

**TATAMY BOROUGH COUNCIL MEETING MINUTES
MONDAY JULY 1, 2019 AT 7:30 P.M.**

The Monthly Meeting of the Tatamy Borough Council was held on Monday, July 1, 2019 at the Municipal Building, 423 Broad Street, Tatamy, PA. The meeting was called to order at 7:30 p.m. by Council President Robert Hayes.

ROLL CALL

The following Council members were present at the meeting: Charles Bartholomew, William Belkey, Robert Hayes, Pamela Pearson, Kristine Porter, and Joseph Rago. Also present were, Brien Kocher, Engineer, Christopher Moren, Mayor, Amanda Pearson, Jr. Council member, and Deanne Werkheiser, Secretary/Treasurer. David Jordan, Solicitor, and Daniel Dewey were not present.

APPROVAL OF MINUTES

Approval of the June 3, 2019 Meeting Minutes.

A motion was made by Charles Bartholomew, seconded by Joseph Rago to approve the June 3, 2019 minutes. Motion approved unanimously.

TREASURER'S REPORT

Balance of General Fund as of 5/31/19	\$277,522.23
Deposits: 6/1/19-6/26/19	\$60,938.07
Disbursements:6/1/19-6/26/19	\$94,895.89
TOTAL	\$247,889.97

Bank Balances: Merchants Bank as of 6/26/2019

Checking	\$248,678.07
Savings	\$62,675.29
Refuse	\$20,090.91
Highway Aid	\$49,743.60
Operating Reserve	\$84,874.60
All other Accounts	\$71,242.59
Building, Grant, Paving, Police Vehicle, Recreation, Relief, Truck/ Equipment	
The total balance of all funds for the Borough	\$537,305.06
Escrow	\$14,431.62

A motion was made by William Belkey, seconded by Charles Bartholomew to approve the Treasurer's Report. Motion approved unanimously.

DISBURSEMENTS AND RECEIPTS

Checks paid out between meetings- June	\$94,895.89
Unpaid Bills Details	\$24,030.62
Escrow- \$8,928.61	General Fund- \$8,102.01
CBDG 2017 Grant- bill expected shortly from Weiss Construction	
\$7,000.00 quarterly payment to Fire Company 7/1/19	

A motion was made by Pamela Pearson, seconded by Kristine Porter to approve the Disbursements and Receipts. Motion approved unanimously.

COMMENTS FROM THE FLOOR REGARDING AGENDA ITEMS

Robert Hayes asked if there were any comments from the floor regarding items on the agenda.

Stephen Riegel, Sewer Authority Chairman, asked if Jeff Morgan, Easton Area Joint Sewer Authority Engineer, could be moved up on the agenda. Robert Hayes stated that was fine.

Jeff Morgan stated he was overseeing Stockertown's sewer hookup project. Due to noncompliance to MS4 they will be joining the EAJSA. Jeff gave Council handouts with background information, timeline, and map of where the new line will run and hook up. They are working to meet these deadlines. They will work with Tatamy to use sewer trench as part of their trail. The sewer line will run along the railroad tracks from Stockertown to the east side of the tracks in Tatamy, cross a small section of Equipto land, and connect to the Uhler interceptor that is on Tatamy Borough's property west of Bushkill Creek. Jeff stated that it was noted on the DEP submission that the proposed location may shift to accommodate the trail. We will need to work with the Borough on Right of way and or easement. Entech is Stockertown's engineer for the project. The sewer line will be paralleling the railroad tracks in Tatamy and will go underneath them in Stockertown. Robert Hayes stated there are three different projects going on in one location- the Tatamy trail, sewer line connection, and UGI line to Tatamy Farms development. We need to have a single comprehensive plan, so everyone knows what is going on. Our trail cannot cross the tracks the sewer line is going under, Norfolk Southern won't allow it. Robert gave a brief review of the trail meeting with the County. Robert asked if a right of way has been done with Equipto. Jeff responded that they are working with them currently. They were using old maps and didn't realize the land swap between Tatamy and Equipto had occurred. The area will be staked out soon. It was delayed due to the weather. Brien Kocher stated that all the different pieces have been sent to him. UGI will be installed first, 36 inches deep with possible trail material on top. Jeff responded that if the trail is in place it will be restored. The manhole on Tatamy's property will be replaced, right of way will be needed. Charles Bartholomew asked when the sewer line will become active. Jeff responded that construction will be in 2020, becoming active in 2021. Mike Tuskes stated he would be willing to have his engineer design the trail. He stated that Robert Ammerman has concerns with people on his property. A brief discussion ensued regarding design. Mike Tuskes stated he would pay to have the design done. Mike, Jeff, and Brien will get together on the design. Payment can come out of the escrow account. Jeff stated that a tree on Tatamy's property will need to be removed. It is next to the manhole. Ryan McGinley stated he was fine with that. It is dead and needs to be removed.

