The Reorganizational Meeting of the Tatamy Borough Council was held on Tuesday, January 2, 2018 at the Municipal Building, 423 Broad Street, Tatamy, PA. The meeting was called to order at 7:30 p.m. by Mayor Christopher Moren.

**SWEARING IN OF COUNCIL**

Prior to the Council Meeting Mayor Christopher Moren swore in Council Members Robert Hayes, Kristine Porter, and Joseph Rago; Tax Collector Tracey Cressman; and Zoning Hearing Board Co-Chair Eric Bayda.

**COUNCIL ROLL CALL**

Mayor Christopher Moren asked for Council member roll call to establish a quorum. The following Council members were present at the meeting: Charles Bartholomew, William Belkey, Daniel Dewey, Robert Hayes, Pamela Pearson, Kristine Porter, and Joseph Rago.

**NOMINATION AND ELECTION OF PRESIDENT, VICE PRESIDENT, AND PRO TEM**

Mayor Christopher Moren opened the floor for nominations for President.

A nomination was made by William Belkey for Robert Hayes as President of Council. A nomination was made by Charles Bartholomew for Pamela Pearson as President of Council. There being no other nominations, the nominations were closed. Christopher Moren asked for a show of hands for Robert Hayes- four yay, two nays. Christopher Moren asked for a show of hands for Pamela Pearson- two yay, four nays. Robert Hayes accepted the appointment as Council President. Motion approved unanimously.

Mayor Christopher Moren turned the meeting over to Robert Hayes.

President Robert Hayes opened the floor for nominations for Vice President.

A nomination was made by Charles Bartholomew for Pamela Pearson as Vice President of Council. There being no other nominations, the nominations were closed. Pamela Pearson accepted the appointment as Council Vice President. Motion approved unanimously.

There was a brief discussion regarding the Pro Tem position. A nomination was made by Pamela Pearson for Daniel Dewey as Pro Tem of Council. There being no other nominations, the nominations were closed. Daniel Dewey accepted the appointment as Council Pro Tem. Motion approved unanimously.

**ROLL CALL**

The following Council members were present at the meeting: Charles Bartholomew, William Belkey, Daniel Dewey, Robert Hayes, Pamela Pearson, Kristine Porter, and Joseph Rago. Also present were, Christopher Moren, Mayor, David J. Jordan, Jr., Solicitor, and Deanne Werkheiser, Secretary/ Treasurer.

**APPROVAL OF MINUTES**

Approval of the December 4, 2017 Meeting Minutes.

A motion was made by Pamela Pearson, seconded by William Belkey to approve the December 4, 2017 minutes. Motion approved unanimously.
APPOINTMENTS
Robert Hayes read the Tatamy Borough List of Borough Officials and Employees with Pay Rates for 2018.

Mayor: $1300.00 per year Christopher Moren
Council Members: $900.00 per year Charles Bartholomew, William F. Belkey, Daniel Dewey, Pamela Pearson,
Robert Hayes, Kristine Porter, Joseph Rago
Borough Secretary/ Treasurer: $42,806.40 salary Deanne Werkheiser
Borough Clerk: $10.00 an hour Nancy Nadolski
Solicitor: $125.00 an hour David J. Jordan, Jr.
Engineer: $104.50 an hour Hanover Engineer Brien Kocher
Sewage Enforcement Officer/ Engineer: Al Kortze Keystone Consulting Engineers, Inc
Principal engineer- $123.00 Sr. engineer- $105.50 Enforcement Officer- $94.00
Real Estate Tax Collector: 3% of amount collected Tracey Cressman
EIT Collector: 1.30% of amount collected per contract 2015-2019 Keystone Collections Group
EIT 1.2%- .5% Tatamy .7% NASD
Public Works Department: Foreman: $ 23.52 an hour Frank W. Young
Worker: $ 16.40 an hour Frank Young III
Custodian: $ 13.49 an hour Cinda Young
Police Department:
Police Chief: $62,004.80 salary Keith Snyder
Police Sergeant: $28.39 an hour Philip Cohen
Police Officers: $22.53 an hour Steve Horvath, Adam Shimer, and Randall Pompei ($21.60 until July 1, 2018-end of six month probationary period then $22.53)
Constable- Kevin McCabe
Emergency Management Coordinator: Donald DeReamus
Zoning Hearing Board Solicitor: $65.00 an hour John Molnar, Esquire
Zoning Officer/ Code Officer: $15.00 an hour John Soloe, Code Officer
Zoning Hearing Board Members: $40.00 per hearing attended
Eric Bayda, Larry Kish, Kevin McCabe and Alternate Michael Russo
Planning Commission Members: $40.00 per meeting attended
Napoleon Clark, David Dean, Sam Herald, Judy Walters, Robert Wagner, and Alternate David Dorshimer
Planning Commission Secretary: $70.00 per meeting attended Deanne Werkheiser
Contracted Refuse Removal: County Waste; Refuse fee $220.00 a year per unit
Tatamy Sewer Authority: Chairman-$85.00 per month Stephen Riegel
Member-$45.00 per month George Georghiou, Robert Fisher, Christopher Moren
Secretary $30.00 per month Melissa Philip, Secretary/ Treasurer-$85.00 per month- Hazel DeReamus
Stephen Riegel EAJSA representative
Tatamy Fire Company Fire Chief: Bill Ruch Asst. Chief:
Vacant Board: Frank Young
Right to know Officer: Deanne Werkheiser- Municipal, Keith Snyder- Police Department
Bushkill Stream Conservancy: David Dorshimer

