

# BOROUGH OF TATAMY COUNCIL MEETING

Monday, 4 Nov. 2024 7:00 PM  
Regular Mtg.  
Llantrissant Retreat & Wellness Center  
336 Bushkill Street  
Tatamy, PA 18085



## Regular Monthly Council Meeting

EXECUTIVE SESSION – (Pursuant to Title 65 Pa. C.S.A § 701 – The Sunshine Act) (1/19)

➤ Personnel

CALL TO ORDER (2/19)

PRESIDING OFFICER: Robert Hayes Jr., Council President

PLEDGE OF ALLEGIANCE TO THE FLAG (3/19)

Roll Call (4/19)

<b>MAYOR OF TATAMY</b>			
<b>Mayor - James Pallante</b>	A	E	P
<b>MEMBERS OF COUNCIL</b>			
<b>Council President Robert Hayes</b>	A	E	P
<b>Council Vice President Pamela Pearson</b>	A	E	P
<b>Council Pro Tempore Kristine Porter</b>	A	E	P
<b>Councilman Robert Wagner</b>	A	E	P
<b>Councilman Tim Frey</b>	A	E	P
<b>Councilman Michael Lester</b>	A	E	P
<b>Councilwoman Deborah Frace</b>	A	E	P
<b>Junior Councilman Sam Maczko</b>	A	E	P
<b>BOROUGH ADMINISTRATION</b>			
<b>Borough Manager Mark Saginario</b>	A	E	P
<b>Borough Administrator Kellie Nolder</b>	A	E	P
<b>Borough Solicitor Peter Layman</b>	A	E	P
<b>Police Chief Keith Snyder</b>	A	E	P
<b>Public Works Supervisor Ryan McGinley</b>	A	E	P
<b>Borough Engineer Brien Kocher</b>	A	E	P
<b>Zoning Officer Kathy Vossough</b>	A	E	P

READING, AMENDING & APPROVAL OF AGENDA (5/19)

➤ Motion to approve / amend the agenda.

COURTESY OF THE FLOOR (6/19)\*Agenda Items Only

(Speaker / speaking by proxy is prohibited. Limited to 5 minutes. Recording devices must be kept on the person performing the recording.)

APPROVAL OF COUNCIL MEETING MINUTES (7/19)

a) 7<sup>th</sup> October 2024 Regular Council Meeting

✓ Motion to approve/amend

## REGULAR MONTHLY COUNCIL MEETING AGENDA

### APPOINTED COUNCIL MEMBER COMMITTEE REPORTS & REPORT OF ELECTED OFFICIALS (8/19)

- |   |                             |
|---|-----------------------------|
| a) Personnel, Finance & Admin. Committee          | Pamela Pearson, Chairwoman  |
| b) Parks & Recreation Committee                   | Michael Lester, Chairman    |
| c) Public Safety Committee                        | Tim Frey, Chairman          |
| d) Public Works & Facilities Committee            | Bob Hayes, Chairman         |
| e) Community & Economic Development Committee     | Kristine Porter, Chairwoman |
| f) Environmental Steering Committee               | Tim Frey, Chairman          |
| g) Workplace Safety Committee                     | Manager Saginario, Chairman |
| h) Nazareth Council of Governments                | Representative              |
| i) Elected Official Open Floor                    |                             |
| • Tatamy Borough Newsletter (Councilwomen Porter) |                             |

### MAYOR'S COMMENTS & REPORT (9/19)

- a) Jim Pallante, Mayor
- Comments

### PUBLIC SAFETY REPORTS (10/19)

- |                                    |                                |
|------------------------------------|--------------------------------|
| a) Police Report                   | PD Chief Snyder                |
| ➤ Monthly PD Activity Report       |                                |
| ➤ PD Incident Report               |                                |
| ➤ Project Lifesaver                |                                |
| b) Fire Company Report             | FD Chief McDonald              |
| ➤ Monthly Activities Report        |                                |
| c) EMC                             | Don Dereamus                   |
| ➤ Monthly Activities Report        |                                |
| d) Zoning Officer Report           | Kathy Vossough, Zoning Officer |
| ➤ Monthly Zoning Activities Report |                                |
| ➤ Code Enforcement Report          |                                |

## REGULAR MONTHLY COUNCIL MEETING AGENDA

### BOROUGH ADMINISTRATION REPORTS (11/19)

- a) Borough Engineer Report Brien Kocher, Engineer  
    ➤ Open Items
- Myers Power
    - i. Developers & Improvements Agreement, Myers Power
    - ii. Public Improvements Estimate
  - Tatamy Farms, LLC
    - i. Dedication / Maintenance of Roadways Checklist - Update
    - ii. Storm Sewer - Update
    - iii. Detention Pond Sinkhole Evaluation - Update
  - Tatamy Trail – Two Rivers Phase I
    - i. DEP Permit
- b) Sewer Authority Report Michael Lester, Chairman  
    a. Monthly Report
- c) Borough Solicitor Report Peter Layman, Esquire  
    ➤ Open Items
- Developers & Improvements Agreement, Myers Power
- d) Borough Public Works & Facilities Report Ryan McGinley  
    a. Monthly Public Works Activity Report  
    b. Monthly Facilities Activity Report
- e) Borough Manager Report Mark A. Saginario  
    a. Monthly Activity Report  
    b. In-Process business
- f) Treasury & Financial Reports Mark A. Saginario
- a. Treasurer’s Report - October
    - Disbursements & Receipts
    - Bank Account Balances
    - Delinquent Account Balances
  - b. October 2024 Financial Reports
  - c. Real-Estate Tax, EIT, LST & TCC Collection Reports - Current
    - MOTION: to ratify paid monthly bills & to pay bills & operating expenses as funds are available through 2 December 2024.