A motion was made by Pamela Pearson, seconded by William Belkey to have plans prepared by Hanover, paid for by Tuskes Homes from escrow account, showing the trail and utilities. Motion approved unanimously.

Robert Hayes stated that all items for Tatamy Farms will be done at this time.

Robert Hayes gave the background on Ordinance 278-2019. The ordinance was reviewed and approved by the Tatamy Planning Commission and the LVPC. A motion was made by Charles Bartholomew, seconded by Kristine Porter to adopt Ordinance 278-2019. Motion approved unanimously.

Tatamy Farms II security release request was reviewed and recommended for release by Brien Kocher. A motion was made by Pamela Pearson, seconded by Charles Bartholomew to approve security release request #2 for Tatamy Farms II. Motion approved unanimously.

Kevin Kane stated he was here to discuss the sinkhole and swale issues on his property. He stated he had a civil engineer look at the sinkholes. One of the basins for Tatamy Farms II is next to the sinkhole. This can be an issue without proper remediation. Tuskes is building a home and the basin before the sinkhole has been taken care of. This will become a liability on my end. My lawyer suggested I sell This portion of my land to Tuskes, but they rejected the suggestion. Robert Hayes stated that the plans for Tatamy Farm II were approved with the condition the sinkholes be remediated. We are at the point that this needs to be done. Mike Tuskes responded that they are awaiting the report on the correct way to remediate the depressions. We will do the work once we have a solution and permission from Mr. Kane. Kevin Kane replied that he cannot get past the basin being there and the issues it will cause falling back onto him. Brien Kocher stated the issue started with Fieldstone Development. With the drainage going under the railroad tracks. Mrs. Kane stated that they have seen how the issues happen- the swale and the issues they have now. Will the sinkholes be the same problems? Ryan McGinley responded that a meeting was held to discuss the swale. We will wait until the ground is frozen so we can get equipment in without destroying the area. We need to go about four feet deep. We do not want to ruin the Kane's property. We are working with Hercules to get stone. Mike Tuskes would help with equipment.

Brien Kocher stated that Public Works needs to get the access cleared so that equipment can get in. Work on that will start in the fall.

Robert Hayes gave an update on the Municipal Building entrance. He reviewed the issues with the ramp that were repaired. Measurements will be taken for the railings and they will be ordered. The walkway needs to be modified due to the height of the steps to the walkway. This is currently being investigated. The mail truck is no longer backing into the parking lot.

FINANCE COMMITTEE REPORT

The Finance Committee Chairwoman Pamela Pearson gave the report. Council had copies of the June 26, 2019 meeting minutes.

1. 2020 Budget submission will be put together for review at the July meeting.
2. The 2018 Audit to be done in July.
3. LSA grant update- We received informal approval of the amended project and are awaiting formal approval.

CAPITAL IMPROVEMENTS PLAN

Pamela Pearson stated that the Capital Improvements Plan committee met on June 20, 2019. There were several projects discussed. We need funding sources and costs for projects. MS4 costs were discussed. We have a few years before we will be mandated. A reserve account should be set up for this. Salt bins are needed before winter.

Backhoe for the Public Works Department was discussed. Ryan McGinley stated he is meeting with Jeff Roback from Penn DOT tomorrow regarding the use of Liquid Fuel funds. Liquid Fuels allows 20% to go towards heavy equipment purchases. He has found a 2015 CAT, never used, for \$63,000.00. They are regularly \$103,000.00. It has a three-year warranty. Would like to use \$28,000.00 from Liquid Fuels for a down payment then finance the rest at approximately \$710.00 monthly. Can be set up as a yearly payment. We use the backhoe for a lot in the Borough. The CAT dealer is Co-Star approved. This is the most promising deal we have found. Pamela Pearson stated we will discuss this further when everything is submitted.