A motion was made by William Belkey, seconded by Charles Bartholomew to accept the 2018 employees and appointments as read. Motion approved unanimously.

TREASURER’S REPORT

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Balance as of 11/28/17</td>
<td>$159,445.93</td>
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<tr>
<td>Deposits: 11/29/2017-12/27/2017</td>
<td>$19,143.11</td>
</tr>
<tr>
<td>Disbursements 11/29/2017-12/27/2017</td>
<td>$53,391.63</td>
</tr>
<tr>
<td>Total in account as of 12/27/2017</td>
<td>$125,197.41</td>
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</table>
Bank Balances: Merchants Bank as of 1/2/2018
Checking $131,435.27
Savings $62,497.66
Refuse $13,277.11
Highway Aid $22,199.29
All other Accounts $131,626.99
Building, Grant, Operating Reserve, Paving, Police Vehicle, Recreation, Relief, Truck
The total balance of all funds for the Borough $361,036.32

Escrow $7,390.07

A motion was made by Pamela Pearson, seconded by Daniel Dewey to approve the Treasurer’s Report. Motion approved unanimously.

DISBURSEMENTS AND RECEIPTS

Checks paid out between meetings- December $53,391.41
Unpaid Bills Detail for December 27, 2017 $0.00

A motion was made by Charles Bartholomew, seconded by Pamela Pearson to approve the Disbursements and Receipts. Motion approved unanimously.

COMMENTS FROM THE FLOOR REGARDING AGENDA ITEMS

Robert Hayes asked if there were any comments from the floor regarding items on the agenda.

None at this time.

FINANCE COMMITTEE REPORT

The Finance Committee member, Pamela Pearson gave the report. Finance Committees met on December 27, 2017. Council had copies of the meeting minutes. Pamela gave a brief overview of the meeting.

1. Reviewed monthly reports
2. Interfund transfers were done.
3. Copiers have arrived from Fraser.
4. Officials List for 2018 was reviewed for accuracy.
5. Credits Cards for Office, Police Department, and Public Works were discussed due to Petty Cash being cut back. Deanne Werkheiser, Keith Snyder, and Frank Young Jr. will each have a card.
6. Fire Company MOU
7. Reimbursable grants were discussed
8. Riley and Company will be helping with yearend reports and filing
9. Pension plan was discussed.

PUBLIC SAFETY COMMITTEE

The Public Safety Secretary Pamela Pearson gave the report. Council had copies of the December 21, 2017 meeting minutes. John gave a brief overview of the meeting.

Police-
1. Grants discussed.
2. Santa Program had 30 stops. 80 children received gifts from Santa
3. Officer Craig Armitage retired.

Fire Co.-
1. Kim Albert stated they will not be pursuing any building upgrades, funding, etc.
2. Financial questions remain. There are issues with mixing of accounts.
4. A coin toss will be done in the spring.

EM-

1. Don Needs roster for Fire Company and the Borough Official List to update EMO plan for adoption at the February Council meeting.

Pamela stated that there was a major discussion regarding the Fire Company. The Fire Chiefs from Palmer and Forks were in attendance. Lack of training with these departments played a role in Tatamy not being called to assist them.

Daniel Dewey stated that the Borough Code requires us to have Fire Coverage. Pamela asked Bill Ruch, newly elected Fire Company Chief, to give an update. Bill stated that he reviewed training files. Zach Alberts roster had 26 firefighters listed. After the review the roster is 18 firefighters. Of those, 7 are within five minutes of the Fire House, five are over 15 minutes from the Fire House, and five are Fire Police only. We had two calls this morning, one at 1:00 am and one at 4:00 am. Only three members showed up, Bill and two others. A brief discussion ensued regarding staff, procedures, assisting companies, turn out for calls, the Fire Company President, the Fire Company buildings, etc. Christopher Moren asked Bill in his opinion can the Fire Company, today, effectively do what is needed to put out a fire? Bill responded not currently. Christopher stated Tatamy is now left in an unsafe spot due to previous lack of effective running of the Fire Company. What is our next step? David Jordan responded that Tatamy should contact surrounding companies. Not an RFP, would be a contract.

