casey Skoglund stated that the house being built behind her house at 200 Messinger Street, is not being built in the right location. It is very close to the property line. A mistake was made in approving this development. David Jordan responded we can have the Borough engineer go out to review the location of the foundation. John Kugel stated the location is incorrect for the foundation. Other issues including no longer has a park, rain basins are very deep and hold water, additional homes on property bought from Equipto, foundation location could be off due to odd lot shape. Pat Novick asked when and who will be contacted regarding these issues. Brief discussion ensued. Deanne will contact Brien Kocher 1st thing in the morning. The residents thanked Council for looking into this issue.

Frank Young stated that construction vehicles have been using Prospect and Trisha Streets instead of 8th and Chief Tatamy Streets. They agreed to that before even starting construction. Keith Snyder stated they have talked to several workers about this but cannot sit there all day long. Daniel Dewey stated we need to have a written agreement about traffic flow and repair of Chief Tatamy Street. David Jordan stated he will send them a letter.

FINANCE COMMITTEE REPORT

The Finance Committee Chairwoman Pamela Pearson gave the report. Council had copies of the July 31, 2020 meeting minutes.

1. Pamela stated that the VoIP (voice over IP- phone) option from RCN was reviewed. Lower upfront costs than the option from Curt Scott. Christopher Moren stated he reviewed the plan and what is included with RCN representative. This will allow us to have more phone solutions and options. There are multiple advantages with this system. Finance Committee recommends this upgrade. A motion was made by Pamela Pearson, seconded by Daniel Dewey to implement the RCN VoIP phone system. Motion approved unanimously.
2. Pamela stated the borough emails through GoDaddy renews in September. The cost for three years is \$9,000.00 we are waiting on another quote.
3. The upcoming COVID-19 Relief Grant submission was reviewed. Items and costs were discussed. Items were approved for submission.
4. Pamela stated that information was received and reviewed from Paymentus. This will allow more types of bills to be paid online. No cost to the Borough. They add a convenience fee. Council approved using Paymentus for online bill payments.
5. Pamela stated the committee reviewed the revenue section of the 2021 budget. Next month expenses will be reviewed. Our current revenue is staying close to budget. It could change later this year and into next year due to COVID-19. We only did a half mill increase in taxes for 2020, may need to take a half mill for 2021 due to COVID-19.

CAPITAL IMPROVEMENTS PLAN

The Capital Improvements Chair Pamela Pearson stated that the Capital Improvements Plan committee met on July 16, 2020.

Pamela stated that the committee is reviewing and preparing for funding. Looking into the RACP grant. Christopher Moren and Daniel Dewey will work on this as a team. LSA grant was discussed. Hazard Mitigation Grant opening in August or October for a generator. Looking into a jackhammer attachment for the skid steer that will be used to do road work, etc. Ryan McGinley stated it would be preowned and cost \$2,000 to \$4,000.00. Liquid Fuels money can be used for this purchase. A motion was made by Pamela Pearson, seconded by Kristine Porter to approve up to \$5,000.00 to purchase a jackhammer using liquid fuels funds. Motion approved unanimously.

PUBLIC SAFETY COMMITTEE

The Public Safety Chair Daniel Dewey gave the report. Council has copies of the Public Safety Committee July 16, 2020 meeting minutes.

Daniel stated departments are following COVID-19 guidelines and restrictions. Issues at Braden Park were discussed. The AEDs have been received. Training done earlier in the evening.

WORKPLACE SAFETY COMMITTEE

The Workplace Safety Chair Deanne Werkheiser gave the report. No meeting was held in July.

PUBLIC WORKS REPORT

Public Works Supervisor Ryan McGinley gave the report.

Ryan reminded Council about the waiver that was granted at last months Council meeting to Mike Tuskes. Sometimes waivers are not in our best interest. Please be vigilant and cautious about what waivers you grant builders. A brief discussion ensued regarding waivers, how they work, who presents them, etc.

Salt bin to be built along west side of Public Works garage approximately 35 feet by 35 feet. Need to start with Council approval then DEP approval, etc. Council approves moving forward with the project so Public Works can be self sufficient with winter road salt.

They are currently working on the Kane swale. 90% complete. Photos of the project were displayed.

FIRE COMPANY REPORT

Fire Company President Kim Albert gave chief's report for July 2020.
367.94 -man hours for the month with 3 calls and 15 activities.

MAYOR'S REPORT

Mayor Christopher Moren read the Police Incident report for June and July.

There were 148 incidents for the month of June, 196 incidents for the month of July, which is down from 2019 due to COVID-19. Coverage was the same as 2019, 70%.

