

**TATAMY BOROUGH COUNCIL MEETING MINUTES
MONDAY MAY 4, 2020 AT 7:30 P.M.**

The regular meeting of the Tatamy Borough Council was held on Monday, June 1, 2020 via teleconferencing. The meeting was called to order at 7:34 p.m. by Council President Robert Hayes.

ROLL CALL

The following Council members were present at the meeting: Daniel Dewey, Robert Hayes, Pamela Pearson, Robert Wagner, and Frank Young. Also present were David Jordan, Solicitor, Christopher Moren, Mayor, Amanda Pearson, Jr. Council member, Deanne Werkheiser, Secretary/ Treasurer, Keith Snyder, Police Chief, and Ryan McGinley, Public Works Supervisor. Kristine Porter and Joseph Rago were absent.

APPROVAL OF MINUTES

Approval of the May 4, 2020 Meeting Minutes.

A motion was made by Pamela Pearson, seconded by Daniel Dewey to approve the May 4, 2020 minutes. Motion approved unanimously.

COMMENTS FROM THE FLOOR REGARDING AGENDA ITEMS

Robert Hayes asked if there were any comments from the floor. Resident Aisulu Oruzbaeva (Aika) requested to present information to Council regarding 5G cell phone antennas and discuss issues they cause. Aika propose an ordinance against 5G technology due to technology being untested. 5G uses waves not previously used. Information has been sent to Council to review. 5G technology can become lethal. It is a major concern. There is evidence of microwave radiation which causes numerous conditions. Can cause a decrease in home values, up to 20%. Cause increase in fire, affects health-headaches, nausea, nose bleeds. We do not need a catalyst to more civil unrest. Microwave sickness caused by the antennas next to homes. Violates endangered species act. David Jordan thanked Aika for attending the meeting. Robert Hayes stated we have documents from Aika for the record.

TREASURER'S REPORT

Balance of General Fund as of 5/1/20	\$333,814.43
Deposits: 5/1/20-5/27/20	\$76,237.05
Disbursements: 5/1/20-5/27/20	\$64,677.56
TOTAL	\$347,364.71

Bank Balances: Merchants Bank as of 5/27/2020

Checking	\$356,753.01
Savings	\$37,772.51
Refuse	\$32,406.54
Highway Aid	\$45,986.25
Operating Reserve	\$85,037.75
Recreation Fund	\$123,603.89
All other Accounts	\$37,446.11
Building, Grant, Paving, Police Vehicle, Relief, Truck/ Equipment	
The total balance of all funds for the Borough	\$719,006.06

Escrow	\$16,451.05
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A motion was made by Pamela Pearson, seconded by Frank Young to approve the Treasurer's Report. Motion approved unanimously.

DISBURSEMENTS AND RECEIPTS

Checks paid out between meetings	General Fund-	May	\$64,677.56
Unpaid Bills Details			\$22,229.18
Escrow-	\$9,023.15	General Fund-	\$13,206.03

A motion was made by Daniel Dewey, seconded by Robert Wagner to approve the Disbursements and Receipts. Motion approved unanimously.

FINANCE COMMITTEE REPORT

The Finance Committee Chairwoman Pamela Pearson gave the report. Council had copies of the May 27, 2020 virtual meeting minutes.