### TATAMY PLANNING COMMISSION (12/19)

- a) Planning Commission Report Heidi Benson, Chairwomen  
    a. Village at Hobson Square

REGULAR MONTHLY COUNCIL MEETING AGENDA

PRESIDENT’S CORRESPONDENCE (13/19)

- President Hayes

CURRENT BUSINESS ( 14/19)

- a) 2025 Budget Presentation - 2nd Reading
- b) Draft Fee Schedule 2025
- c) Draft Employee Handbook
- d) HB 2265 of 2024; Mayor & Council Salary
  - Resolution 2024-015
- e) Tatamy Borough Emergency Operation Plans
  - Resolution 2024-016
- f) Tatamy Borough adoption of LV Hazard Mitigation Plan
  - Resolution2024-017
- g) Professional Services, Audit Contract
  - MOTION NECESSARY
- h) 2025 Committee Schedule
- i) Ordinance Discussion 306-2024, Amending Code of Ordinances
- j) Ordinance discussion 307-2024, Creating CH 98, Living Qualities
- k) Informational
  - Whitetail Call Log - October
  - Reality Transfer Detail Report – September 2024 (No Report)
  - Portnoff Real-Estate Report - October 2024

ORDINANCES (15/19)

- ✓ MOTIONS NECESSARY (Advertise)

- Ordinance 306-2024

AN ORDINANCE OF THE BOROUGH OF TATAMY, NORTHAMPTON COUNTY, PENNSYLVANIA, AN ORDINANCE AMENDING / UPDATING THE BOROUGH OF TATAMY CODE OF ORDINANCES, CHAPTER 50: SOLID WASTE, CHAPTER 73: RECREATIONAL VEHICLES, CHAPTER 74: STORAGE OF MOTOR VEHICLES, CHAPTER 90: ANIMALS, CHAPTER 91: NUISANCES, CHAPTER 93: OPEN BURNING AND OUTDOOR FUEL BURNING APPLIANCES, CHAPTER 95: TREE AND VEGETATION ALONG RIGHT OF WAYS, CHAPTER 96: NOISE CONTROL, CHAPTER 97: FIREWORKS PERMIT AND REGULATIONS, AND CHAPTER 151: STREETS AND SIDEWALKS, AND DEFINITIONS THEREOF, REPEALING ALL INCONSISTENT ORINDANCE OR PARTS THEREOF AD ESTABLISHING AN EFFECTIVE DATE FOR THE TRANQUILITY OF THE BOROUGH.

**REGULAR MONTHLY COUNCIL MEETING AGENDA**

- Ordinance 307-2024

AN ORDINANCE ESTABLISHING A NEW CHAPTER 98, TITLED “LIVING QUALITIES, VALUES AND BLIGHT CONTROL” AND CITATION ORDINANCE OF THE BOROUGH OF TATAMY, PRESCRIBING PENALTIES FOR VIOLATION THEREOF, REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF AND ESTABLISHING AN EFFECTIVE DATE.

RESOLUTIONS (16/19)

✓ MOTIONS NECESSARY

- Resolution 2024-015

A RESOLUTION OF THE BOROUGH COUNCIL, OF THE BOROUGH OF TATAMY, NORTHAMPTON COUNTY, COMMONWEALTH OF PENNSYLVANIA, A RESOLUTION ACCEPTING THE EMERGENCY OPERATIONS PLANS, PREPARED BY THE EMERGENCY MANAGEMENT COORDINATOR.

- Resolution 2024-016

A RESOLUTION OF THE BOROUGH COUNCIL, OF THE BOROUGH OF TATAMY, NORTHAMPTON COUNTY, COMMONWEALTH OF PENNSYLVANIA, A RESOLUTION ACCEPTING & ADOPTING THE LEHIGH VALLEY 2024 HAZARD MITIGATION PLAN AND PLAN UPDATES AS PREPARED BY THE EMERGENCY MANAGEMENT COORDINATOR.

- Resolution 2024-017

A RESOLUTION OF THE BOROUGH COUNCIL, OF THE BOROUGH OF TATAMY, NORTHAMPTON COUNTY, COMMONWEALTH OF PENNSYLVANIA, A RESOLUTION SETTING THE SALARY FOR COUNCILPERSONS AND THE MAYOR.

CORRESPONDENCE FORWARDED TO COUNCIL BY EMAIL (17/19)

- The Village at Hobson Square Engineers Review Letter

CURRENT SUBDIVISION / LAND DEVELOPMENT TIME LIMIT EXTENSIONS (18/19)

- The Village at Hobson Square, Tatamy Farms, LLC 9 Dec. 2024

## REGULAR MONTHLY COUNCIL MEETING AGENDA

FOR THE GOOD OF THE ORDER / COURTESY of the FLOOR \*Non-agenda items (19/19)

- Courtesy of the Floor \*Non-agenda items
- Items to be placed on future Council agendas.
- The next Council Meeting will be held on Monday, 2<sup>nd</sup> Dec. 2024 commencing at 7:00 PM.

ADJOURNMENT (23/23)