PUBLIC SAFETY COMMITTEE

The Public Safety Chairman Daniel Dewey was not present. Kristine Porter gave the report. Council had copies of the June 20, 2019 meeting minutes.

The committee had discussions on the new Police MDTs- in car laptops, looking into a new police building- in the early stages right now, signage issue for the Bushkill Street bridge project has been taken care of, National Night Out will be held on August 16th, Police will be working with Public works for line painting on Main Street, and Chief Snyder is working with David Jordan on updating our ordinance to require all dogs be on leashes. Charles Bartholomew asked if the update will include the type of leash. You know they will use lack of that to beat the ordinance. Chief Snyder stated they will use the PSAB ordinance as reference.

WORKPLACE SAFETY COMMITTEE

The Workplace Safety Chairman Deanne Werkheiser gave the report. Council had copies of the June 27, 2019 meeting minutes. No incident to report. Reviewed warm weather safety.

FIRE COMPANY REPORT

Fire Company President Kim Albert gave chief's report for June 2019. 472 -man hours for the month with 13 activities. Borough staff and officials are invited to the 1st annual Fire Company picnic on July 13, 2019 at Braden Park. Flyers have been emailed to everyone.

MAYOR'S REPORT

Mayor Christopher Moren read the Police Incident report for June.

There were 194 incidents for the month of June. Coverage is up 31% from 2018.

Christopher Moren gave the following report for June

- 1 Thank you to everyone who donated to the Sock Drive. We collected 947 pairs of socks. Bath collected almost 2000. The real winners are those who will benefit from the collection.
- 2 A Bushkill Stream Conservancy representative is needed.
- 3 One wedding ceremony was performed. No fee was collected.
- 4 Fireworks safety reminder from Harrisburg- Be Careful- Don't do it!
- 5 Thank you to office staff and council members, for keeping the office open during construction so residents had access to their mail.

PLANNING COMMISSION

Planning Commission- Chairman, Napoleon Clark was not present. Council had copies of the June 11, 2019 meeting minutes. Robert Wagner gave the report.

1. An alternate member is needed.
2. All has been quiet.

ZONING OFFICER REPORT

Zoning Officer- John Soloe was present. No report currently, temporarily quiet.

ZONING HEARING BOARD

Zoning Hearing Board – Chairperson, Larry Kish was not present. No report currently.

SOLICITOR'S REPORT

David Jordan, Solicitor was not present. No report currently.

SEWER AUTHORITY

The Sewer Authority Chairperson Stephen Riegel gave the report.

Final repairs to Main Street at 7th Street are tentatively scheduled to start on July 8th. 7th street may need to be closed. This will be the final restoration for work previously done.

Bidding for the upcoming project was done through Penn Bid. Reviewing, with in intent to award currently.

OLD BUSINESS

- 1 Codification update- Kristine Porter stated she is awaiting the Solicitors review.

NEW BUSINESS

- 1 Robert stated that information was received from USDA regarding the spotted lanternfly. Council has copies in their packets. They have a treatment release form that would allow them to treat for the spotted lantern fly on Borough property. A brief discussion ensued. A motion was made by Charles Bartholomew, seconded by Pamela Pearson to approve treatment plan for spotted lanternfly. Motion approved unanimously.
- 2 Police vehicle inventory. Chief Keith Snyder stated that this is an update to the Policy and Procedure manual. This amendment was approved by David Jordan. This is an internal SOP issue. Mayor Christopher Moren stated he approves of the amendment. Charles Bartholomew stated storage of vehicles would be in Borough owned buildings, everything would be inventoried, etc. Robert Hayes stated this is a Police matter, no motion is needed.

FROM THE FLOOR

Robert Hayes asked for comments from the floor. Nothing at this time.

CORRESPONDENCE

Correspondence was read by Robert Hayes. Several items were received- a certified letter from EnTech, letter from Crime Victims Council, and Donald DeReamus's EMA certification.

GOOD OF THE ORDER

- 1 Council meeting August 5, 2019.
- 2 Office will be closed July 4, 2019.
- 3 Fireworks display July 6, 2019 at Hope Lutheran Church.
- 4 Fire Company picnic July 13, 2019
- 5 Community Yard Sale August 10, 2019
- 6 National Night Out Block Party August 16, 2019 6-10 pm

ADJOURNMENT

The meeting was adjourned by Robert Hayes at 9:00 pm.

Respectfully submitted,

Deanne Werkheiser, Secretary/ Treasurer