Christopher Moren gave the following report for July-

- 1 Christopher stated he spoke to Forks Township Supervisors at their meeting regarding annexing Braden Park. They approved of the annexing. The solicitors are working on it now. More to come on this issue.
- 2 Thank you for everyone's support and patience during COVID-19.
- 3 Working with a boy scout on Eagle Scout project.
- 4 Bushkill Street bridge is opened!
- 5 Due to the ongoing issues with garbage collection, a meeting was held last week with County Waste. They were told everything needs to be picked up. They need to do the job they are being paid to do.
- 6 Public Works Department did a great job on the Kane swale. This has been a five-year project.
- 7 Pibble Paws shot and tag clinic for dogs is tentatively set for September 18th at Braden Park. More to come on this.
- 8 Lifelong resident Karl Johnson is turning 100 years old on August 31st. Christopher read the proclamation making August 31, 2020 Karl Johnson Day. Due to COVID-19, the family is requesting Birthday cards being sent to him.
- 9 Thank you to the residents that came out this evening.

PLANNING COMMISSION

Planning Commission- Chairman, Napoleon Clark was not present. Deanne Werkheiser stated that no meeting was held in July.

ZONING OFFICER REPORT

Zoning Officer- John Soloe was not present.

ZONING HEARING BOARD

Zoning Hearing Board – Chairperson, Larry Kish was not present.

SOLICITOR'S REPORT

David Jordan, Solicitor stated he had one item for Council.

- 1 UGI gas line agreement- David stated that he and Brien Kocher reviewed and are ok with the way the agreement is being presented. Brief discussion ensued regarding the gas line, locations, repaving, etc. A motion was made by Daniel Dewey, seconded by Pamela Pearson to approve the UGI gas line agreement for Broad Street. Motion approved unanimously.

SEWER AUTHORITY

The Sewer Authority Chairperson Stephen Riegel was not present. Christopher Moren stated that the Tatamy Sewer Authority is in agreement to do online payments through the Borough's website.

OLD BUSINESS

- 1 Grant Updates- Nor Co Grow Grant (for COVID-19 related costs), goes before County Council for approval at their meeting on August 6, 2020. Full approval is expected. The 2019 LSA Grant signature information will be arriving shortly. Once signed it will be reviewed by the Attorney Generals Office before being released.
- 2 The addendum to the 2018 CDBG Grant was received. The grant has been extended to the end of 2020 to complete the ADA upgrades to the restroom in the Municipal Building.

NEW BUSINESS

- 1 Robert Hayes stated that improvements being required to Main Street due to construction in Chrin NE Quad will change the traffic signal at 8th and Main Streets. Penn DOT requires a traffic signal agreement. The agreement was reviewed. A motion was made by Daniel Dewey, seconded by Joseph Rago to approve the traffic signal agreement. Motion Approved unanimously.
- 2 Robert Hayes stated that improvements are being made to the electric poles at Braden Park due to required improvements at Uhler Road and Bushkill Drive due to construction in Chrin NE Quad. Guide wires will be added to the pole in Braden Park for extra support. A motion was made by Frank Young, seconded by Joseph Rago to approve the PPL right of way agreement. Motion Approved unanimously.
- 3 Robert Hayes stated that updates are being required to the 2020 fee schedule due to the Zoning Ordinance and SALDO now being available on the Borough website. 100.15 and 100.16 will be updated to say available and downloadable on the website. A motion was made by Joseph Rago, seconded by Robert Wagner to approve the changes to the 2020 Fee Schedule. Motion Approved unanimously.
- 4 Robert Hayes reviewed Resolution 2020-04 which sets time limits for public comment at public meetings. Brief discussion ensued. A motion was made by Pamela Pearson, seconded by Frank Young to approve Resolution 2020-04 setting time limits for public comment at public meetings. Motion Approved unanimously.

CORRESPONDENCE

Robert Hayes stated several items were received. Information from LVCC, Community Action Committee, and the Hometown News.

GOOD OF THE ORDER

- 1 Deanne stated that the Pennsylvania Auditors audit of the Liquid Fuels account (Highway Aid Account) has been done and was approved today.
- 2 Council meeting Tuesday September 8, 2020.
- 3 Karl Johnson Day August 31, 2020

ADJOURNMENT

A motion was made by Frank Young, seconded by Daniel Dewey to adjourn the meeting at 9:10 pm. Motion approved unanimously.

Respectfully submitted,

Deanne Werkheiser, Secretary/ Treasurer