1. Accountant of record – Pamela stated Council had copies of the Accounting Contract with John Nadolski. The fee would be \$100.00 a month. David Jordan stated he reviewed the contract and approves it. A motion was made by Pamela Pearson, seconded by Frank Young to approve John Nadolski Accountant of Record. Motion approved unanimously.
2. Health Care renewal – Pamela stated there was an error in the first bill. Jim Drake from Equinox is investigating and will see that it is refunded.
3. Computer options- Finance committee recommends option #2. The Borough was awarded the Northampton / Lehigh LSA Grant for \$19,373.00. What was submitted for in the grant is different than items in option #2. Council has copies of the spreadsheet. Deanne stated that we can request the minor change of the addition of the Fortigate since it was in our original application and resolution and pay the \$598.00 difference. Council had copies of the minor grant change request letter. The rest of the equipment changes would need to be submitted in writing by June 9, 2020, go before the DCED for approval or denial at their July meeting. A brief discussion ensued. Staying with the submitted grant project with minor change of Fortigate addition was approved. Deanne stated that the Contract will now be signed electronically. Council needs to appoint 2 signers. A motion was made by Pamela Pearson, seconded by Frank Young to appoint Deanne Werkheiser and Keith Snyder as signers of the LSA grant. Motion approved unanimously.
4. IT statement of work and Master Service agreement. Pamela stated Council has copies of both. David Jordan stated we need to look at timing of payment. The statement of work is specific to products. Master Service agreement would make Curt Scott the IT manager, contact person. Robert Hayes asked if it is a yearly agreement or open ended. Pamela stated 90 days written notice needed to get out of agreement. David Jordan stated there are ways we can get out of the agreement. The statement of work and Master Service Agreement go together. Christopher Moren stated you can sign them separately. David Jordan stated you can enter into the Master Service Agreement now and the Statement of Work when you get that figured out what items you are purchasing with and without the grant. Christopher Moren stated he would talk to Curt Scott about the entire process and the details of what we need. Pamela stated the ViOP phone upgrades look good and are needed but still investigating the monthly costs, emergency landline, setup costs, etc. This will be brought back to Council once we have more details.
5. Riley & Co. amendment- We received an amendment letter to the Audit agreement due to pension plans. 2019 audit would be an additional \$1,000.00 which includes a one time \$500.00 set up fee. 2020 audit would be an additional \$500.00. Pamela signed the amendment and sent back to Riley & Co. The 2019 Audit is currently in progress.
6. COVID-19 budget impact- The impact on the budget was discussed. A spreadsheet from a recent webinar on the subject was used to estimate the impacts. Worst case scenario is \$74,000.00. Most likely closer to \$50,000.00. We will be receiving a reimbursement for the CDBG grant of approximately \$25,000.00. We need to watch expenses and spending.
7. 2021 Budget submissions will be taken at the July 1st Finance Committee meeting.

CAPITAL IMPROVEMENTS PLAN

The Capital Improvements Chair Pamela Pearson stated that the Capital Improvements Plan committee met virtually on May 21, 2020. All the items were discussed under Finance Committee report- Curt Scott Computer options.

PUBLIC SAFETY COMMITTEE

The Public Safety Chair Daniel Dewey gave the report. Council has copies of the Public Safety Committee May 21, 2020 meeting minutes.

The Police Department is staying up to date on training, taser training, & radios.

No report from the Fire Company.

EMC Don DeReamus stated Tatamy does not meet the PEMA/ FEMA threshold for reimbursement of COVID-19 expenses.

Public Works Department is looking into having cameras installed at Braden Park.

WORKPLACE SAFETY COMMITTEE

The Workplace Safety Chair Deanne Werkheiser stated that the Workplace Safety Committee did recertification training in May.

PUBLIC WORKS REPORT

Public Works Supervisor Ryan McGinley gave the report.

Ryan reviewed projects the department has completed or is working on.

Robert Hayes thanked the Public Works Department for a job well done on the pavilion.

1. Park upgrades being done.
2. Starting work on the Kane swale next week. The clean fill permit was received, and we are set to go with Chrin. Clearing out trees and brush this week.
3. The John Deere tractor was sold for \$9,800.00. Looking into buying a skid steer with those funds. Dave Jordan reminded to watch the bid thresholds since they change yearly.
4. A quote for cameras at Braden Park was received. Would include three cameras with night vision and a camera with license reader at the entrance for \$6,500.00. This could come out of the recreation fund. Keith Snyder stated we have had no issues yet but could have them in the future. Only the Police should have access due to criminal incidents. This project will be discussed further.