A letter would go to the Tatamy Fire Company at that time. It is worse to have an ineffective Fire Company than no Fire Company. Daniel Dewey stated that the residents think they are being protected. Bill Ruch stated he will help with conversations with other companies. David Jordan stated it does not have to be permanent, but we will need to know if they are going to calls due to workers comp being paid. Bill stated that for grants they need three years of audits. He does not know what is in the Relief Fund at a meeting in 2017 it was around $22,000.00. He suggests getting an audit done with what would have been the first quarter payment from the borough. Funds cannot be mixed between the Social Club and the Fire Company. A discussion ensued regarding the importance and necessity for the separation of accounts. David Jordan stated that if the Borough implements an agreement with another company it will need to be done with a motion. Hold payments until a decision is reached and costs are determined. Then if you need to or want to help the Tatamy Fire Co. you can. Tatamy will need an intermunicipal agreement for back up. Bill Ruch stated he is resigning as chief because of everything that has gone on and what will happen because of past practices. Council asked that he hold off as the issues are addressed. Daniel Dewey and Christopher Moren will reach out to Palmer and Forks companies. A special meeting will be held if needed. A discussion ensued regarding the issues before the Fire Company. Also discussed at the Public Safety meeting was the need to be put in place proper procedures for snow removal. Pamela Pearson read the section of the Public Safety minutes where it was discussed. Christopher Moren asked Council to allow Frank Young Jr., Public Works Foreman, to take care of the roads as is necessary per his judgement. A motion was made by Daniel Dewey, seconded by Pamela Pearson that the Public Works Foreman proceed with snow removal as he deems necessary. Motion approved unanimously.

**FIRE COMPANY REPORT**

Bill Ruch spoke during Public Safety Committee report. He does not have access to the Fire Co. computer to do reports currently.

**MAYOR’S REPORT**

Mayor Christopher Moren read the Police Incident report for December.

There were 85 incidents for the month of December.

Christopher acknowledged the new Council members and stated it was nice to be back. He will be preforming weddings. Compensation will not exceed $150.00. He is setting up meetings with our state and federal senators and representatives. He will be the delegate for the Nazareth COG. He would also like to meet with the heads of each committee once they are set. He will be reformatting the way presentations are
done for Council meetings. He will be hosting quarterly “Meet the Mayor” sessions. These will be set up shortly. He will be working with Deanne on the Key List. Christopher stated he met with Anthony Jaskowiec to review issues still pending. Such as solar lighting for the pavilion at Creekside Park, continue working with Buzzi (Hercules Cement), letter of resignation from Officer Craig Armitage, and Chrin Company. He will be meeting with Roger Mellin in the near future. He will be meeting with Duke Realty on Friday regarding the land acquisition at Uhler Rd (Braden Park).

**PLANNING COMMISSION**

Planning Commission- Chairman, Sam Herald was not present. Deanne Werkheiser gave the report. Council had copies of the December 12, 2017 meeting minutes.

1. Sam Herald was elected Chair and Napoleon Clark was elected Co-chair.
2. Chrin’s SE Quad plan received the Planning Commission’s recommendation that Council grant the deferrals and waiver requests, and conditional final approval. This will be on Council’s February agenda to allow the new Council members to review all the information. A 30-day extension was granted

**ZONING OFFICER REPORT**

Zoning Officer- John Soloe was not present.

Robert Hayes stated Council had copies of the Chrin request for a temporary job trailer for the PENN DOT inspector at 40 8th Street. It will be removed in 120 days.

**ZONING HEARING BOARD**

Zoning Hearing Board – Chairperson, Larry Kish stated that their meeting will be held on January 25, 2018.

**SOLICITOR’S REPORT**

David Jordan, Solicitor stated that he had two items to bring before Council.

1. Council had copies of the letter sent to Penn DOT from Rita George’s lawyer. She lives on the north side of Uhler Road, across from Braden Park. She is concerned about the impacts the road widening will have on soil erosion at her property amongst other issues. Council reiterated their status regarding this project is not to give up any land at Braden Park. David Jordan stated Christopher Moren can bring back information for Council after his upcoming meeting with Duke.
2. David state that Becknell did the required permeability testing on the water retention pond per Hanover’s September 2, 2015 review letter. Council had copies of J. Rockwood & Associates December 4, 2017 inspection report letter and Hanover’s December 19, 2017 review letter of the inspection. Brien Kocher states in the letter that all outstanding items have been addressed allowing for release of the security being held for Becknell. A motion was made by Pamela Pearson, seconded by William Belkey to release the security being held for Becknell Industrial Land Development. Motion approved unanimously.