FIRE COMPANY REPORT

Fire Company President Kim Albert was not present. Deanne Werkheiser gave chief's report for May 2020. 324.65 -man hours for the month with 5 calls and 28 activities.

MAYOR'S REPORT

Mayor Christopher Moren read the Police Incident report for May.

There were 58 incidents for the month of May, which is down due to COVID-19, but this will change as we move into the Yellow phase. Coverage was at 76% , June coverage will be 70%.

Christopher Moren gave the following report for May-

- 1 Thank you to Public Works for a job well done on adding lighting to the bell tower.
- 2 Bushkill Street bridge replacement moving along well. Paving should start soon. The guard rails are delayed due to COVID-19.
- 3 Currently working on transition documents as we move to the Yellow Phase on June 5, 2020. Suggesting moving forward while still practicing social distancing. The July 4th fireworks are being cancelled. Need to decide on possibly cancelling the Community Yard Sale. The National Night Out is being moved to October. We are unsure how we will proceed with this event currently. The Tatamy Historical Society Car Show is being cancelled. Veg Stock is still being planned for October but may change.

PLANNING COMMISSION

Planning Commission- Chairman, Napoleon Clark was not present. The May meeting was cancelled due to COVID -19.

ZONING OFFICER REPORT

Zoning Officer- John Soloe was not present.

ZONING HEARING BOARD

Zoning Hearing Board – Chairperson, Larry Kish was not present.

ENGINEER'S REPORT

Brien Kocher, Engineer was not present. Robert Hayes stated Council had copies of Hanover's May 29, 2020 review letters of the security reduction requests from Tuskes for Phase 1 and Phase2. Phase 1 recommended release is \$359,162.95. Phase 2 recommended release is \$237,139.92. A motion was made by Frank Young, seconded by Pamela Pearson to approve the requested releases for Phase 1 and Phase 2 as recommended in Hanover's May 29, 2020 letters. Motion approved unanimously.

SOLICITOR'S REPORT

David Jordan, Solicitor stated he had several items to bring before Council at this time.

1. David stated that per NCCD letter, Tatamy could not issue permits to Tuskes for Tatamy Farms due to lack of an NPDES permit. Our engineer, Brien Kocher and Tuskes's lawyer verified they had a valid permit. Building permits can be issued moving forward. Council had copies of the correspondence with NCCD regarding this.
2. Doing reviews for the Police Department
3. Reviewing meeting requirements and changes
4. Working on agreements and easements for several building projects.
5. He has not been able to speak with Mr. Ammerman yet.
6. The letter received by Chrin regarding the opening of Trolley Line Drive is for information. They are not turning the roadway over to the Borough. The traffic signal at Main and Trolley Line will be operational. Christopher Moren will respond to Chrin's letter

SEWER AUTHORITY

The Sewer Authority Chairperson Stephen Riegel was not present. Christopher Moren stated the met very briefly in May to allow for payment of bills.

OLD BUSINESS

- 1 Robert Hayes stated he received the updated Tatamy Trail North option per last months discussion. It will now need to be sent to DCED and to Northampton County per the grant agreements. Brien Kocher will be in contact with DEP. Frank Young asked if Brien was contacted by Morton Builders regarding the pavilion. Robert stated he will find out.

NEW BUSINESS

- 1 UGI has submitted a permit to DEP for the gas line along Tatamy's property going into the Tatamy Farms development.

FROM THE FLOOR

Robert Hayes asked for comments from the floor. Deanne stated today is the Mayor's Birthday. Christopher Moren received birthday wishes from those in attendance.

CORRESPONDENCE

Robert Hayes stated there were no correspondence at this time.

GOOD OF THE ORDER

- 1 Council meeting July 6, 2020 with zoom still available
- 2 2020 Graduates Parade June 5, 2020 at 6:00 PM

ADJOURNMENT

A motion was made by Pamela Pearson, seconded by Frank Young to adjourn the meeting at 9:05 pm. Motion approved unanimously.

Respectfully submitted,

Deanne Werkheiser, Secretary/ Treasurer