**SEWER AUTHORITY**

The Sewer Authority Chairperson Stephen Riegel was not present. Hazel DeReamus gave the report.

Stephen Riegel will be staying on for another five-year term.

A motion was made by Daniel Dewey, seconded by Charles Bartholomew to appoint Stephen Riegel to the Sewer Authority. Motion approved unanimously.

**OLD BUSINESS**

1. Robert Hayes stated that the CDBG and CIPP grants have been received from Northampton County for signatures. The grants are for the replacement of the steps and ramp entering the Municipal Building. Robert reviewed the plans suggested by LVCIL and there needs to be some changes made to the suggested design before going out to bid on the project. Deanne stated that Frank Brooks, NC grant
specialist will be contacting the Borough towards the end of January to make any necessary changes to
the submitted plans.
2 Robert Hayes stated that the DCNR Grant was awarded. We are awaiting the agreement to arrive.
3 The Chrin SE Quad Plan will be on the February agenda.
4 Robert Hayes stated everyone received a copy of the 2018 fee schedule. A motion was made by
Pamela Pearson, seconded by William Belkey to approve the 2018 Fee Schedule. Motion approved
unanimously.
5 Robert Hayes stated Kristine Porter and Joseph Rago received information on attending the PSAB
Newly Elected Officials Training information. Both would like to attend the two-day training. There
are no local sessions this year. After a brief discussion Council approved paying for a room as well
since the locations are so far away.
6 PPL has started replacing meters in Tatamy. The Municipal Build has already been done.
7 Robert Hayes stated the new copiers have arrived for the Office and Police Department.
8 Robert Hayes stated that codification of Borough ordinances was budgeted for. After a brief discussion
of the quotes submitted a motion was made by Pamela Pearson, seconded by Charles Bartholomew to
use American Legal Publishing. Motion approved unanimously.
9 Pamela Pearson stated that information on the pension plan was received. They will review at the
upcoming Human Resources meeting. She read a sample ordinance that will need to be adopted. A
motion was made by Pamela Pearson, seconded by Daniel Dewey to advertise the ordinance for
adoption for pension plans. Motion approved unanimously. David Jordan will review the ordinance
and make necessary changes prior to advertising.

NEW BUSINESS

1 Robert Hayes read Resolution 2018-0, signature resolution for approved Borough signatures. A motion
was made by William Belkey, seconded by Joseph Rago to approve Resolution 2018-01. Motion
approved unanimously.
2 2018 Nazareth COG delegate will be Christopher Moren. Pamela Pearson stated she will continue as
the alternate.
3 Pamela Pearson stated that Act 172 deals with active volunteer tax credit. Needs to be adopted via
ordinance. Would give volunteer Fire fighters and EMT’s that live in the Borough a tax credit. It is too
late for 2018 but will be considered for 2019.
4 Robert Hayes stated that information was received for the Northampton County Housing
Rehabilitation Program that helps low income homeowners with repairs to their homes. Information
has been posted on the Borough website and is available in the office.
5 Robert Hayes stated that the Bushkill Street Bridge Replacement has received DEP approval. A brief
discussion ensued regarding the additional hydrant that was requested for that area.
6 Robert Hayes stated that Riley & Company is helping Deanne with year-end closing of QuickBooks
and taxes.
7 Office furniture has been donated for the Police Department, Borough Office, and the Tatamy
Historical Society. Council thanked Judy Walters for connecting the donors with the Borough.

FROM THE FLOOR

Robert Hayes asked for comments from the floor.
Nothing at this time.

CORRESPONDENCE

Correspondence was read by Robert Hayes. Several items were received- Penn DOT information, donation
request, Duke right of way information, NCCD Newsletter, Congratulations letter from Gov. Tom Wolf on the
DCNR Grant, DEP letter regarding the Tatamy Food Mart gas pumps, Realtor Newsletter, PSAB information,
EMS 2017 update letter- there were 77 calls in Tatamy in 2017. Correspondences were given to Deanne
Werkheiser to be distributed to the proper people.
GOOD OF THE ORDER

1 The Council meeting will be held on Monday February 5, 2018.
2 125th planning meeting January 22, 2018 at 6:30 pm

ADJOURNMENT

A motion was made at 9:45 PM by Pamela Pearson, seconded by Kristine Porter to adjourn the meeting. Motion approved unanimously.

Respectfully submitted,

Deanne Werkheiser, Secretary